



**City Council WORKSHOP Agenda**

**April 25, 2023 at 6:30 PM**

**City Hall Council Chambers - 210 W. 6th Ave and Virtual**

The City of Kennewick broadcasts Council meetings via Zoom and on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

No public comment is taken at workshops.

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1. CALL TO ORDER
2. POLICE DEPARTMENT ANNUAL REPORT
3. 2022 YEAR-END FINANCIAL REVIEW AND SPRING 2023 BUDGET ADJUSTMENT
4. CIVICCLERK BOARD PORTAL/LIVE MEETING REVIEW
5. ADJOURN

<b>Council Agenda Coversheet</b>	<b>Agenda Item Number:</b> 2. <span style="float: right;"><b>Council Date:</b> 4/25/2023</span> <b>Agenda Item Type:</b> Presentation <b>Subject:</b> PD Annual Report <b>Department:</b> Police Department	<b>Category:</b> Info Only
	<b>Summary</b> Kennewick Police Department Chief of Police, Chris Guerrero, will provide the department's annual report from 2022. This will include an overview of what occurred in 2022 and plans for 2023.	
<b>Attachments:</b> 1. Report		



# KENNEWICK CITY COUNCIL



KENNEWICK POLICE DEPARTMENT

2022 YEAR END REPORT

April 25, 2023



# Presentation Outline

- Review of police department services by division.
- 2022 Accomplishments
- 2022 Challenges
- 2023-2024 Biennial Goals & Priorities



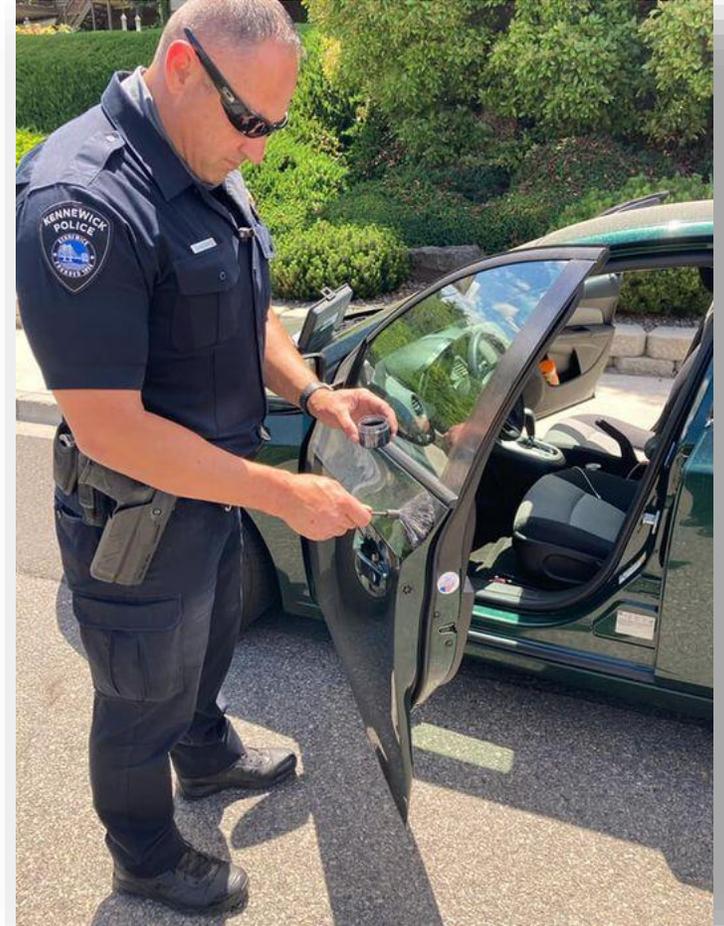


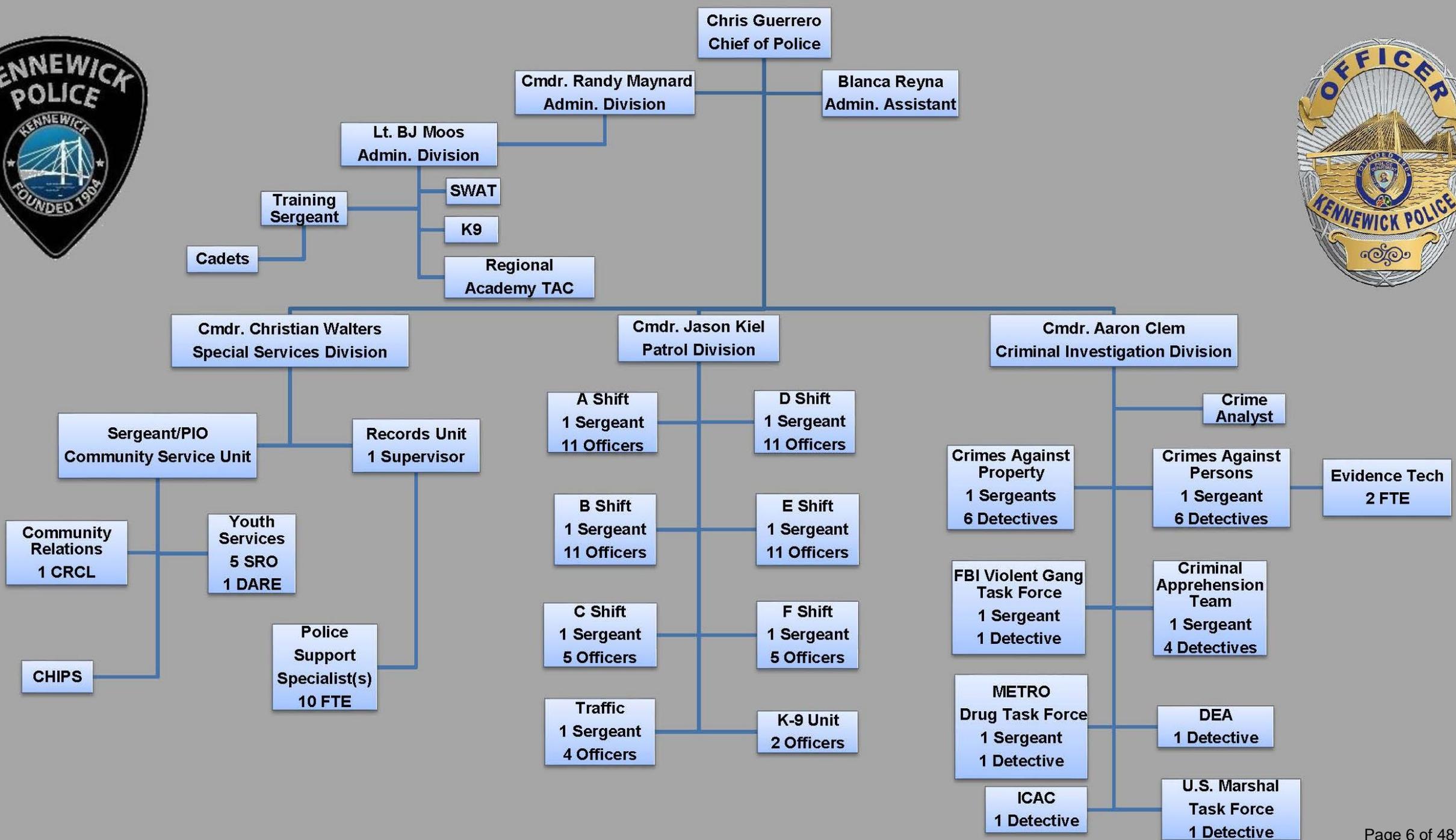
# Divisional Makeup

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Our police department is currently split into four divisions:

- Administrative Services Division
- Patrol Division
- Criminal Investigations Division
- Special Services Division







# 2022 Accomplishments

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## Administrative Services

- Achieved WASPC reaccreditation, Lexipol Policies,
- Hiring, promoting, and training (9 separations, 15 hiring's, 22,723 hours)
- 14 Complaints, 46 Use of Force Incidents
- Transparency with Officer Involved Shootings (YouTube)

## Patrol

- 91,767 Calls for Service
- 3,348 Collisions
- Deployment of Body Worn Cameras, In-Car Cameras, New Mobile/Records Management System





# 2022 Accomplishments – cont.

## Investigations

- 593 cases assigned to CID
- Narcotics Specialty Units
- Special Investigations Unit

## Special Services

- Managed large events – 4<sup>th</sup> of July, Boat Races, Fair & Rodeo
- SRO's and DARE
- CHIPS – 3,465 hours of volunteer service
- Records Division
- Outreach Partnership – Comprehensive, Three Rivers, Benton Franklin Health & Human Services





# 2022 – Challenges

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- 30% increase in overall crime, both property and violent crimes up.
- Technology – BWC's, Taser, Tyler Mobile/RMS, Lexipol
- Response to Legislation
- Officer Health and Resiliency





# 2023-2024 Goals and Priorities

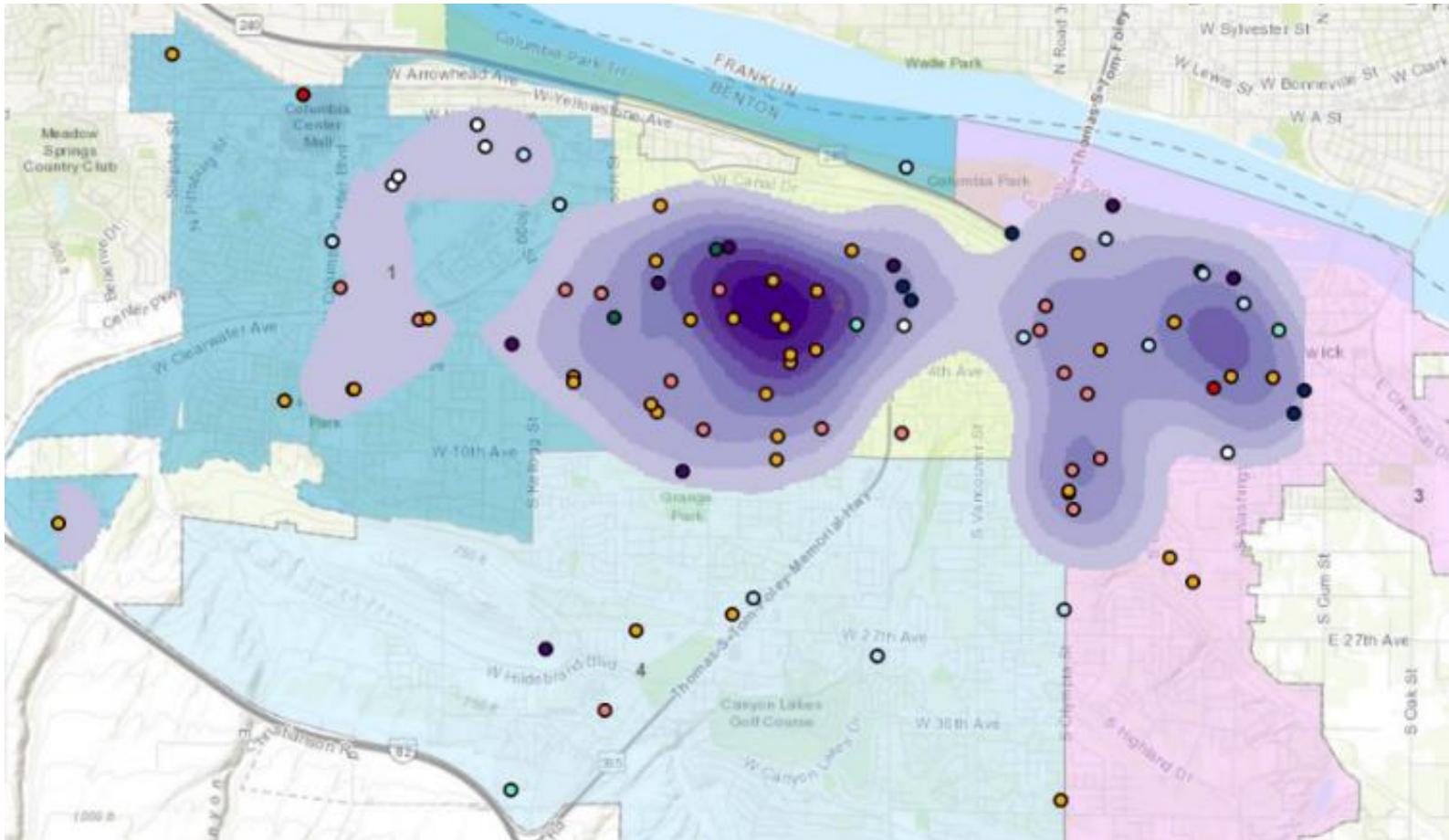
## 1. Provide Profession Police Services

- Proactively combat criminal activity.
  - Crime prevention strategy
  - Collision reduction strategy
- Public Safety Sales Tax – 15 officers, 1 Asst. City Attorney, 2 Support Specialist, cadet program
  - Hire, promote and train
- Officer health and resiliency





