



City Council Meeting Schedule May 2020

May 5, 2020
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING - Cancelled

May 12, 2020
Tuesday, 6:30 p.m. WORKSHOP MEETING - Cancelled

May 19, 2020
Tuesday, 6:30 p.m. SPECIAL COUNCIL MEETING

May 26, 2020
Tuesday, 6:30 p.m. WORKSHOP MEETING - Cancelled

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

May 2020
Updated 05/05/20



CITY COUNCIL SPECIAL MEETING AGENDA
May 19, 2020 at 6:30 p.m.
City's Website

The City of Kennewick broadcasts City Council meetings on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>. The City will be providing options for citizen comment via Zoom for the public hearing only (see more information under Public Hearing/Meetings on the agenda)

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

- Building Safety Month
- Professional Municipal Clerks Week
- National Police Week
- Public Service Recognition Week
- National Emergency Medical Services Week
- National Public Works Week
- Retiree Recognition - Patsy Osborn

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. Minutes of Regular Meeting of April 21, 2020.
- b. (1) Motion to approve Claims Roster for April 24, 2020.
(2) Motion approve the Claims Roster dated May 8, 2020.
(3) Motion to approve the Claims Roster for the Columbia Park Golf Course Account for March 2020.
(4) Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for March 2020.
- c. (1) Motion to approve Payroll Roster for April 15, 2020.
(2) Motion to approve Payroll Roster for April 30, 2020.
- d. ~~Motion to award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of \$4,538,477.06 plus a 10% contingency amount of \$453,847.71 for a total amount of \$4,992,324.77. – Moved to New Business as Item 7.b.~~
- e. Resolution 20-06: Authorizing the City Manager to make formal application to the Recreation and Conservation Office for grant assistance for pool renovations.
- f. Motion to authorize the Mayor to sign Supplement No. 2 for professional engineering services with David Evans & Associates for the final design and right-of-way acquisition for the US395/Ridgeline Drive Interchange project.
- g. Motion to set the date of June 16, 2020 for a public hearing to consider adoption of the Six-Year Transportation Improvement Plan (2021-2026.)

4. ORDINANCES/RESOLUTIONS

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5. PUBLIC HEARINGS/MEETINGS

To best comply with the Governor's Proclamation, the City asks all members of the public that would like to comment regarding items under Public Hearings/Meetings fill out an online form at <https://www.go2kennewick.com/PublicHearing> no later than 5:00 p.m. on Monday, May 18th to be included in the Council packet.

Interested parties may also submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 5:00 p.m. on Monday, May 18th.

If you wish to comment on the public hearing during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_D_cTXKsqSRa-laSkDCZw7w. Registrations must be received by 4:00 p.m. on Tuesday, May 19th.

- a. Amending 2020 HUD Annual Action and Citizen Participation Plans

6. NEW BUSINESS

- a. Legal Fees Defending Recall Petition
- b. Motion to award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of \$4,538,477.06 plus a 10% contingency amount of \$453,847.71 for a total amount of \$4,992,324.77.

7. UNFINISHED BUSINESS

8. COUNCIL COMMENTS/DISCUSSION

9. ADJOURNMENT

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

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Proclamation

WHEREAS, our city is committed to recognizing our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and

WHEREAS, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians - building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry who work year-round to ensure the safe construction of buildings; and

WHEREAS, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, play; and

WHEREAS, these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety-our local code officials-who assure us of safe, efficient and livable buildings that are essential to America's prosperity, and;

WHEREAS, "Safer Buildings, Safer Communities, Safer World," the theme for Building Safety Month 2020, encourages all Americans to raise awareness about the importance of safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry, and;

WHEREAS, Building Safety Month 2020 encourages appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses; NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, Washington, do hereby proclaim the month of May, as

BUILDING SAFETY MONTH

in the City of Kennewick, Washington, and call upon all citizens to consider the commitment to improve building safety and economic investment at home and in the community and to acknowledge the essential service provided to all of us by local and state building departments and fire prevention bureaus and federal agencies in protecting lives and property.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be hereunto affixed this 19th day of May 2020.


DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk





Proclamation

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, The Professional Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, do hereby proclaim May 3-May 9, 2020, as

PROFESSIONAL MUNICIPAL CLERKS WEEK

and further extend appreciation to our Professional Municipal Clerk, **TERRI L. WRIGHT** and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick, Washington, to be hereunto affixed this 19th day of May 2020.

DON BRITAIN, Mayor

Attest:

JACQUELYN AMAN, Deputy City Clerk



Proclamation



WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the Kennewick Police Department are our guardians of life and property, defenders of the individual right to be free people, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and

WHEREAS, it is important that all citizens know and understand the duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the police department of Kennewick has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service, NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, Washington, call upon all citizens of Kennewick to observe the week of May 10-16, 2020, as

NATIONAL POLICE WEEK

with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful devotion to their responsibilities have rendered a dedicated service to their communities.

I further call upon all citizens of Kennewick to make every effort to honor those peace officers, who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick, Washington, to be hereunto affixed this 19th day of May 2020.

DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk





Proclamation

WHEREAS, every day, residents of Kennewick, and visitors to the City directly benefit from the dedication and commitment of City of Kennewick employees, those public servants and unsung heroes that keep Kennewick Running; and

WHEREAS, City of Kennewick employees represent numerous occupations and trades, possess a broad array of skills and expertise and put these to use with efficiency and integrity for everyone in our City; and

WHEREAS, while elected officials come and go, the consistency and institutional knowledge of City of Kennewick employees offers continuity of service across years and election cycles and is essential to the smooth functioning of our City over time; and

WHEREAS, many City of Kennewick employees, including our police officers and firefighters, risk their safety and in some cases their lives in service of the people of the City of Kennewick; and

WHEREAS, we all owe a substantial debt of gratitude to City of Kennewick employees;
NOW THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, do hereby proclaim May 3-9, 2020 as

PUBLIC SERVICE RECOGNITION WEEK

in the City of Kennewick, and encourage all residents to recognize the accomplishments and contributions of City of Kennewick employees and to the extent to which we all rely upon and benefit from their service.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick, Washington, to be affixed this 19th day of May 2020.

DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk





Proclamation



WHEREAS, in 1974, President Gerald Ford authorized EMS Week to celebrate Emergency Medical Service, its practitioners and the important work they do in responding to medical emergencies. This year EMS Week is May 17-23, 2020, the celebration of the commitment and dedication of the EMTs and paramedics who daily serve the needs of thousands of people across the nation, often under harsh and trying circumstances.

WHEREAS, EMS is now firmly established as a key component of the medical care continuum, and the important role of EMS practitioners in saving lives from sudden cardiac arrest and trauma; in getting people to the hospitals best equipped to treat heart attacks and strokes; and in showing caring and compassion to their patients in their most difficult moments.

WHEREAS, it is important that all citizens know and understand the duties of the Fire Department's Emergency Medical Service, whether it's teams in Kennewick transporting heart attack, stroke and trauma patients, or the thousands of EMS providers that respond 24 hours a day, 7 days a week. EMS is there for their communities at their greatest time of need.

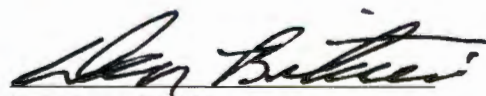
WHEREAS, the Kennewick Fire Department brings together local communities and medical personnel to publicize safety and honor the dedication of those who provide the day-to-day lifesaving services of medicine's "front line." **NOW, THEREFORE,**

I, DON BRITAIN, Mayor of the City of Kennewick, Washington, call upon all citizens of Kennewick to observe the week of May 17-23, 2020 as

NATIONAL EMERGENCY MEDICAL SERVICE WEEK

and recognize EMS and all that its practitioners do for our nation, who by their faithful devotion to their responsibilities have rendered a dedicated service to their communities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick, Washington, to be hereunto affixed this 19th day of May 2020.


DON BRITAIN, Mayor

Attest:


TERRI L. WRIGHT, City Clerk





Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of our city; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector; and

WHEREAS, these professionals are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens and businesses; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in our community; and

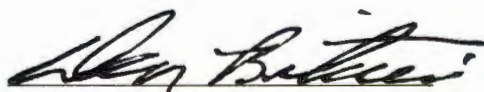
WHEREAS, the year 2020 marks the 60th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; **NOW, THEREFORE**,

I, DON BRITAIN, Mayor of the City of Kennewick, Washington, do hereby proclaim the week of May 17-23, 2020, as

NATIONAL PUBLIC WORKS WEEK

in the City of Kennewick, Washington, and I call upon all citizens and civic organizations to join in activities, events and ceremonies designed to pay tribute to our public works professionals and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be hereunto affixed this 19th day of May 2020.


DON BRITAIN, Mayor

Attest:


TERRI L. WRIGHT, City Clerk



CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
April 21, 2020

1. CALL TO ORDER

Mayor Pro Tem Lee called the meeting to order at 6:40 p.m.

Mayor Pro Tem Lee stated tonight's meeting would be conducted through an online, virtual meeting platform. Councilmembers and staff are joining remotely in order to comply with Governor Inslee's "Stay Home, Stay Healthy" order.

City Council and Staff signed into webinar:

Mayor Pro Tem Steve Lee	Greg McCormick	Ken Hohenberg
John Trumbo	Christina Palmer	Evelyn Lusignan
Bill McKay	Lisa Beaton	Bruce Mills
Chuck Torelli	Cary Roe	Krystal Roe
Jim Millbauer	Terri Wright	
Brad Beauchamp	Dan Legard	
Marie Mosley	Emily Estes-Cross	

Mr. Torelli moved, seconded by Mr. Millbauer to excuse the absence of Mayor Don Britain at tonight's meeting. The motion passed unanimously by a roll call vote.

Mayor Pro Tem Lee led the Pledge of Allegiance.

HONORS & RECOGNITIONS

Arbor Day Proclamation – in the agenda packet but not read.

2. APPROVAL OF AGENDA

Mayor Pro Tem Lee stated there needed to be a little housekeeping related to item 7.b. from the last meeting regarding the cancellation of the council meetings. The staff report and intent of what was adopted at the meeting, was to cancel specified council meetings as well as cancel the visitor section for any future regular or special meeting held between now and the end of May.

He reminded everyone they could always contact council members by phone or go to our website to send an email. He also added please do not send emails to a councilmember's private email account.

Mayor Pro Tem Lee moved, seconded by Mr. Torelli to suspend the order of business rules and remove Item 4 - Visitor comments from tonight's agenda and all future meetings conducted while Governor Inslee's Proclamation 20-28 and any amendments are active. The motion passed unanimously by a roll call vote.

Mr. Torelli moved, seconded by Mr. Beauchamp to approve the Agenda as amended. The motion passed unanimously by a roll call vote.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of March 17, 2020.
- b.
 - (1) Motion to approve Claims Roster for February 28, 2020.
 - (1) Motion to approve Claims Roster for March 13, 2020.
 - (2) Motion to approve Claims Roster for March 27, 2020.
 - (3) Motion to approve the Claims Roster for the Columbia Park Golf Course Account for February 2020.
 - (4) Motion to approve Claims Roster for April 10, 2020.
 - (5) Motion to approve the Claims Roster for Toyota Center Operations and Box Office Accounts for February 2020.

- c. (1) Motion to approve Payroll Roster for March 15, 2020.
(1) Motion to approve Payroll Roster for March 31, 2020.
- d. Motion to award Contract P2001-20 2020 City-Wide Asphalt Overlay project to Inland Asphalt Co., in the amount of \$1,532,532.32, plus a 20% contingency amount of \$306,506.46, for a total amount of \$1,839,038.78.
- e. Motion to support the request from Visit Tri-Cities and the Tri-City Regional Hotel-Motel Commission and approve the release of \$417,700 from the Tourism Promotion Area Reserve Fund.
- f. Motion to authorize the City Manager to sign an agreement for services with Aspect Consulting, LLC for the 2020 Stormwater Comprehensive Plan update.
- g. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the Final Plat of Southridge Phase V contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.
- h. Motion to authorize the Mayor to sign the Steptoe/Gage Intersection Improvements Project Interlocal Agreement with the City of Richland.
- i. Motion to authorize the Mayor to sign the 2020 Microsurfacing Project Interlocal Agreement with the City of Richland.
- j. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final of Terra Vista Heights Phase 2 contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.
- k. Resolution 20-05: Appointing Jim Millbauer to fill the vacant position on the Tri-Cities Regional Public Facilities District Board expiring October 1, 2022.
- l. Motion to accept the recommendation of the local agencies and reappoint Ron Hue to the Kennewick Public Facilities District Board of Directors for a four-year term to expire March 31, 2024.

Mr. Torelli moved, seconded by Mr. Millbauer to approve the Consent Agenda. The motion passed unanimously by a roll call vote.

~~4. VISITORS~~

5. ORDINANCE/RESOLUTIONS - None

6. PUBLIC HEARINGS/MEETINGS

- a. Resolution 20-04: Vacate a 15' utility easement located at 3231 and 3234 S. Palouse St. Bruce Mills, Deputy Public Works Director reported.

Public hearing was opened at 6:52 p.m. and closed at 6:55 p.m.

Two individuals signed up to speak. One did not want to comment and the other wanted to speak regarding the second public hearing.

RESOLUTION NO. 20-04

A RESOLUTION OF THE CITY OF KENNEWICK DECLARING SURPLUS A PORTION OF CERTAIN UTILITY EASEMENT LYING WITHIN 3231 AND 3234 SOUTH PALOUSE STREET

Mr. Torelli moved, seconded by Mr. Beauchamp to adopt Resolution No. 20-04. The motion passed unanimously by a roll call vote.

- b. Ordinance 5869: Blasting Regulations. Lisa Beaton, City Attorney reported.

Public hearing was opened at 7:04 p.m.

Fermin Godinez, 3814 W 47th Ave, - stated notification needs to be given to those within ½ mile radius of the blasting and noted that there was no remedy for those already affected by the blasting or in the future in the proposed ordinance.

Public hearing was closed at 7:08 p.m.

ORDINANCE NO. 5869

AN ORDINANCE ADOPTING FINDINGS IN SUPPORT OF RETENTION OF AN INTERIM REGULATORY CONTROL RELATED TO BLASTING OPERATIONS WITHIN THE CITY OF KENNEWICK

Mr. Torelli moved, seconded by Mr. Beauchamp to adopt Ordinance No. 5869. The motion passed unanimously by a roll call vote.

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Discussion ensued regarding how we can further support our small business and construction industry.

10. ADJOURNMENT

Meeting was adjourned at 7:30 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet



Agenda Item Number	3.b.(1)	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated April 24, 2020, in the amount \$ 1,905,012.39, and comprised of check numbers 152497 through 152704 and wire transfer numbers 300405 through 300407.

Summary

The payments on this Claims Roster are comprised of the following issued 04/11/2020 - 04/24/2020:

Check numbers 152497 through 152704	\$ 1,796,135.80
Wire transfer number 300405	217.00
Wire transfer number 300406	37,419.43
Wire transfer number 300407	71,240.16

Total	\$ 1,905,012.39

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$ 1,905,012.39.

Through

Lynne Brown
Apr 29, 17:14:16 GMT-0700 2020

Dept Head Approval

City Mgr Approval

Marie Mosley
May 15, 07:33:03 GMT-0700 2020

Attachments: Claims Roster

☐ Recording
Required?

City of Kennewick

Claims Roster

4/11/2020 - 4/24/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
001 GENERAL FUND						
010 CITY COUNCIL						
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETIREMENT CELEBRATION REFRESHME	19.46
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC LATINO LUNCHEON.	20.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WEBINAR REGISTRATION C TORELLI.	35.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER LUNCHEON.	50.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETIREMENT PLAQUES.	77.65
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC REGIONAL CHAMBER LUNCHEON.	120.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COUNCIL COK ITEMS.	436.61
Total amount by Department						\$ 758.72
020 CITY MANAGER						
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	83.78
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES.	86.73
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEPARTMENT HEAD MEETING SUPPLIES.	285.91
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COK NEW EMPLOYEE PENS.	307.16
Total amount by Department						\$ 763.58
032 SUPPORT SERVICES-FINANCE						
152567	04/17/2020	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	225.00
152587	04/17/2020	00976	WA STATE AUDITOR'S OFFICE	in	AUDIT 51353 19-19	2,260.00
152668	04/24/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	18.89
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FFCRA MARCH 27 WEBINAR SUMMIT LAV	35.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FFCRA WEBINAR	50.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	GFOA WEBINAR.	35.00
Total amount by Department						\$ 2,623.89
033 SUPPORT SERVICES-PURCHASING						
152555	04/17/2020	02438	MRSC ROSTERS	in	MRSC ROSTERS	575.00
152583	04/17/2020	03883	U R M CASH & CARRY	in	BAGS - WAREHOUSE	23.75
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.89
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW COMPUTER KEYBOARD FOR JON CC	26.34
Total amount by Department						\$ 661.98
034 SUPPORT SERVICES - INFO SYSTEMS						
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	974.64
152618	04/24/2020	08295	CENTURYLINK	in	PS/ALI - ALI/SR PER 100 REC	7.18
152632	04/24/2020	00229	DELL MARKETING L.P. C/L DELL USA L.P.	in	MAINTENANCE AGREEMENT	287.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SKYPE ADDITIONAL LICENSE - MARCH 20	8.52