# Crime Prevention Strategy

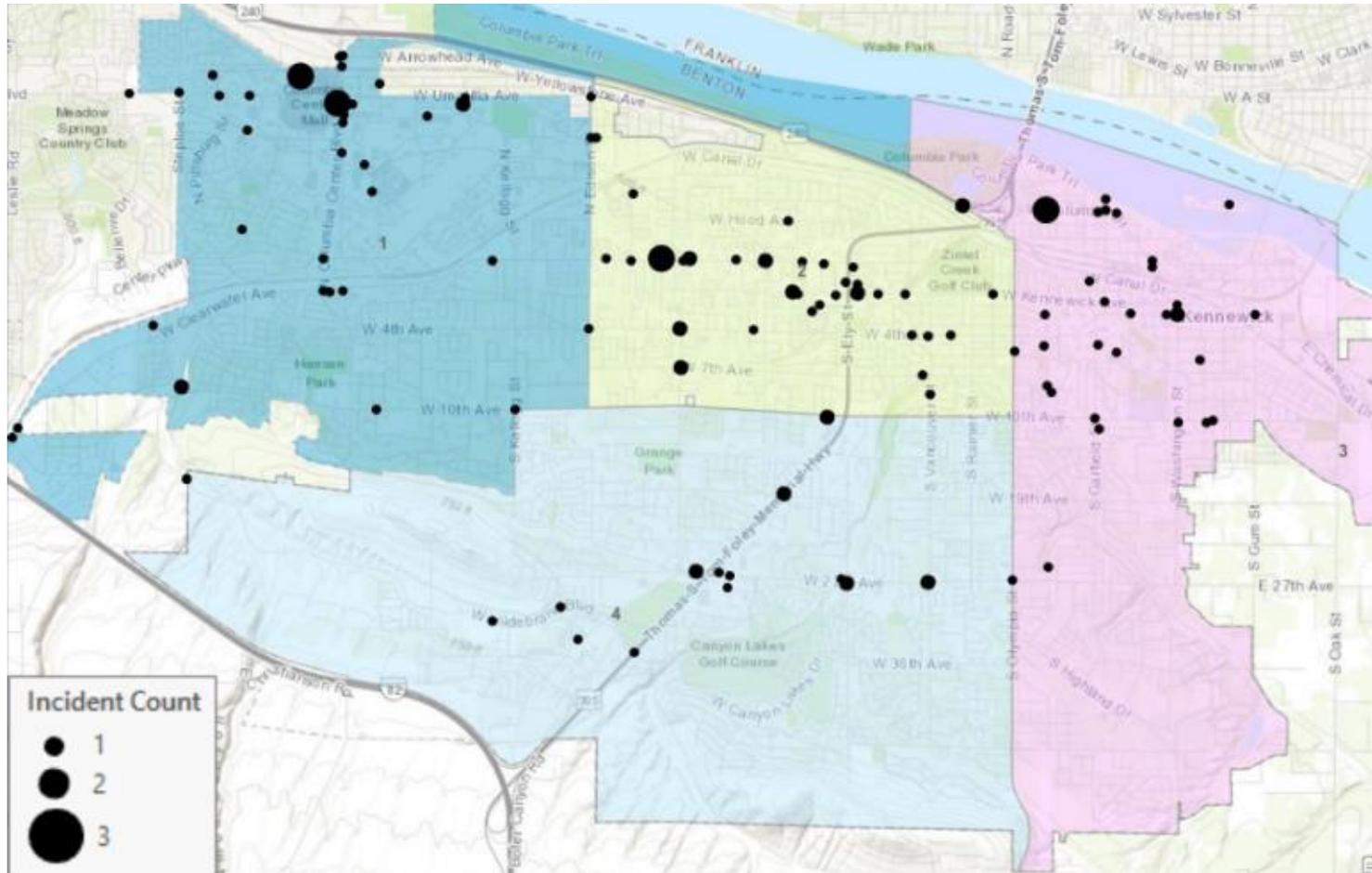


## Targeted Crimes

- Auto Theft
- Commercial Burglary
- Residential Burglary
- Gang Graffiti
- Graffiti
- Robbery
- Shots Fired
- Vehicle Prowl
- Theft Vehicle Parts/Accessories



# Collision Reduction Strategy



Zone 1 = 40 (27%)

Zone 2 = 43 (29%)

Zone 3 = 34 (23%)

Zone 4 = 18 (12%)

149 over a 21 Day period



# 2023-2024 Goals and Priorities – cont.

## 2. Community / Partnership Engagement

- Citizens Academy
- Neighborhood Outreach – Neighborhood BBQ's
- Coffee with A Cop
- KPD Foundation – CCF
- LE Partnerships – Regional Police Academy
- Kennewick School District – SRO's in Middle Schools & Safety Officers





# QUESTIONS??



<b>Council Agenda Coversheet</b>	<b>Agenda Item Number:</b> 3. <span style="float: right;"><b>Council Date:</b> 4/25/2023</span> <b>Agenda Item Type:</b> Presentation	<b>Category:</b> Info Only
	<b>Subject:</b> 2022 Year-End Financial Review and Spring 2023 Budget Adjustment <b>Department:</b> Finance	
<b>Summary</b> Each spring after Finance completes the process of closing the prior year, staff provides the Council with an updated report on the City's financial condition and a review of the prior year's financial activity. The presentation at the April 25th workshop will cover the 2022 financial results for the City's general governmental operations, capital program, and enterprise operations. Additionally, staff will be providing Council with an overview of the spring 2023 budget adjustment, which is scheduled for City Council's formal consideration at the next regular meeting on May 2, 2023.		
<b>Attachments:</b> 1. Presentation		