City of Kennewick

Claims Roster

4/11/2020 - 4/24/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DISPLAYPORT TO HDMI ADAPTER	22.62
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES - MARIETTA K.	43.92
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in IPHONE BACKUP/COPY SOFTWARE	32.53
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in USB 3.5" FLOPPY DRIVE FOR DATA RECOV	21.70
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2 1500 VA UPS REPLACEMENTS	325.78
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NEOFLEX DUAL MONITOR STAND FOR SI	168.34
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 24" MONITORS (10) - SHELF SPARES	1,764.96
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 4 REPLACEMENT CONFERENCE PHONES I	1,039.80
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ENTERPRISE ARCHITECT PRO - GIS	107.51
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SNAG-IT SOFTWARE FOR MARIETTA K.	58.65
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 5 MINI DISPLAYPORT TO HDMI ADAPTERS	47.40
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in IPAD PRIVACY SCREEN PROTECTORS - CC	324.82
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REPLACEMENT BLUETOOTH HEADSET - I	38.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 24" MONITOR - SHELF SPARE	176.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MICROSOFT VISIO - TAUSHA L/ERIC B	213.61
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY CREDIT CARD PROCESSING FE	419.35
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REFUND FOR CANCELLATION OF ACCIS C	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in IT UNIFORM SHIRTS	562.93
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 72X40 WHITEBOARD FOR IT	266.06
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 5 CISCO WEBEX SUBSCRIPTIONS (MONTH	108.33
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DOMAIN NAME TO HELP WITH REMOTE A	33.00
Total amount by Department					\$ 6,703.15
035 SUPPORT SERVICES-CUSTOMER SERVICE					
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PERMIT TECH BLUE BEAM TRAINING - M	150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES.	50.29
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES	15.38
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LYSOL DISINFECTING WIPS 3-PACK.	47.86
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PERMIT TECH EXAM.	219.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in T-PINS 38MM/1.5INCH.	14.10
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	175.67
Total amount by Department					\$ 672.30
041 CITY CLERK					
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY SUBSCRIPTION	9.99
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REFUND - OFFICE SUPPLIES (ORDER CAN	-53.82
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BENTON COUNTY AUDITOR: RECORDING	110.19
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ADDRESS LABELS, CLOROX WIPES	53.82

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	5.59
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	26.04
Total amount by Department						\$ 151.81
042 LEGAL SERVICES						
152510	04/17/2020	06302	ATTORNEY & NOTARY SUPPLY OF WASH	in	NOTARY SUPPLY	169.27
152553	04/17/2020	05561	MENKE JACKSON BEYER EHLIS & HARP	in	UGA EXPANSION	7,267.55
152590	04/17/2020	00853	WEST GROUP PAYMENT CENTER	in	WEST INFORMATION	2,218.56
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	156.23
152669	04/24/2020	08800	OGDEN MURPHY WALLACE, PLLC	in	CABLE FRANCHISE NEGOTIATIONS	2,814.50
152702	04/24/2020	00853	WEST GROUP PAYMENT CENTER	in	LIBRARY PLAN CHARGES	53.97
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUBSCRIPTION COST FOR LORMAN EDUC	487.61
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND ON 2 OF 2 ROOMS FOR THE SPRI	-183.54
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 ERGO KEYBOARDS - ATTY OFFICE	61.83
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR 1 OF 2 ROOMS FOR CANCEL	-183.54
Total amount by Department						\$ 12,862.44
050 CIVIL SERVICE						
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.89
152671	04/24/2020	07831	ON SCENE MEDICAL SERVICES PC	in	PROFESSIONAL SERVICES	655.00
152676	04/24/2020	01997	PUBLIC SAFETY TESTING, INC.	in	PROFESSIONAL SERVICES	4,116.81
Total amount by Department						\$ 4,808.70
061 CODE ENFORCEMENT						
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	98.20
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES.	1.34
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BIC 0.5MM INK ROLLER PENS ASSORTED	33.60
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECORDING FEES.	429.48
Total amount by Department						\$ 562.62
062 LONG RANGE PLANNING						
152580	04/17/2020	00172	THE TRI-CITY HERALD	in	LEGAL PUBLICATION	700.00
152648	04/24/2020	05850	JAMES M DRISCOLL	in	HEARING EXAMINER	5,025.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITY HERALD: ON 2/12/20 TCH REFUS	-26.56
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WEBINAR: TIPS FOR WRITING GOOD & EI	35.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	USPS KENNEWICK: CERTIFIED MAIL FOR	8.55
Total amount by Department						\$ 5,741.99
063 ECONOMIC & BUSINESS DEVELOPMENT						
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	185.05

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BUSINESS CARDS FOR RC	25.76
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in EMAIL MANAGEMENT SYSTEM FOR COM	103.18
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TC REGIONAL CHAMBER LUNCHEON.	40.00
Total amount by Department					\$ 353.99
071 POLICE DEPT. - ADMINISTRATION					
152516	04/17/2020	00014	BENTON COUNTY	in JAG GRANT 2019	7,099.00
152523	04/17/2020	02481	CI INFORMATION MANAGEMENT CI SUP.	in SHRED SERVICE	327.64
152584	04/17/2020	04764	UNITED PARCEL SERVICE	in SHIPPING	35.39
152695	04/24/2020	04764	UNITED PARCEL SERVICE	in SHIPPING	31.77
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PARKING WHILE AT DARE AMERICA MEE	30.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BASIC CABLE SERVICE	238.30
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TRANSPORTATION FOR DARE AMERICA E	27.03
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BASIC CABLE SERVICE	232.95
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TRANSPORTATION WHILE AT DARE AMEF	27.65
Total amount by Department					\$ 8,049.73
072 POLICE DEPT.- CRIMINAL INVESTIGATION					
152557	04/17/2020	04055	NET TRANSCRIPTS INC	in TRANSCRIPTS	342.28
152633	04/24/2020	10585	DME FORENSICS INC	in ONE YEAR SUBSCRIPTION	3,495.00
152687	04/24/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in OFFICE SUPPLIES	151.96
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CID CRIME SCENE INVESTIGATIONS VAN	1,107.36
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in EVIDENCE SUPPLIES	65.12
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ICAC LAB INTERNET SERVICE	109.99
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NW GANG INV ASSOC TRAINING SYMPOS	325.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REFUND FROM HOTEL ROOM CANCELLA	-619.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HOTEL REFUND FOR HOTEL CACNCELLA	-571.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REFUND FOR HOTEL CANCELLATION FOI	-619.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in JOHN DAVIS POLYGRAPH ASSOCIATION I	125.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CAT DESK KEY REPLACEMENT	43.44
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in JOHN DAVIS - POLYGRAPH ASSOCIATION	150.00
Total amount by Department					\$ 4,104.59
073 POLICE DEPT. - PATROL					
152552	04/17/2020	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25
152552	04/17/2020	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25
152552	04/17/2020	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25
152552	04/17/2020	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25
152552	04/17/2020	03284	MEL'S INTER-CITY TOWING	in EVIDENCE TOW	54.25

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152586	04/17/2020	03997	VISTA VETERINARY HOSPITAL INC	in	K-9 MEDICAL CARE	69.11
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	7,087.99
152661	04/24/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
152679	04/24/2020	06727	ROBOTEX INC	in	SWAT AVATAR REPAIRS	2,624.84
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DRY CLEANING FOR BLOODY UNIFORMS	43.44
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLASS TUITION FOR HONOR GUARD TRA	150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLASS TUITION FOR HONOR GUARD TRA	150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LIQUID DISINFECTING CLEANER	212.97
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISINFECTING SUPPLIES	413.05
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LIQUID DISINFECTING CLEANER	141.98
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LIQUID DISINFECTANT CLEANER	212.96
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISINFECTING WIPES	166.05
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISINFECTING WIPES	202.36
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR CANCELLED NAMOA CONF	-150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR CANCELLED NAMOA CONF	-150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR CANCELLED NAMOA CONF	-150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR CANCELLED NAMOA CONF	-120.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR CANCELLED NAMOA CONF	-150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW GANG INV ASSOC TRAINING SYMPOS	325.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR CLASS CANCELLATION OF I	-150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR CLASS CANCELLATION FO	-150.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAVEL INSURANCE FOR FLIGHT CANCE	38.53
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLIGHTS FOR JOHN DAVIS TO ATTEND PO	616.40
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RESERVE BOXES	526.48
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COV-19 SUPPLIES	609.78
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FACE MASKS	172.10
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLASS TUITION REFUND FOR CLASS CAN	-275.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLOROX WIPES AND DISINFECTANTS FRO	151.90
Total amount by Department						\$ 12,945.44
074 POLICE DEPT. - STAFF SERVICES						
152662	04/24/2020	10360	MINUTEMAN PRESS OF KENNEWICK WE	in	WARNING FORMS	601.10
152687	04/24/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	334.55
152688	04/24/2020	08315	STERLING	in	PROFESSIONAL SERVICES	52.13
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COURT DOCUMENTS FROM OREGON TO I	3.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PUBLIC RECORDS TRAINING FOR CINDY	125.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PAYMENT MADE IN ERROR. PERSONAL I	3.05
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LAPTOP MOUSE FOR WORKING AT HOME	21.71