# 2022 Financial Review

Kennewick City Council Workshop

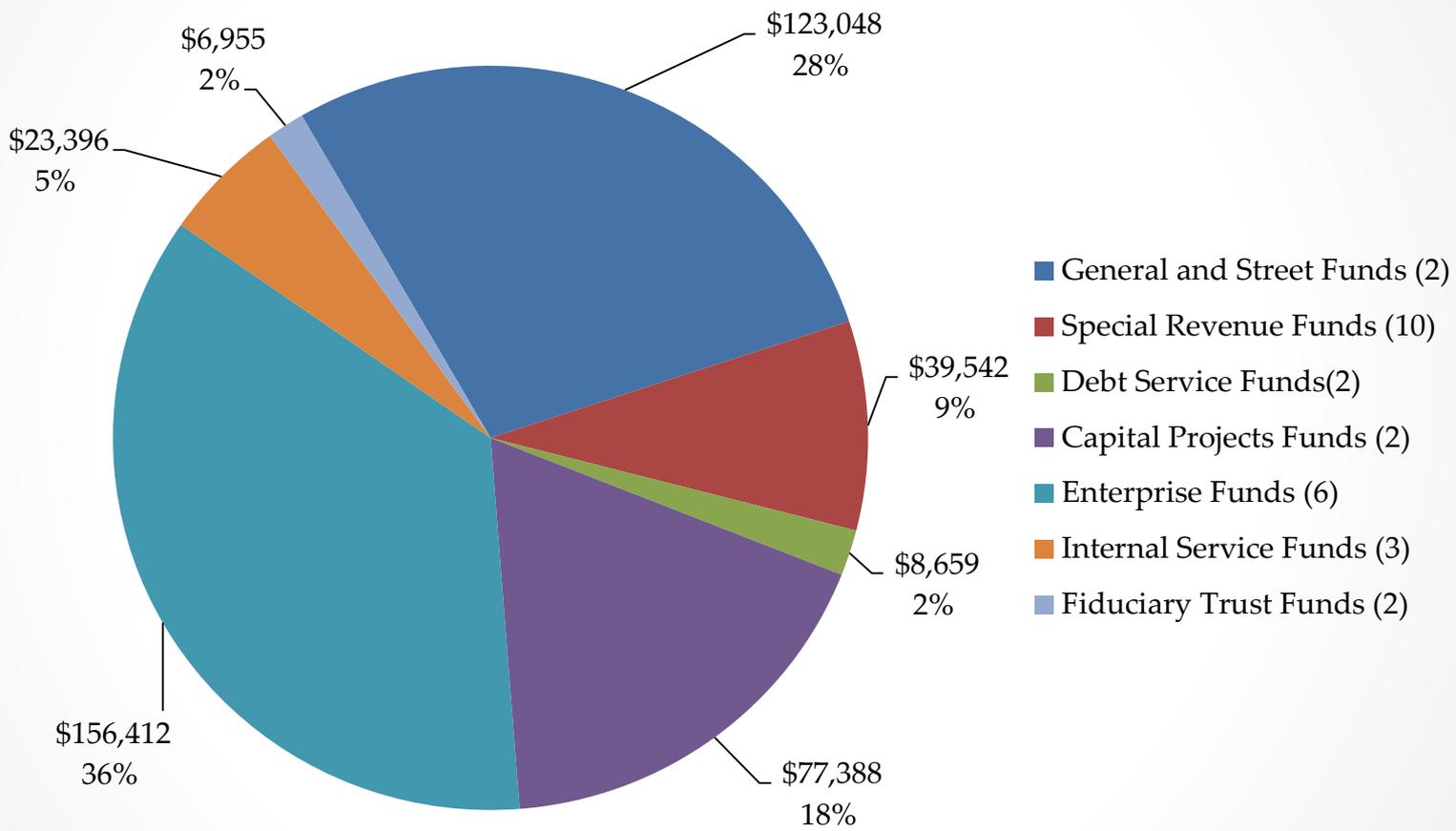
April 25, 2023

# Fund Types

- **General Governmental Funds:**
  - **General Fund:** to account for financial resources not required to be accounted for in another fund.
  - **Special Revenue Funds:** to account for legally restricted resources.
  - **Capital Projects Funds:** to account for financial resources to be used for acquisition or construction of capital facilities.
  - **Debt Service Funds:** to account for resources accumulated for the repayment of debt.
- **Proprietary Funds:**
  - **Enterprise Funds:** to account for operations that are financed and operated in a manner similar to a private business.
  - **Internal Service Funds:** to account for financing of goods or services provided by one department to another within the government.
- **Trust & Agency Funds:**
  - Fund used to account for assets held by a government in a trustee capacity.

# 2021/2022 Adj. Budget – All Funds

(In Thousands)



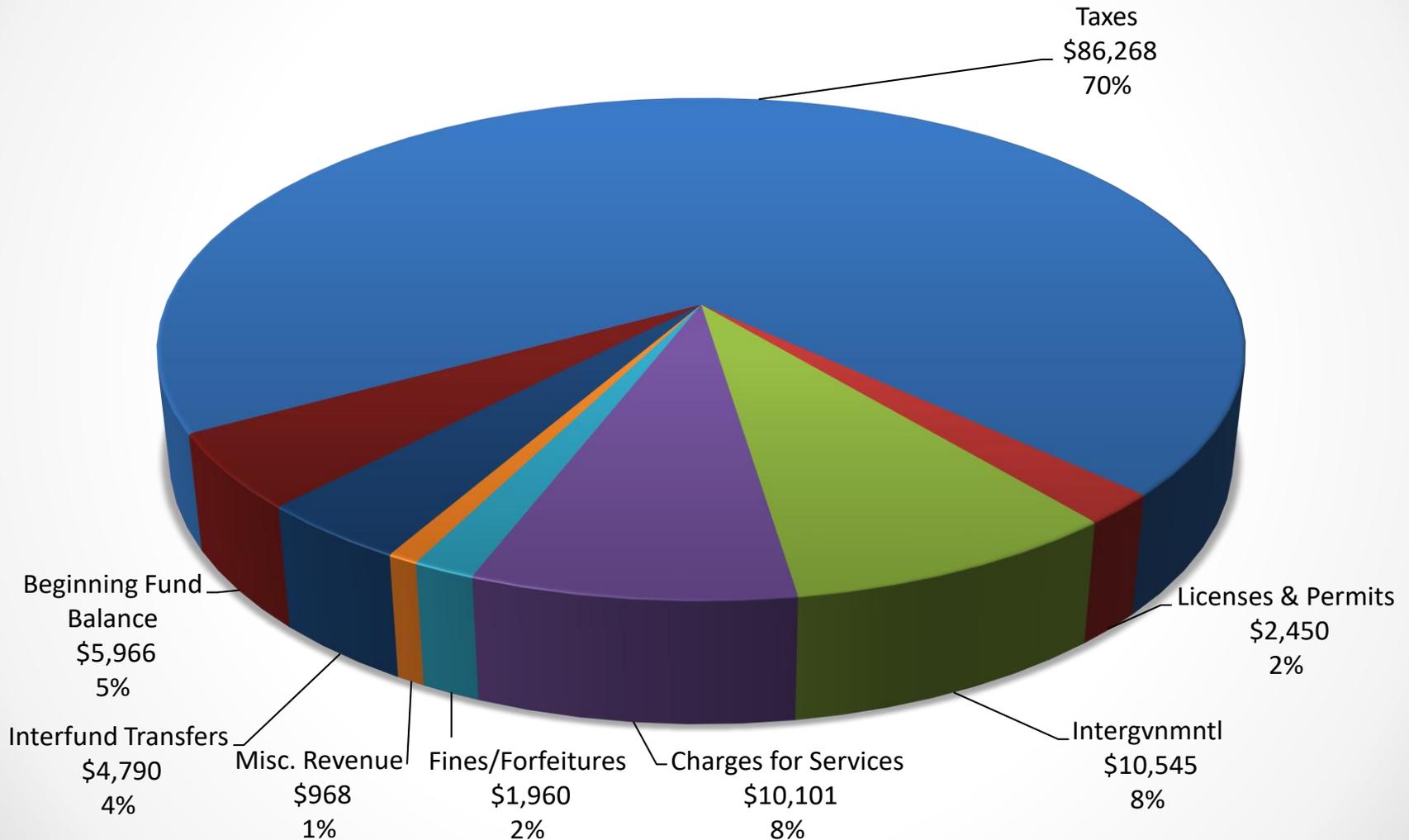
**Total 2021/2022 Adjusted Budget = \$435,399,967**

# General & Street Funds

- Police
- Fire Suppression & Inspection
- Planning
- Economic Development
- Engineering
- Parks & Recreation
- Street Maintenance
- Support & Administration Functions (e.g. City Manager & Council, City Attorney, City Clerk, Finance & Customer Service, Purchasing, Information Systems, Human Resources)

# 21/22 Adj. Budget – General/Street Funds

(In Thousands)