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ERGOTRON DUAL MONITOR STAND FOR	152.74
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SCRAPBOOKS FOR NEWSPAPER CLIPPING	192.41
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WA SCHOOL SAFETY ORG ANNUAL CONF	1,040.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1 ERGO KEYBOARD - WESTERFIELD	42.39
Total amount by Department						\$ 2,568.08
075 POLICE DEPT. - INTERGOVERNMENTAL						
152525	04/17/2020	00100	CITY OF RICHLAND	in	800 MHZ RADIOS - 1ST QTR	26,743.50
152525	04/17/2020	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	191,401.72
152607	04/24/2020	00014	BENTON COUNTY	in	WORK CREW 4	4,625.97
152607	04/24/2020	00014	BENTON COUNTY	in	JAIL SERVICE	170,017.81
152607	04/24/2020	00014	BENTON COUNTY	in	JAIL SERVICE	185,363.74
152608	04/24/2020	00014	BENTON COUNTY	in	KIDS HAVEN 1ST QUARTER	4,418.76
152625	04/24/2020	10141	COLUMBIA VALLEY EMERGENCY PHYSIC	in	PRISONER MEDICAL	1,676.00
152634	04/24/2020	10225	DURAN MATTHEW LAWRENCE	in	HIDTA FISCAL OFFICER SERVICES	6,299.00
152681	04/24/2020	10002	SEDAM PENNY	in	HIDTA FISCAL OFFICER SERVICES	4,305.00
152693	04/24/2020	09790	TRIOS HEALTH RCCH TRIOS HEALTH LLC	in	PRISONER MEDICAL	2,428.64
152700	04/24/2020	10001	WEINER JONATHAN M	in	HIDTA DIRECTOR SERVICES	7,365.00
Total amount by Department						\$ 604,645.14
076 POLICE DEPT - PROFESSIONAL STANDARDS						
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	28.55
152546	04/17/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	254.70
152546	04/17/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	982.41
152546	04/17/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	34.37
152564	04/17/2020	04186	PROFORCE LAW ENFORCEMENT	in	SUPPLIES	11,509.47
152564	04/17/2020	04186	PROFORCE LAW ENFORCEMENT	in	SUPPLIES	532.84
152564	04/17/2020	04186	PROFORCE LAW ENFORCEMENT	in	SUPPLIES	2,344.53
152575	04/17/2020	09312	SOUND UNIFORM/BRATWEAR SEATTLE S	in	BODY ARMOR	749.34
152656	04/24/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	35.29
152656	04/24/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	106.66
152656	04/24/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	178.69
152656	04/24/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	146.10
152689	04/24/2020	08592	STOP STICK LTD	in	STOP STICK TRAINING KIT	312.77
152690	04/24/2020	06187	SUN BADGE COMPANY	in	CHIEF BADGES	206.50
152690	04/24/2020	06187	SUN BADGE COMPANY	in	DETECTIVE BADGE	108.75
152690	04/24/2020	06187	SUN BADGE COMPANY	in	COMMANDER BADGE	108.75
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	97.36

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SHOES	296.34
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in KPD GUN RANGE SUPPLIES	59.92
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in GUN CLEANING SUPPLIES	41.24
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in GUN CLEANING SUPPLIEES	104.08
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in QUARTERMASTER SUPPLIES	167.96
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DESK	173.11
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TRAINING APP	15.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RANGE AND GUN CLEANING SUPPLIES	394.03
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TOURNIQUETS AND TRAINING TOURNIQI	654.53
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RADIO HOLDERS AND MAGAZINE HOLDI	216.44
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HEALTH APP	15.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES	721.08
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OPERATING SUPPLIES	217.14
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WOOD FOR KPD RANGE SHOOTING STICK	69.20
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	38.25
Total amount by Department					\$ 20,920.40
081 FIRE DEPT. - ADMINISTRATION					
152508	04/17/2020	05681	AMERIGAS PROPANE LP	in PROPANE - STATION #4	82.65
152512	04/17/2020	07252	BACKDRAFT OPCO LLC TURNOUT TOPCO	in EMERGENCY REPORTING LICENSE	139.91
152522	04/17/2020	07496	CHAPLAIN SERVICES NETWORK	in 2020 CHAPLAINCY SERVICES NETWORK	1,125.00
152523	04/17/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in SHRED SERVICE	22.22
152534	04/17/2020	00480	DEPENDABLE APPLIANCE	in DRYER REPAIR - STATION 1	81.59
152546	04/17/2020	04244	L N CURTIS & SONS	in COVID-19 SUPPLIES	116.68
152546	04/17/2020	04244	L N CURTIS & SONS	in COVID-19 SUPPLIES	32.60
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BOOT WATERPROOFER, BATTERIES & VEI	13.57
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TIRE CLEANER	60.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION TISSUE	3.23
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LUNCH (FIREHOUSE SUBS) FOR THE KFD	615.70
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CONFERENCE PHONE - FIRE STATION 1	269.90
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in INSECTICIDE & OIL RAGS	24.20
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES AND CLEANING SUPPLI	32.34
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TOILET PAPER FOR STATIONS	222.46
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CLEANER AND BATTERIES FOR STATIONS	46.30
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION SUPPLIES	169.22
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PAPER TOWELS & OFFICE SUPPLIES FOR	36.45
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LAUNDRY DETERGENT FOR STATIONS.	43.76
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BUG SPRAY AND REPLACEMENT FACE SH	8.87

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ANNUAL RENEWAL - FUNCTIONAL MOVE	99.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RETURN - CORDMATE FLAT ELBOW CORI	-3.76
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CORDMATE FLAT ELBOW CORD-KEEPER	3.76
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MATTRESS COVERS FOR STATIONS HEAD	99.88
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SPOONS FOR STATIONS	20.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BINDER RINGS FOR OFFICE SUPPLIES. PA	36.45
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CREDIT FROM THE VENDOR FOR UNDELI	-21.98
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES FOR STATION 65 DECON ROOM	58.21
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CLEANER FOR STATIONS	21.67
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE & CLEANING SUPPLIES FOR STAT	88.54
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: PAPER M	20.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: EXTRA L	5.41
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: MAGNET	13.41
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ADOBE PHOTOSHOP ELEMENTS - JULIE P.	38.01
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ROGUE FITNESS EQUIPMENT FOR FIRE S	1,099.42
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MOP HEADS FOR STATIONS	21.06
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION SUPPLIES	119.14
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in INDOOR SIGNAGE FOR STATION 1	192.17
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BROTHER P-TOUCH 1/2" LABEL MAKER T	14.44
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RUBBERMAID COMMERCIAL RESTROOM	52.08
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RARE EARTH MAGNETS FOR MAP BOAR	16.19
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in KITCHEN WASHCLOTHS	12.24
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DISHCLOTHS FOR STATION KITCHENS	24.18
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RUBBERMAID WASTE BASKETS STATION	33.56
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HAND LOTION FOR STATIONS WHITE BO	9.75
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: CLOROX	16.12
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SHOE POLISH	17.65
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TRUCK WAX, VEHICLE PHONE CHARGER	27.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION CLEANING SUPPLIES	250.55
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BLEACH FOR COVID DECON	21.99
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PAPER TOWEL DISPENSER FOR STATION	21.05
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BROTHER P-TOUCH EASY PORTABLE LA	176.36
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in URINAL SCREENS	27.15
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SHOP RAGS FOR STATIONS	14.77
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BATTERIES & BUG SPRAY	99.88
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION CLEANING SUPPLIES	32.46
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BLEACH FOR COVID DECON	120.87