**Total 2021/2022 Adjusted Budget = \$123,047,898**

# General/Street Funds Revenues

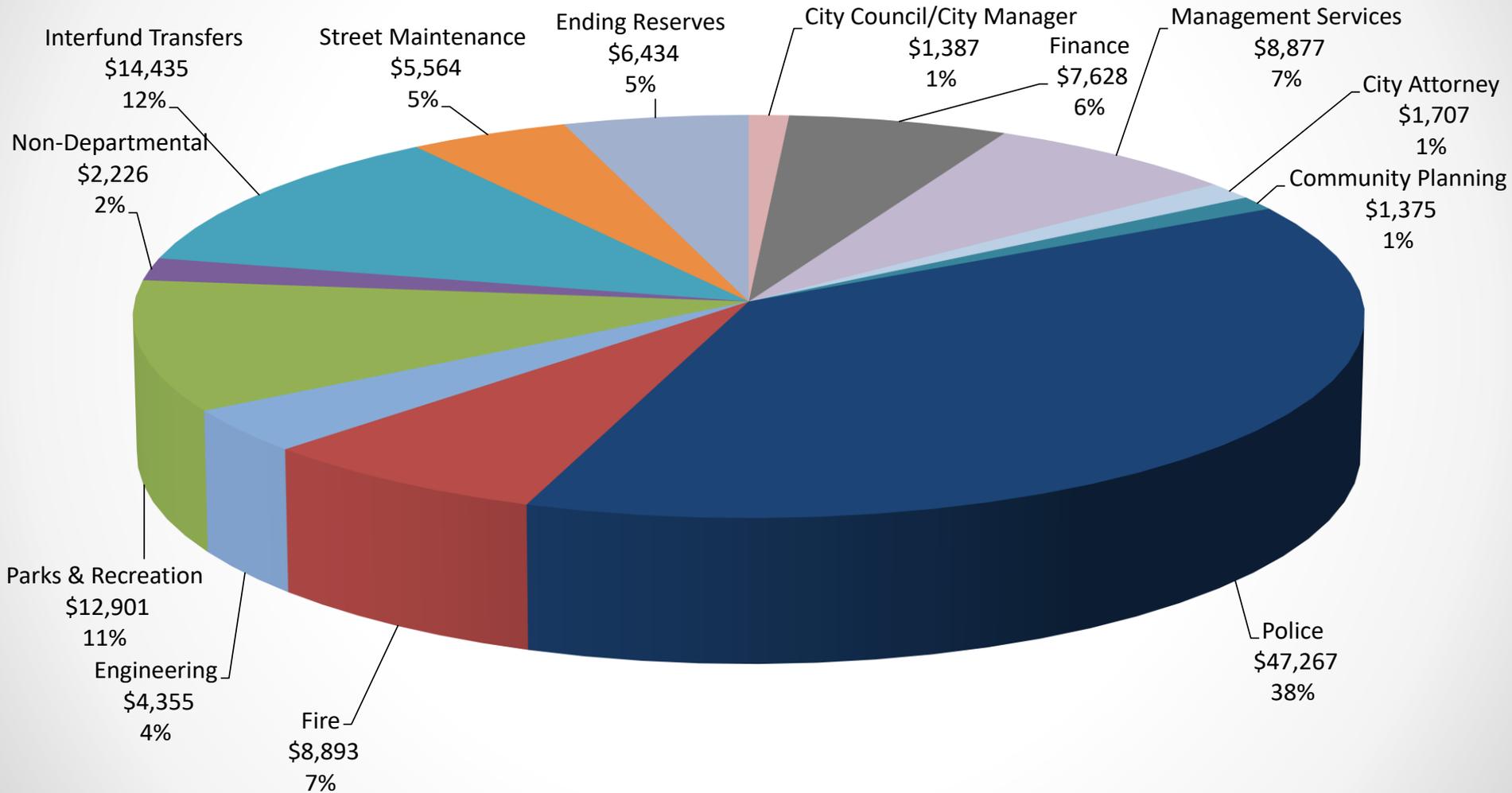
- Revenue increase of 5.1% (approx. \$2.9M)
  - Tax revenue increased 3.8% (\$1.6M)
    - Sales tax incr. citywide by 4.3% (\$735K)
    - Property taxes incr. 2% (\$281K)
    - Overall utility taxes incr. 2.7% (\$266K), despite declines in telephone
    - Gambling taxes incr. 18% (\$129K)
    - Admissions taxes incr. 71% (\$191K)
  - Licenses & Permits incr. 80% (\$877K) due to incr. in civil permit fees & reclassification of cable franchise fees
  - Intergovernmental revenues decr. by 7.9% (-\$449K) due to reduction in state revenue for city assistance for police reform and reimbursement of 2021 COVID vaccination site costs
  - Charges for services incr. 12.3% (\$552K) due to restoration of School Resource Officer (SRO) positions for full school year in 2022
  - Misc. Revenue (interest & facility rentals) incr. 113% (\$489K) due to relaxation of statewide COVID restrictions/closures, higher interest rates

# General/Street Funds Revenues (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2021/2022</b>	<b>2021</b>	<b>2022</b>	<b>2021/2022</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Taxes	\$ 86,268	\$ 43,266	\$ 44,891	\$ 88,157	102.2%
Licenses & Permits	2,450	1,098	1,974	3,072	125.4%
Intergovernmental Revenues	10,546	5,264	5,214	10,478	99.4%
Charges for Services	10,101	4,503	5,055	9,558	94.6%
Fines & Forfeitures	1,960	662	464	1,126	57.5%
Miscellaneous Revenue	967	832	923	1,755	181.5%
Transfers In	4,790	2,281	2,357	4,638	96.8%
<b>Total Revenues</b>	<b>\$ 117,082</b>	<b>\$ 57,906</b>	<b>\$ 60,878</b>	<b>\$ 118,784</b>	<b>101.5%</b>

# 21/22 Adj. Budget – General/Street Funds

(In Thousands)



**Total 2021/2022 Adjusted Budget = \$123,047,898**

# General/Street Funds Expenditures

- Expenditure increase of 5.1% (approx. \$2.9M)
  - Increase in salaries & benefits of 4.7% (approx. \$1.6M)
    - Restoration of part-time/seasonal labor
    - Negotiated pay increases for contract personnel & pay for performance awards for non-represented
    - Increase in medical premiums
    - Offset by savings from vacant positions
  - Increase in supplies of 28.3% (approx. \$413K)
    - Inflationary increases in supplies, snow and ice removal
  - Increase in other services & charges of only 0.1% (approx. \$15K)
    - Assessments to District Court and Benton County Jail declined
    - Offset by an increase in costs for animal control services
  - Increase in transfers out of 28% (approx. \$1.8M)
    - Risk Management Fund (liability insurance premiums)
    - Restoration of annual \$1M transfer to capital program

# General/Street Funds Expenditures (Thousands)

	Adj Budget 2021/2022	Actual 2021	Actual 2022	Actual 2021/2022	% Rec/Spent
<b>Expenditures:</b>					
Salaries & Benefits	\$ 73,359	\$ 35,045	\$ 35,680	\$ 70,725	96.4%
Supplies	3,331	1,459	1,872	3,331	100.0%
Other Services & Charges	25,096	11,319	11,334	22,653	90.3%
Interfund Transfers	14,435	6,328	8,109	14,437	100.0%
Capital Outlay	393	138	155	293	74.6%
<b>Total Expenditures</b>	<b>\$ 116,614</b>	<b>\$ 54,289</b>	<b>\$ 57,150</b>	<b>\$ 111,439</b>	<b>95.6%</b>

# General/Street Funds Reserves

- Ending fund balance > reserve req.
  - One-time funding opportunity
- Increased strategic reserve to \$3.2M
  - Together with General Fund reserve, equals 29% of 2022 expenditures
- Opportunities & Vulnerabilities:
  - Long-term COVID-19 economic impacts/inflation/potential for recession
  - Status of Public Safety Sales Tax beyond 2024
  - One-time Federal Funding (remaining ARPA and other federal grants)
  - Future facility funding needs

# General/Street Funds Reserves (Thousands)

	Adj Budget 2021/2022	Actual 2021	Actual 2022	Actual 2021/2022	% Rec/Spent
<b>Total Revenues</b>	\$ 117,082	\$ 57,906	\$ 60,878	\$ 118,784	101.5%
<b>Total Expenditures</b>	\$ 116,614	\$ 54,289	\$ 57,150	\$ 111,439	95.6%
<b>Excess (Deficit) Revs over Exps</b>	468	3,617	3,728	7,345	
Beginning Fund Balance	5,966	5,966	9,583	5,966	
<b>Ending Fund Balance</b>	\$ 6,434	\$ 9,583	\$ 13,311	\$ 13,311	
Required Ending Fund Balance	\$ 4,373	\$ 4,373	\$ 4,373	\$ 4,373	
<b>Excess over Req Reserve</b>	\$ 2,061	\$ 5,210	\$ 8,938	\$ 8,938	

# 2022 Capital Program Highlights

- 2022 Citywide Pavement Preservation
  - Gage Blvd. (Steptoe to N. Center Parkway)
  - W. Okanogan Pl. (S. Columbia Center Blvd. to W. Quinault Ave.)
  - W. 10<sup>th</sup> Ave (S. Columbia Center Blvd. to S. Kellogg St.)
  - Clearwater Ave. (Steptoe to Ridgeline Drive) – ARPA Funded
- Lawrence Scott Pickleball Courts & Amenities – ARPA Funding
- Steptoe Street/Gage (Design/ROW) – Federally Funded
- Deschutes/CCB Intersection (Design/ROW) – Federally Funded
- Quinault/CCB Intersection (Design/ROW) – Federally Funded
- Fire Station #1/Admin Facility – Financed with 2022 Bond Issue
- Toyota Center & Arena Seating/Flooring – ARPA Funded
- 18<sup>th</sup> & Kellogg Reservoir – Financed with 2019 Revenue Bonds
- AMI System & Meter Replacement – State Loan/Rate Revenue

# Water & Sewer Highlights

- Operating revenues slightly higher than anticipated overall for the biennium
  - Water rate revenue increased by 2.4% in 2022
  - Sewer rate revenue increased by 7.7% in 2022
  - Water consumption down 7.1% in 2022
- Expenses in line with the adjusted budget
  - Inflationary pressure for supplies and other operating costs
- Capital projects include:
  - Automated metering infrastructure (AMI), 18<sup>th</sup> & Kellogg Reservoir, Water and Wastewater Plants improvements design work, Industrial Area Utility Extensions
- Ending reserves higher than anticipated
  - Significant capital projects for 2023 & beyond
  - Meets policy requirements for operating and capital reserves and debt service coverage ratio

# Water & Sewer Fund (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2021/2022</b>	<b>2021</b>	<b>2022</b>	<b>2021/2022</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Revenue from Rates	\$ 52,535	\$ 26,266	\$ 27,567	\$ 53,833	102.5%
Other Fees & Charges	2,173	1,063	1,351	2,414	111.1%
Interest & Miscellaneous	66	147	357	504	763.6%
Other Financing Sources	20,251	681	4,110	4,791	23.7%
<b>Total Revenues</b>	<b>\$ 75,025</b>	<b>\$ 28,157</b>	<b>\$ 33,385</b>	<b>\$ 61,542</b>	<b>82.0%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 10,463	\$ 5,082	\$ 5,137	\$ 10,219	97.7%
Supplies	927	378	478	856	92.3%
Other Services & Charges	21,624	11,142	10,583	21,725	100.5%
Transfers	125	3	92	95	76.0%
Capital	34,810	7,578	11,644	19,222	55.2%
Debt Service	7,407	3,078	3,029	6,107	82.5%
<b>Total Expenditures</b>	<b>\$ 75,356</b>	<b>\$ 27,261</b>	<b>\$ 30,963</b>	<b>\$ 58,224</b>	<b>77.3%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ (331)</b>	<b>\$ 896</b>	<b>\$ 2,422</b>	<b>\$ 3,318</b>	
Beginning Working Capital	\$ 22,520	\$ 22,520	\$ 23,416	\$ 22,520	
<b>Ending Working Capital</b>	<b>\$ 22,189</b>	<b>\$ 23,416</b>	<b>\$ 25,838</b>	<b>\$ 25,838</b>	

# Stormwater Utility Highlights

- Total revenue slightly exceeded the adjusted budget at 101.5% of adjusted budget
- Total expenditures at 75.7% of adjusted budget
  - Operating expenses at 88% of adjusted budget
  - Transfers and capital outlay as projected for biennium
    - Multiple projects expected for construction in 2023
- Reserve levels improved to \$2.6M
  - Exceeds operating reserve policy; anticipated to be reduced in 2023/2024

# Stormwater Utility Fund (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2021/2022</b>	<b>2021</b>	<b>2022</b>	<b>2021/2022</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Revenue from Rates	\$ 5,105	\$ 2,526	\$ 2,655	\$ 5,181	101.5%
Interest & Miscellaneous	4	6	35	41	1025.0%
<b>Total Revenues</b>	<b>\$ 5,109</b>	<b>\$ 2,532</b>	<b>\$ 2,690</b>	<b>\$ 5,222</b>	<b>102.2%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 1,762	\$ 722	\$ 704	\$ 1,426	80.9%
Supplies	47	19	33	52	110.6%
Other Services & Charges	1,376	630	700	1,330	96.7%
Transfers	16	1	6	7	43.8%
Capital	2,800	493	1,237	1,730	61.8%
<b>Total Expenditures</b>	<b>\$ 6,001</b>	<b>\$ 1,865</b>	<b>\$ 2,680</b>	<b>\$ 4,545</b>	<b>75.7%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ (892)</b>	<b>\$ 667</b>	<b>\$ 10</b>	<b>\$ 677</b>	
Beginning Working Capital	\$ 1,912	\$ 1,912	\$ 2,579	\$ 1,912	
<b>Ending Working Capital</b>	<b>\$ 1,020</b>	<b>\$ 2,579</b>	<b>\$ 2,589</b>	<b>\$ 2,589</b>	

# Ambulance Utility Highlights

- Growth in total operating revenue of 3%:
  - Increase in billable transports & net transport revenue
  - Increase in revenue from availability charge due to growth in commercial and residential units & automatic rate change based on CPI
- General Fund contribution remained at \$5.06M (\$10.12M for biennium)
- Operating expenses increased 6%
  - Personnel costs (including overtime) incr. ~ 5.5%
  - Inflationary increases in medical supply and other costs
- Ending reserve level (working capital) increase
  - Exceeds budget policy requirement of 60-90 days operating & maintenance expenses
  - SAFER grant & funding for 12 positions expired in March, 2022
  - Future needs for new station #6

# Ambulance Utility (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2021/2022</b>	<b>2021</b>	<b>2022</b>	<b>2021/2022</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Transport Revenue	\$ 6,580	\$ 4,262	\$ 4,292	\$ 8,554	130.0%
Household Ambulance Charge	11,440	5,672	5,960	11,632	101.7%
SAFER Grant	510	476	27	503	98.6%
Other Grants	-	1	3	4	n.a.
Interest & Miscellaneous	-	15	118	133	n.a.
Transfer from General Fund	10,120	5,060	5,060	10,120	100.0%
<b>Total Revenues</b>	<b>\$ 28,650</b>	<b>\$ 15,486</b>	<b>\$ 15,460</b>	<b>\$ 30,946</b>	<b>108.0%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 23,827	\$ 11,385	\$ 12,009	\$ 23,394	98.2%
Supplies	374	194	271	465	124.3%
Other Services & Charges	4,362	2,206	2,300	4,506	103.3%
<b>Total Expenditures</b>	<b>\$ 28,563</b>	<b>\$ 13,785</b>	<b>\$ 14,580</b>	<b>\$ 28,365</b>	<b>99.3%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ 87</b>	<b>\$ 1,701</b>	<b>\$ 880</b>	<b>\$ 2,581</b>	
Beginning Working Capital	\$ 6,345	\$ 6,345	\$ 8,046	\$ 6,345	
<b>Ending Working Capital</b>	<b>\$ 6,432</b>	<b>\$ 8,046</b>	<b>\$ 8,926</b>	<b>\$ 8,926</b>	