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANING & OFFICE SUPPLIES FOR STAT	188.17
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LAUNDRY DETERGENT	131.30
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RX DISPOSAL SERVICES AT FTC	16.15
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	4.00
Total amount by Department						\$ 6,386.47
082 FIRE DEPT. - SUPPRESSION						
152525	04/17/2020	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	3,876.81
152539	04/17/2020	05823	GALLS, LLC	in	UNIFORM PANTS	39.16
152539	04/17/2020	05823	GALLS, LLC	in	BUGLE PINS	5.54
152539	04/17/2020	05823	GALLS, LLC	in	SOFTSHELL JACKET	13.34
152562	04/17/2020	03458	PARAMOUNT COMMUNICATIONS INC	in	MATERIALS & LABOR	3,885.83
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	19.67
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	18.73
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	19.39
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	18.24
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	26.63
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	20.16
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	20.16
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.96
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	22.52
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,460.28
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TACTICAL HEADSET FOR E1811 (RETURN	144.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ZOOM MONTHLY SUBSCRIPTION FEE FO	16.27
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LAMINATING POUCHES FOR STATIONS.	32.86
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOT WATERPROOFER, BATTERIES & VEI	49.85
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOT WATERPROOFER	83.09
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES AND CLEANING SUPPLI	97.54
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BALL VALVE FOR FTC BURN BUILDING R	13.74
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WILDLAND MATERIALS FOR S215 & FF TY	264.98
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WILDLAND INSTRUCTOR MATERIALS FO	120.93
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANER AND BATTERIES FOR STATION	27.04
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PAPER TOWELS & OFFICE SUPPLIES FOR	22.82
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TAPE DISPENSERS	15.96
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOGITECH WIRELESS KEYBOARD/MOUSI	32.57
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	KFD LIBRARY BOOK PURCHASE: FDNY O	55.69
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMPUTER EQUIPMENT - FIRE #1	135.53
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOKS PURCHASE FOR KFD LIBRARY.	112.94

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY SUBSCRIPTION TO LIBIB LIBR.	6.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HP COLOR LASERJET PRO M454DW - FIRE	346.33
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MATTRESS COVERS FOR STATIONS HEAD	22.55
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BINDER RINGS FOR OFFICE SUPPLIES. PA	11.14
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SNATCH BLOCK FOR E1811 TRT WINCH KI	99.89
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FUEL CANS FOR RIGS	32.51
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CHAINSAW CHAPS FOR RIGS	714.59
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE & CLEANING SUPPLIES FOR STAT	205.31
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LODGING FOR FIREMANSHIP CONFERENC	1,196.95
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LODGING FOR FIREMANSHIP CONFERENC	1,163.95
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MAGNETS/SUPPLIES FOR 61 CONFERENC	17.91
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CORNER PUNCH FOR OFFICE PROJECTS.	5.42
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TACTICAL HEADSET FOR E1811	109.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in INCIDENT SAFETY OFFICER BOOKS PURC	850.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TRUCK WAX, VEHICLE PHONE CHARGER	62.53
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DOTTA COMBO BOOTS	174.79
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NIOSH GUIDE FOR APPARATUS	31.74
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PRESSURE GAUGES PURCHASE FOR THE	193.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ANNUAL SUBSCRIPTION FEE FOR FIRE E	610.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY SUBSCRIPTION FEE TO ANYMI	15.41
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CABLES FOR COMPUTER MONITORS.	57.15
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in POWER CORD FOR MONITOR	13.35
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HOME DEPOT PURCHASE FOR LUMBER F	35.19
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MATERIALS FOR WILDLAND S-215 CLASS	136.14
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in GREASE MARKERS FOR OFFICE SUPPLIE	31.48
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CLEANING & OFFICE SUPPLIES FOR STAT	70.75
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES	34.88
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	127.77
Total amount by Department					\$ 17,064.46
083 FIRE PREVENTION & INVESTIGATION					
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BAKER - REFUND OF FIRE INVESTIGATIO	-495.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ELLIS - REFUND OF FIRE INVESTIGATION	-495.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COMPUTER PARTS	58.60
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SHIPPING COST - RETURN OF ICC CODE B	19.86
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PUBLIC SAFETY TOTES FOR SUPPRESSION	68.22
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BLUEBEAM MAINTENANCE RENEWALS -	215.03
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PENS & PENCILS FOR PUBLIC EDUCATIO	1,205.46

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATER BOTTLES FOR PUBLIC EDUCATIO	1,487.82
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND OF ICC CODE REFERENCE, RETU	-205.25
Total amount by Department						\$ 1,859.74
090 ENGINEERING						
152517	04/17/2020	00034	BENTON COUNTY AUDITOR	in	EASEMENT RECORDING	207.00
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	506.09
152668	04/24/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	4.35
152668	04/24/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	7.59
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WAPA ANNUAL CONFERENCE/ASPHALT T	175.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLUEBEAM MAINTENANCE RENEWALS -	215.03
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL STAY FOR S.SZENDRE TO LSAW C	353.70
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LAND SURVEYOR LICENSE RENEWAL FO	116.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 USB DVD DRIVES - ENGINEERING	72.72
Total amount by Department						\$ 1,657.48
101 CORPORATE & COMMUNITY SERVICES						
152597	04/24/2020	06874	A WORKSAFE SERVICE INC	in	PROFESSIONAL SERVICES	55.00
152671	04/24/2020	07831	ON SCENE MEDICAL SERVICES PC	in	PROFESSIONAL SERVICES	125.00
152688	04/24/2020	08315	STERLING	in	PROFESSIONAL SERVICES	663.55
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE APPRECIATION LUNCHEON S	28.24
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2020 LABOR RELATIONS INSTITUTE CONI	960.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NHRMA ANNUAL CONFERENCE 09/30/2020	549.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MICROSOFT VISIO - TAUSHA L/ERIC B	213.62
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3/18/20 SHRM LUNCHEON (BETH W.) *WE	25.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3/18/20 SHRM LUNCHEON (TAUSHA L.) *W	25.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT - SUNCADIA RESORT CANCELLA	-266.72
Total amount by Department						\$ 2,377.69
113 PARKS DEPT.-RECREATION SERVICES						
152509	04/17/2020	07443	APPLE VALLEY BROADCASTING INC	in	RECREATION MARKETING	425.00
152509	04/17/2020	07443	APPLE VALLEY BROADCASTING INC	in	RECREATION MARKETING	425.00
152509	04/17/2020	07443	APPLE VALLEY BROADCASTING INC	in	RECREATION MARKETING	45.00
152509	04/17/2020	07443	APPLE VALLEY BROADCASTING INC	in	RECREATION MARKETING	45.00
152509	04/17/2020	07443	APPLE VALLEY BROADCASTING INC	in	RECREATION MARKETING	25.00
152509	04/17/2020	07443	APPLE VALLEY BROADCASTING INC	in	RECREATION MARKETING	25.00
152583	04/17/2020	03883	U R M CASH & CARRY	in	POPCORN SUPPLIES	28.88
152583	04/17/2020	03883	U R M CASH & CARRY	in	LUNCHEON	75.97
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	212.27

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152621	04/24/2020	05296	CKJT ARCHITECTS PLLC	in	COMMUNITY CENTER REMODEL	17,771.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANING SUPPLIES	27.29
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES, WIGGLES & GIGGLES ACTIVIT	155.04
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	28.22
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEDICINE BOX	56.91
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	125.88
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMPUTER PARTS	29.60
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANING SUPPLIES, WIGGLES & GIGGL	4.57
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROGRAM SUPPLIES, WIGGLES & GIGGLI	27.72
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANING SUPPLIES WIGGLES & GIGGLI	30.36
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IMAGES FOR MARKETING.	31.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FACEBOOK ADVERTISING	68.62
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TABLE COVERS	50.92
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 ROKUS	86.86
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANING	37.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	YOUTH SOFTBALL COACH CARDS	188.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	31.48
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	KITCHEN STRAINER	17.26
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SILICONE STRAINERS	25.89
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEAN LINENS	52.13
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PANDORA FOR PAVILION	29.27
Total amount by Department						\$ 20,183.66
114 PARKS DEPT.-FACILITIES MAINT.						
152507	04/17/2020	05911	AMERICAN BUILDING MAINTENANCE	in	BUILDING MAINTENANCE	400.00
152507	04/17/2020	05911	AMERICAN BUILDING MAINTENANCE	in	CLEANING SERVICE	75.00
152513	04/17/2020	00214	BASIN DEPARTMENT STORE	in	UNIFORM ALLOWANCE	145.52
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	27.58
152519	04/17/2020	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	2,770.31
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	127.61
152519	04/17/2020	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	43.11
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	18.79
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,655.92
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	235.75
152519	04/17/2020	00084	BENTON PUD NO. 1	in	CITY PARKS	6,765.27
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	768.92
152519	04/17/2020	00084	BENTON PUD NO. 1	in	CITY PARKS	273.03
152519	04/17/2020	00084	BENTON PUD NO. 1	in	CITY FACILITIES	12,505.55