# Building Safety Highlights

- Total revenues exceeded adjusted 2021/2022 budget
  - Permit revenue increased by 33% overall in 2022
  - Permit activity back to pre-pandemic levels
- Operating expenses at 94.3% of adjusted budget
  - 3.6% increase in operating expenses
    - No change in expenses for personnel or supplies
    - 33% increase in credit card fees for permit payments
- Healthy ending reserve balance and liquidity from prior activity
  - Exceeds minimum policy target of 60-90 days of operating and maintenance expenses

# Building Safety Fund (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2021/2022</b>	<b>2021</b>	<b>2022</b>	<b>2021/2022</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Licenses & Permits	\$ 2,900	\$ 1,712	\$ 2,272	\$ 3,984	137.4%
Interest & Miscellaneous	60	8	43	51	85.0%
<b>Total Revenues</b>	<b>\$ 2,960</b>	<b>\$ 1,720</b>	<b>\$ 2,315</b>	<b>\$ 4,035</b>	<b>136.3%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 3,301	\$ 1,535	\$ 1,537	\$ 3,072	93.1%
Supplies	34	13	11	24	70.6%
Other Services & Charges	657	300	367	667	101.5%
<b>Total Expenditures</b>	<b>\$ 3,992</b>	<b>\$ 1,848</b>	<b>\$ 1,915</b>	<b>\$ 3,763</b>	<b>94.3%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ (1,032)</b>	<b>\$ (128)</b>	<b>\$ 400</b>	<b>\$ 272</b>	
Beginning Working Capital	\$ 2,853	\$ 2,853	\$ 2,725	\$ 2,853	
<b>Ending Working Capital</b>	<b>\$ 1,821</b>	<b>\$ 2,725</b>	<b>\$ 3,125</b>	<b>\$ 3,125</b>	

# Toyota Center & Arena Highlights

- Net Operating Loss of \$598K
  - \$78K more than annual budget loss of \$520K for 2022
  - \$247K more than the prior year
    - Facilities received a federal PPP contribution of \$199K in 2021
- 73% increase in operating revenues
  - Operating revenues still 5% below 2019 (pre-pandemic) levels
- 57% increase in operating expenses
  - Increase in variable costs including event-related costs and part-time labor
  - Rising minimum wage impacting both part-time and full-time labor costs
- Loss funded through General & Lodging Tax Funds

# Toyota Center & Arena (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2021/2022</b>	<b>2021</b>	<b>2022</b>	<b>2021/2022</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Operating Revenue	\$ 5,480	\$ 1,895	\$ 3,398	\$ 5,293	96.6%
PPP Contribution	200	199	-	199	99.5%
Federal Grant - ARPA	2,840	-	2,775	2,775	97.7%
Transfer in - Operations	1,040	520	520	1,040	100.0%
Transfer in - Capital	518	43	452	495	95.6%
<b>Total Revenues</b>	<b>\$ 10,078</b>	<b>\$ 2,657</b>	<b>\$ 7,145</b>	<b>\$ 9,802</b>	<b>97.3%</b>
<b>Expenditures:</b>					
Cost of Operations	\$ 6,720	\$ 2,448	\$ 3,996	\$ 6,444	95.9%
Capital Outlay	3,358	184	3,110	3,294	98.1%
<b>Total Expenditures</b>	<b>\$ 10,078</b>	<b>\$ 2,632</b>	<b>\$ 7,106</b>	<b>\$ 9,738</b>	<b>96.6%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ -</b>	<b>\$ 25</b>	<b>\$ 39</b>	<b>\$ 64</b>	
Beginning Working Capital	\$ (81)	\$ (81)	\$ (56)	\$ (81)	
<b>Ending Working Capital</b>	<b>\$ (81)</b>	<b>\$ (56)</b>	<b>\$ (17)</b>	<b>\$ (17)</b>	

# Net General Fund Contribution

2022 Net Operating Loss	\$597,950
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Less: Lodging Tax Dedicated to TC&A	(\$320,000)
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Less: Admissions Tax from TC&A Events	<u>(\$237,006)</u>
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Net General Fund Contribution	<u>\$40,944</u>
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# CP Golf Links Highlights

- Net operating loss of \$97K
  - \$7K less than budgeted
  - \$25K lower than 2021
- 12% increase in operating revenues
  - Primarily attributable to green and range fees, merchandise sales
- 11% reduction in operating expenses
  - Includes non-recurring tree maintenance and removal project
- Cumulative working capital positive
- Mgmt. agreement with CourseCo extended to 2024  
& Foodies now open at the Landing

# Columbia Park Golf Links (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2021/2022</b>	<b>2021</b>	<b>2022</b>	<b>2021/2022</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Greens & Range Fees	\$ 552	\$ 259	\$ 283	\$ 542	98.2%
Concessions & Other	68	27	36	63	92.7%
Transfers In - Operations	247	124	126	250	101.2%
Transfers In - Capital	170	57	65	122	71.8%
<b>Total Revenues</b>	<b>\$ 1,037</b>	<b>\$ 467</b>	<b>\$ 510</b>	<b>\$ 977</b>	<b>94.2%</b>
<b>Expenditures:</b>					
General & Administrative	\$ 201	\$ 92	\$ 99	\$ 191	95.0%
Maintenance & Operations	666	373	314	687	103.2%
Capital Outlay	170	-	65	65	38.2%
<b>Total Expenditures</b>	<b>\$ 1,037</b>	<b>\$ 465</b>	<b>\$ 478</b>	<b>\$ 943</b>	<b>90.9%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ -</b>	<b>\$ 2</b>	<b>\$ 32</b>	<b>\$ 34</b>	
Beginning Working Capital	\$ 3	\$ 3	\$ 5	\$ 3	
<b>Ending Working Capital</b>	<b>\$ 3</b>	<b>\$ 5</b>	<b>\$ 37</b>	<b>\$ 37</b>	

# Spring Budget Adjustment (Thousands)

Fund Type	2023/2024 Adopted Budget	Spring 2023 Budget Adjustment	2023/2024 Adjusted Budget
General & Street	\$ 126,734	\$ 8,396	\$ 135,130
Special Revenue Funds	40,303	2,238	42,541
Debt Service Funds	7,538	4	7,542
Capital Funds	57,004	25,128	82,132
Proprietary Funds	186,265	42,129	228,394
Trust Funds	7,658	11	7,669
Totals:	\$ 425,502	\$ 77,905	\$ 503,408

*(18% Incr.)*

- To adjust estimated beginning fund balances to their actual amount (\$47.5M).
- To carry forward capital projects or other items that were planned or began during the 2021/2022 biennium, but will not be completed until the 2023/2024 biennium, including the City's contribution towards a new ACA facility, Fire Station #1 replacement, Steptoe/Gage Intersection, Deschutes/CCB Intersection, Quinault Ave./CCB Intersection, Steptoe/Arrowhead Traffic Signal, 46<sup>th</sup>/47<sup>th</sup>-Ledbetter to Ely Stormwater Improvements, Advanced Metering Infrastructure (AMI), UGA Utility Extensions, Water Treatment Plant Improvements, Wastewater Treatment Plan Upgrade Ph. II, and Fleet Vehicle replacements.
- New budget items or project scope represents approximately \$2.8M of total, or an increase of 0.6%

# General Obligation Debt

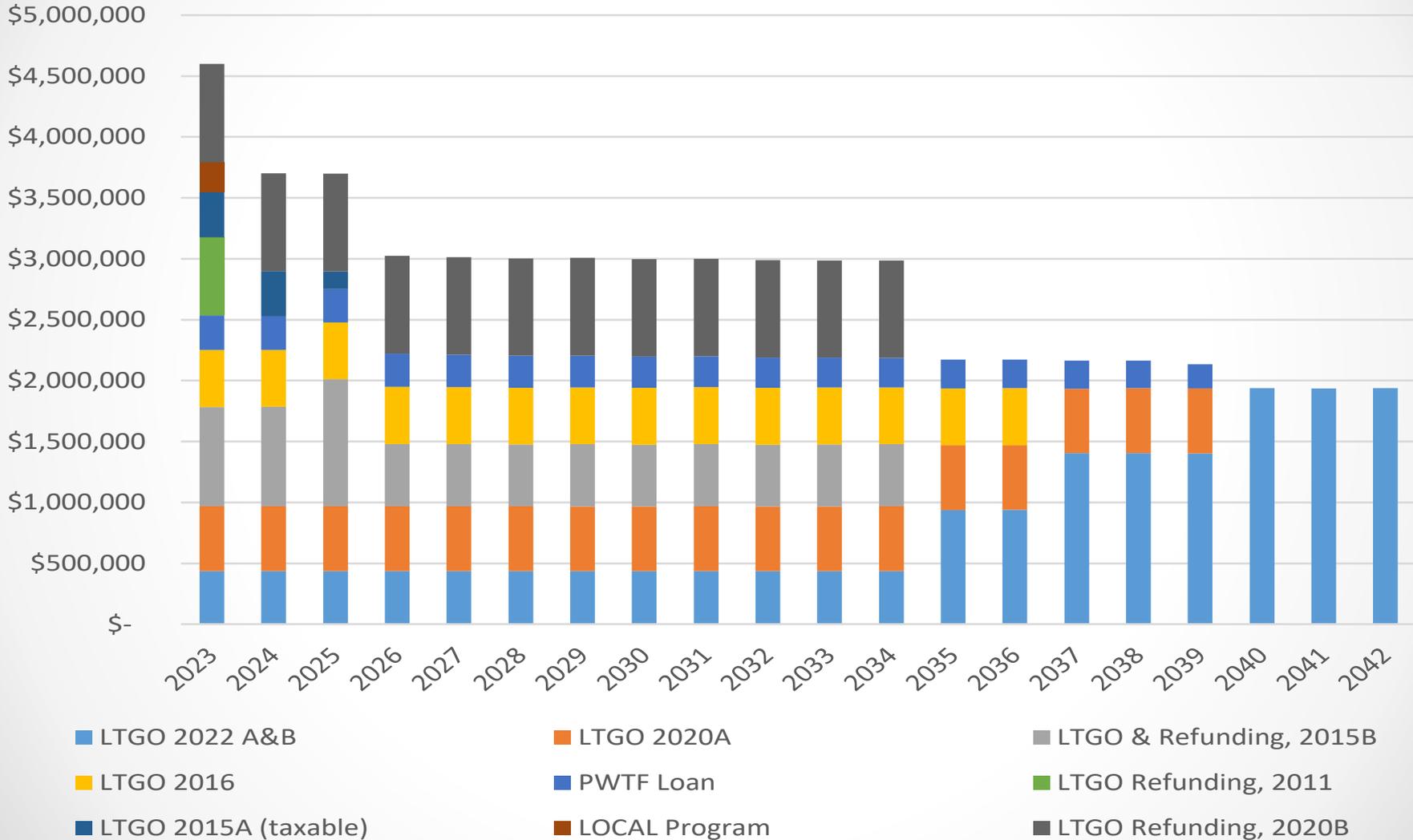
# General Obligation Debt Capacity

- Local governments in Washington State have limited debt authority under state law:
  - Non-voted debt: (councilmanic) cannot be greater than 1.5% of assessed value (AV) for the jurisdiction
  - Voter-approved debt: cannot be greater than 2.5% of AV and calculation is inclusive of non-voted debt
  - An additional 2.5% of AV is authorized for voter-approved debt for open spaces, parks, and capital facilities, as well as utilities
- City of Kennewick Non-Voted Limit 12/31/22:
  - Current AV of \$9,615,364,766 x 1.5% = \$144,230,471
  - Less: o/s general obligation debt @ 12/31 = (\$40,645,453)
  - Less: o/s debt of the KPFD guaranteed by City = (\$5,064,169)
  - 12/31/2022 Non-Voted Debt Capacity = \$98,520,849

# O/S General Obligation Debt

	<u>Year of Issue</u>	<u>Final Maturity</u>	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<u>Non-Voted General Obligation Bonds</u>				
LTGO Refunding, 2011	2011	2023	\$ 5,330,000	\$ 620,000
LTGO 2015A (taxable)	2015	2025	\$ 3,255,000	\$ 840,000
LTGO & Refunding, 2015B	2015	2034	\$ 10,000,000	\$ 6,005,000
LTGO 2016	2016	2036	\$ 6,505,000	\$ 4,995,000
LTGO 2020A	2020	2039	\$ 7,670,000	\$ 6,890,000
LTGO Refunding, 2020B	2020	2034	\$ 9,530,000	\$ 7,890,000
LTGO Refunding, 2022A & 2022B	2022	2042	\$ 10,170,000	\$ 9,450,000
<u>State Loans</u>				
Public Works Trust Fund Loans	2018	2038	\$ 5,600,000	\$ 3,714,772
<u>Other Non-Voted General Obligation Debt</u>				
LOCAL Program	2018	2023	\$ 1,062,976	\$ 240,681
				<u>\$ 40,645,453</u>

# G.O. Debt Service 2023-2042



Questions?

<b>Council Agenda Coversheet</b>	<b>Agenda Item Number:</b> 4. <span style="float: right;"><b>Council Date:</b> 4/25/2023</span> <b>Agenda Item Type:</b> Presentation	<b>Category:</b> Info Only
	<b>Subject:</b> CivicClerk Board Portal/Live Meeting Review <b>Department:</b> Management Services	
<p><b>Summary</b></p> <p>The City is ready to launch the final phase of CivicClerk, our new integrated agenda management platform. CivicClerk streamlines the entire meeting process from beginning to end. Live Meeting improves efficiencies when creating minutes, recording Council action, and researching legislative history. The electronic voting feature will assist the City Clerk with accurately recording motions and final action, regardless of whether Council members are attending meetings in person or virtually.</p> <p>The City Clerk's Office will provide a thorough demonstration of the system's capabilities to ensure a successful launch of Live Meeting on May 2, 2023.</p>		
<p><b>Attachments:</b> None</p>		