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152527	04/17/2020	00505	COLUMBIA GRAIN & FEED INC	in	EQUIPMENT	975.45
152536	04/17/2020	00166	FARMERS EXCHANGE	in	SUPPLIES	21.46
152536	04/17/2020	00166	FARMERS EXCHANGE	in	EQUIPMENT	36.91
152536	04/17/2020	00166	FARMERS EXCHANGE	in	EQUIPMENT	36.91
152536	04/17/2020	00166	FARMERS EXCHANGE	in	SUPPLIES	122.36
152536	04/17/2020	00166	FARMERS EXCHANGE	in	EQUIPMENT	304.07
152537	04/17/2020	00086	FERGUSON ENTERPRISES INC	in	DRINKING FOUNTAINS	44.09
152538	04/17/2020	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	207.38
152542	04/17/2020	01775	GRAINGER	in	CURTAIN HOOKS	16.67
152542	04/17/2020	01775	GRAINGER	in	CURTAINS	34.15
152542	04/17/2020	01775	GRAINGER	in	CURTAIN SUPPLIES	136.62
152545	04/17/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	REPAIR PARTS	192.54
152545	04/17/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	77.46
152545	04/17/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION SUPPLIES	18.83
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #4 - FIR2620	76.02
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	CITY HALL - 112317	44.53
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	KPD - 11305	79.82
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	FROST- 119529	38.02
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE -17229	76.02
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE - 27578	41.27
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	COLUMBIA PARK GOLF - 34879	75.97
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #4 - FIR2620	76.02
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #2 FIR414	76.02
152565	04/17/2020	00957	RANCH & HOME INC	in	SPRAYER REPAIR	13.01
152572	04/17/2020	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT P1902-19	1,368.07
152584	04/17/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	3.15
152588	04/17/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	193.84
152588	04/17/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	24.23
152588	04/17/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	48.46
152588	04/17/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	24.23
152588	04/17/2020	00104	WA STATE LABOR & INDUSTRIES	in	2020 BOILER INSPECTIONS	516.53
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,205.03
152601	04/24/2020	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	13,171.46
152601	04/24/2020	05911	AMERICAN BUILDING MAINTENANCE	in	FACILITY MAINTENANCE	150.00
152602	04/24/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	603.27
152609	04/24/2020	00094	BENTON COUNTY TREASURER	in	BENTON CO PROP TAX 20	26,565.78
152610	04/24/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	71.07

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152612	04/24/2020	08686	BF POWER VAC BENTON FRANKLIN POW	in	CITY HALL DUCT CLEANING	9,688.44
152615	04/24/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	8,342.12
152654	04/24/2020	00377	KENNEWICK IRRIGATION DISTRICT	in	KENNEWICK IRRIGATION ASMTS 2020	31,108.30
152663	04/24/2020	05112	MOON SECURITY SERVICES, INC	in	KPD - 11305	79.82
152663	04/24/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE - 27578	41.27
152663	04/24/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #2 FIR414	76.02
152663	04/24/2020	05112	MOON SECURITY SERVICES, INC	in	BATTERY	407.26
152682	04/24/2020	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT 18-040	735.82
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	146.61
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	181.36
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	196.57
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	84.71
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	127.06
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	123.80
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	135.75
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	130.32
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	392.05
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	76.02
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	203.08
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	49.96
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	81.45
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	188.96
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	52.13
152699	04/24/2020	01035	WASHINGTON HARDWARE AND FURNITI	in	TOOLS	74.90
152699	04/24/2020	01035	WASHINGTON HARDWARE AND FURNITI	in	PARTS & SUPPLIES	34.00
152699	04/24/2020	01035	WASHINGTON HARDWARE AND FURNITI	in	SUPPLIES	10.84
152699	04/24/2020	01035	WASHINGTON HARDWARE AND FURNITI	in	REPAIR PARTS	2.70
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AFO COURSE -CANCELLED. HOTEL REFU	-228.58
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR WA OPERATOR WORKSHOP	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TULALIP HOTEL - LSAW CONFERENCE, D	530.55
Total amount by Department						\$ 126,302.37
120 NON-DEPARTMENTAL						
152515	04/17/2020	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	41,426.37
152519	04/17/2020	00084	BENTON PUD NO. 1	in	CITY FACILITIES	2,493.53
152525	04/17/2020	00100	CITY OF RICHLAND	in	HANFORD COMM ASSESS	3,959.75
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	MCL - 113129	44.53
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	TROUBLE SHOOTING	162.90

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152569	04/17/2020	01990	ROTO ROOTER CLEARWATER TECH LLC	in	DRAIN CLEANING	278.56
152588	04/17/2020	00104	WA STATE LABOR & INDUSTRIES	in	2020 BOILER INSPECTIONS	96.92
152601	04/24/2020	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,590.86
152606	04/24/2020	00092	BENTON CLEAN AIR AGENCY	in	COK ASSESSMENT	18,486.65
152615	04/24/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	1,073.52
152654	04/24/2020	00377	KENNEWICK IRRIGATION DISTRICT	in	KENNEWICK IRRIGATION ASMTS 2020	815.25
300405	04/15/2020	00511	WA STATE DEPT OF RETIREMENT SYSTEM	in	PRIOR SERVICE CONTRIBUTION	217.00
Total amount by Department						\$ 73,645.84
360 MISCELLANEOUS REVENUE						
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	75.80
Total amount by Department						\$ 75.80
Total amount by Fund						\$ 939,452.06
101 STREET FUND						
010 STREETS						
152560	04/17/2020	00917	OXARC, INC.	in	WELDING GAS	61.58
152572	04/17/2020	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT P1902-19	33,635.06
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	134.37
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	160.73
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	271.50
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	544.09
152692	04/24/2020	01653	TRI-CITIES BATTERY & AUTO REPAIR	in	DE ICER PARTS	30.03
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	I-PHONE CHARGERS FOR STREET DEPAR	125.28
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OTTERBOX DEFENDER CASE & CLIP FOR	33.61
Total amount by Department						\$ 34,996.25
020 TRAFFIC						
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	175.06
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	48.72
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	460.13
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	98.28
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	683.73
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	68.06
152519	04/17/2020	00084	BENTON PUD NO. 1	in	SIGNALS	3,758.30
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	61.88
152519	04/17/2020	00084	BENTON PUD NO. 1	in	CITY FACILITIES	38.39
152519	04/17/2020	00084	BENTON PUD NO. 1	in	FLASHERS	237.39

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152519	04/17/2020	00084	BENTON PUD NO. 1	in	STREET LIGHTS	17,065.69
152530	04/17/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBUTION	in	PHOTO CELLS	1,498.14
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	476.25
152600	04/24/2020	08615	ADVANCED TRAFFIC PRODUCTS INC	in	TRAFFIC SUPPLIES	12,236.94
152610	04/24/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	1,477.71
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAMSUNG BAR PLUS 256GB USB FLASH I	58.64
Total amount by Department						\$ 38,443.31
Total amount by Fund						\$ 73,439.56
103 URBAN ARTERIAL STREET FUND						
010 REIMBURSEABLE GRANTS						
152544	04/17/2020	00529	INTERMOUNTAIN MATERIAL TESTING	in	COMPACTION TESTING	1,232.50
Total amount by Department						\$ 1,232.50
Total amount by Fund						\$ 1,232.50
106 BI-PIN OPERATIONS FUND						
010 BI-PIN OPERATIONS FUND						
152632	04/24/2020	00229	DELL MARKETING L.P. C/L DELL USA L.P.	in	MAINTENANCE AGREEMENT	1,551.85
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT HARD DRIVE- BIPIN SERV	70.58
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 600GB REPLACEMENT HARD DRIVES - E	206.34
Total amount by Department						\$ 1,828.77
Total amount by Fund						\$ 1,828.77
107 COMMUNITY DEVELOPMENT FUND						
030 CURRENT PROGRAM YEAR						
152691	04/24/2020	00172	THE TRI-CITY HERALD	in	DISPLAY AD	300.00
Total amount by Department						\$ 300.00
Total amount by Fund						\$ 300.00
111 ASSET FORFEITURE FUND						
010 ASSET FORFEITURE FUND						
152664	04/24/2020	01136	MOOS BJ	in	FBI TASK FORCE	1,000.00
Total amount by Department						\$ 1,000.00
Total amount by Fund						\$ 1,000.00

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117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
152590	04/17/2020	00853	WEST GROUP PAYMENT CENTER	in	WEST INFORMATION	663.44
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	966.50
152676	04/24/2020	01997	PUBLIC SAFETY TESTING, INC.	in	SUBSCRIPTION FEE	666.67
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND ON 2 OF 2 ROOMS FOR THE SPRI	-61.18
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REDUNDANT INTERNET CONNECTION	580.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PUBLIC RECORDS TRAINING - J. HANSEN	125.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 ERGO KEYBOARDS - ATTY OFFICE	20.61
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR 1 OF 2 ROOMS FOR CANCEL	-61.18
Total amount by Department						\$ 2,899.86
Total amount by Fund						\$ 2,899.86
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
152524	04/17/2020	00435	CITY OF PASCO	in	INTERLOCAL AGREEMENT	123,915.07
152629	04/24/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBUTION	in	INVENTORY	1,438.21
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	37.52
Total amount by Department						\$ 125,390.80
020 LAND AND FACILITIES						
152540	04/17/2020	02696	GAMETIME C/O SITELINES PARK & PLAY	in	PLAYGROUND EQUIPMENT	4,121.09
152540	04/17/2020	02696	GAMETIME C/O SITELINES PARK & PLAY	in	PLAYGROUND SUPPLIES	5,750.35
152562	04/17/2020	03458	PARAMOUNT COMMUNICATIONS INC	in	COMMUNITY CTR WIRING PROJ	11,334.07
152581	04/17/2020	09823	TOP TREE SERVICE LLC	in	ASSESSMENT- STAGE 1	975.00
152581	04/17/2020	09823	TOP TREE SERVICE LLC	in	TREE REMOVAL	3,436.21
152614	04/24/2020	10584	CAMTEK INC	in	MID COLUMBIA LIBRARY	9,626.05
152685	04/24/2020	00680	SIERRA ELECTRIC, INC.	in	FIRE STATION 4 GENERATOR	4,827.20
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HORTON ELECTRIC STRIKE INTERFACE M	226.06
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ELECTRONIC HEIGHT ADJUSTABLE BASE	953.29
Total amount by Department						\$ 41,249.32
075 GO BOND 2020A						
152506	04/17/2020	10058	ALLIANCE MANAGEMENT & CONSTRUCTION	in	CONSTRUCTION MANAGEMENT	16,398.00
152578	04/17/2020	07079	TCA ARCHITECTURE PLANNING INC	in	DESIGN SERVICES	18,820.50
Total amount by Department						\$ 35,218.50
900 CAPITAL PURCHASES						

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152627	04/24/2020	06375	COMPUNET INC	in	ERP INFRASTRUCTURE UPGRADE	39,964.80
152627	04/24/2020	06375	COMPUNET INC	in	ERP INFRASTRUCTURE UPGRADE	3,258.00
152694	04/24/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT	2,152.63
152694	04/24/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT	1,000.00
152694	04/24/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT	6,300.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ERP TRAINING CLASSES SNACKS	16.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PORTABLE MONITOR - MARIE M.	249.77
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PORTABLE MONITOR - PAT S.	221.36
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR RETURN OF PORTABLE MON	-249.77
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PORTABLE MONITOR - MARIE M.	369.23
Total amount by Department						\$ 53,282.02
Total amount by Fund						\$ 255,140.64
401 WATER AND SEWER FUND						
152638	04/24/2020	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	669.98
152638	04/24/2020	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	29,747.80
152643	04/24/2020	00865	HD FOWLER COMPANY INC	in	INVENTORY	11,570.63
Total amount by Department						\$ 41,988.41
010 WATER/SEWER OPERATIONS						
152513	04/17/2020	00214	BASIN DEPARTMENT STORE	in	UNIFORM ALLOWANCE	168.32
152513	04/17/2020	00214	BASIN DEPARTMENT STORE	in	UNIFORM ALLOWANCE	157.46
152513	04/17/2020	00214	BASIN DEPARTMENT STORE	in	UNIFORM ALLOWANCE	242.18
152514	04/17/2020	01726	BAVCO APPARATUS & VALVE CO	in	BACKFLOW REPAIR	95.03
152518	04/17/2020	00093	BENTON FRANKLIN DISTRICT HEALTH	in	WATER SAMPLES	2,600.00
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	71.82
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	37,491.59
152519	04/17/2020	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	5,626.04
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	24,284.23
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	31.96
152519	04/17/2020	00084	BENTON PUD NO. 1	in	CITY PARKS	6,208.59
152519	04/17/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	300.01
152519	04/17/2020	00084	BENTON PUD NO. 1	in	WATER FILTRATION	23,744.92
152537	04/17/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	76.60
152538	04/17/2020	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.67
152542	04/17/2020	01775	GRAINGER	in	CLARIFIERS	8.34

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152542	04/17/2020	01775	GRAINGER	in	PARTS & SUPPLIES	17.49
152549	04/17/2020	10207	MATERIALS TESTING & INSPECTION	in	TESTING SERVICES	581.09
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	WFP - 10128	41.27
152554	04/17/2020	05112	MOON SECURITY SERVICES, INC	in	SCADA - DAK0001	31.50
152563	04/17/2020	01040	PARAMOUNT SUPPLY COMPANY	in	PARTS & SUPPLIES	19.46
152573	04/17/2020	08114	SERV-A-PURE COMPANY	in	WATER TANK EXCHANGE	190.00
152577	04/17/2020	01812	SUNBELT RENTALS	in	MANLIFT RENTAL	499.30
152584	04/17/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	68.94
152588	04/17/2020	00104	WA STATE LABOR & INDUSTRIES	in	2020 BOILER INSPECTIONS	193.84
152589	04/17/2020	01035	WASHINGTON HARDWARE AND FURNITURE	in	CHECK VALVE REPAIR	10.84
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	3,042.06
152599	04/24/2020	04327	ADVANCED ANALYTICAL SOLUTIONS LLC	in	LAB SUPPLIES	180.00
152609	04/24/2020	00094	BENTON COUNTY TREASURER	in	BENTON CO PROP TAX 20	7,001.29
152610	04/24/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,201.34
152613	04/24/2020	09733	BNSF RAILWAY COMPANY	in	WATER PIPELINE PERMIT	100.00
152615	04/24/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	1,477.05
152640	04/24/2020	01775	GRAINGER	in	AIR FILTERS	105.04
152642	04/24/2020	07234	GROUNDWATER SOLUTIONS INC GSI WA	in	CONSULTANT SERVICES	2,810.70
152643	04/24/2020	00865	HD FOWLER COMPANY INC	in	WATER METER	1,869.47
152643	04/24/2020	00865	HD FOWLER COMPANY INC	in	VALVE EXTENSIONS	99.91
152649	04/24/2020	04624	JCI JONES CHEMICALS INC	in	SODIUM HYPOCHLORITE	5,431.68
152651	04/24/2020	04713	J-U-B ENGINEERS INC	in	CONSULTANT DESIGN SERVICES	7,107.64
152651	04/24/2020	04713	J-U-B ENGINEERS INC	in	CONSULTANT DESIGN SERVICES	768.38
152652	04/24/2020	01037	KAMAN INDUSTRIAL TECHNOLOGIES	in	REPAIR PARTS	22.81
152653	04/24/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	AIR LINE REPAIR	7.57
152653	04/24/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	43.34
152653	04/24/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION PARTS	18.80
152654	04/24/2020	00377	KENNEWICK IRRIGATION DISTRICT	in	KENNEWICK IRRIGATION ASMTS 2020	2,584.55
152659	04/24/2020	10207	MATERIALS TESTING & INSPECTION	in	TESTING SERVICES	923.65
152666	04/24/2020	01290	NCL OF WISCONSIN, INC.	in	LAB SUPPLIES	68.01
152667	04/24/2020	01677	NORTHSTAR CLEAN CONCEPTS HOTSPOTS	in	PARTS & SUPPLIES	55.34
152668	04/24/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	15.83
152673	04/24/2020	00917	OXARC, INC.	in	NITROGEN	12.07
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	196.57
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	174.85
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	24.98
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	109.69

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152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	86.88
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	107.51
152685	04/24/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	46.16
152695	04/24/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	14.89
152696	04/24/2020	07925	USA BLUEBOOK HD SUPPLY FACILITIES	in	CHEMICALS	141.51
152698	04/24/2020	07968	WALKER HEYE MEEHAN EISINGER TRUS	in	ATTORNEY COSTS	1,948.75
152704	04/24/2020	06278	WIN-911 SOFTWARE	in	MAINTENANCE AGREEMENT	2,960.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WDM I & II CERTIFICATION I	-400.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ECOLOGY BLOCKS FOR RAMP & COLD M	969.26
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 DELL CAR POWER ADAPTERS - DEAN B	53.20
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR WASHINGTON OPERATOR W	-350.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLASHLIGHTS FOR METER READERS.	114.80
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1 PAIR 6U RACK RAILS - WTP	28.64
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOAP FOR WATER OUTAGE CUSTOMERS	116.59
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOAP CONTAINERS FOR HOUSEHOLDS EF	12.12
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOAP FOR WATER OUTAGE CUSTOMERS	43.22
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1U UNIVERSAL RACK RAILS - WTP	124.18
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	USB WIFI ADAPTER/USB HUB - WADE BO	121.12
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	56,341.47
Total amount by Department						\$ 196,463.41
050 2020 REVENUE BOND						
152644	04/24/2020	06569	HDR INC	in	ENGINEERING SERVICES	9,098.67

City of Kennewick

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
Total amount by Department					\$ 9,098.67
Total amount by Fund					\$ 247,550.49
402 MEDICAL SERVICES FUND					
010 MEDICAL SERVICES					
152508	04/17/2020	05681	AMERIGAS PROPANE LP	in PROPANE - STATION #4	82.61
152512	04/17/2020	07252	BACKDRAFT OPCO LLC TURNOUT TOPCO	in EMERGENCY REPORTING LICENSE	577.34
152520	04/17/2020	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	554.78
152520	04/17/2020	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	168.42
152520	04/17/2020	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	212.66
152521	04/17/2020	07715	CARDINAL HEALTH 411, INC	in MEDICATION	43.06
152521	04/17/2020	07715	CARDINAL HEALTH 411, INC	in MEDICATION	287.60
152521	04/17/2020	07715	CARDINAL HEALTH 411, INC	in MEDICATION	324.16
152522	04/17/2020	07496	CHAPLAIN SERVICES NETWORK	in 2020 CHAPLAINCY SERVICES NETWORK	1,125.00
152523	04/17/2020	02481	CI INFORMATION MANAGEMENT CI SUP.	in SHRED SERVICE	22.20
152525	04/17/2020	00100	CITY OF RICHLAND	in SECOMM ASSESSMENT	15,507.22
152526	04/17/2020	00695	COLUMBIA BASIN COLLEGE	in ALS/OTEP CLASSES	114.60
152534	04/17/2020	00480	DEPENDABLE APPLIANCE	in DRYER REPAIR - STATION 1	81.58
152539	04/17/2020	05823	GALLS, LLC	in UNIFORM PANTS	221.89
152539	04/17/2020	05823	GALLS, LLC	in BUGLE PINS	31.38
152539	04/17/2020	05823	GALLS, LLC	in SOFTSHELL JACKET	75.57
152546	04/17/2020	04244	L N CURTIS & SONS	in COVID-19 SUPPLIES	116.67
152546	04/17/2020	04244	L N CURTIS & SONS	in COVID-19 SUPPLIES	32.58
152548	04/17/2020	08868	LIFE-ASSIST	in COVID-19 SUPPLIES	4.50
152548	04/17/2020	08868	LIFE-ASSIST	in MEDICATION	363.60
152548	04/17/2020	08868	LIFE-ASSIST	in IV SUPPLIES	33.69
152548	04/17/2020	08868	LIFE-ASSIST	in COVID-19 SUPPLIES	109.34
152548	04/17/2020	08868	LIFE-ASSIST	in COVID-19 SUPPLIES	183.62
152548	04/17/2020	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	22.48
152548	04/17/2020	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	870.40
152548	04/17/2020	08868	LIFE-ASSIST	in MEDICATION	143.90
152548	04/17/2020	08868	LIFE-ASSIST	in COVID-19 SUPPLIES	480.88
152548	04/17/2020	08868	LIFE-ASSIST	in COVID-19 SUPPLIES	190.27
152548	04/17/2020	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	180.80
152548	04/17/2020	08868	LIFE-ASSIST	in COVID-19 SUPPLIES	112.50
152551	04/17/2020	01206	MED-TECH RESOURCE INC	in COVID-19 SUPPLIES	131.52
152560	04/17/2020	00917	OXARC, INC.	in OXYGEN	111.47

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152560	04/17/2020	00917	OXARC, INC.	in	OXYGEN	64.12
152560	04/17/2020	00917	OXARC, INC.	in	OXYGEN	64.12
152560	04/17/2020	00917	OXARC, INC.	in	CYLINDER RENTAL	232.49
152579	04/17/2020	07618	TELEFLEX LLC	in	IV SUPPLIES	64.62
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	111.46
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	106.16
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	109.84
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	103.39
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	150.93
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	114.23
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	114.23
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	90.46
152585	04/17/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	127.61
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	COVID-19 SUPPLIES	311.30
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	156.38
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	97.74
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	COVID-19 SUPPLIES	969.36
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	COVID-19 SUPPLIES	1,867.92
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	COVID-19 SUPPLIES	747.17
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	373.58
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	78.19
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	373.58
152591	04/17/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	85.49
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,079.32
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TACTICAL HEADSET FOR E1811 (RETURN	144.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOT WATERPROOFER, BATTERIES & VEI	22.36
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TIRE CLEANER	60.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOT WATERPROOFER	14.66
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BROWN PAPER BAGS FOR COVID MASK S	15.33
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION TISSUE	3.23
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DECON CART & SUPPLIES FOR STAGING (420.72
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INSECTICIDE & OIL RAGS	24.19
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REUSABLE FACE SHIELDS FOR COVID RE	307.23
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES AND CLEANING SUPPLI	32.34
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TOILET PAPER FOR STATIONS	222.45
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANER AND BATTERIES FOR STATION\$	110.48
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION SUPPLIES	169.23

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	PAPER TOWELS & OFFICE SUPPLIES FOR :	36.44
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	LAUNDRY DETERGENT FOR STATIONS.	43.77
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	EMS SUPPLIES - CONTAINERS FOR STORA	21.63
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	EMS SUPPLIES - CONTAINERS FOR STORA	18.18
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	EMS SUPPLIES - CONTAINERS FOR N95 M	8.67
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	BUG SPRAY AND REPLACEMENT FACE SF	80.87
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	ABSORBENT PADS FOR GROSS DECON.	56.69
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	MATTRESS COVERS FOR STATIONS HEAD	122.42
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	SPOONS FOR STATIONS	20.49
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	BINDER RINGS FOR OFFICE SUPPLIES. PA	36.44
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	CREDIT FROM THE VENDOR FOR UNDELI	-21.98
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	BIOHAZARD LINEN BAGS FOR AMBULAN	146.85
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	TOLL COST FOR NILSON TRAVEL TO ALS-	5.75
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	SUPPLIES FOR STATION 65 DECON ROOM.	58.20
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	SPRAY BOTTLES FOR THE DECON CART A	17.69
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	CLEANER FOR STATIONS	21.66
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	OFFICE & CLEANING SUPPLIES FOR STAT	88.54
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	STATION OPERATING SUPPLIES: PAPER M	20.51
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	STATION OPERATING SUPPLIES: EXTRA L	5.40
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	STATION OPERATING SUPPLIES: MAGNET	13.40
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	ADOBE PHOTOSHOP ELEMENTS - JULIE P.	38.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	MOP HEADS FOR STATIONS	21.06
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	STATION SUPPLIES	119.13
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	RUBBERMAID COMMERCIAL RESTROOM	52.07
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	TACTICAL HEADSET FOR E1811	109.50
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	KITCHEN WASHCLOTHS	12.23
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	DISHCLOTHS FOR STATION KITCHENS	24.17
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	EMS SUPPLIES - CONTAINERS FOR STORA	16.18
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	RUBBERMAID WASTE BASKETS STATION	33.56
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	HAND LOTION FOR STATIONS WHITE BO	17.88
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	STATION OPERATING SUPPLIES: CLOROX	16.11
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	EMS SUPPLIES - STORAGE BINS	34.67
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	EMS SUPPLIES - STORAGE BINS	16.81
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	REFUND FOR EMS SUPPLIES - STORAGE E	-8.15
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	SHOE POLISH	17.65
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	TRUCK WAX, VEHICLE PHONE CHARGER	76.38
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	STATION CLEANING SUPPLIES	250.54

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300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BLEACH FOR COVID DECON	21.99
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DOTTA COMBO BOOTS	129.19
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in KINESIS FREESTYLE2 FOR PC - DEB RUSE	140.09
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PAPER TOWEL DISPENSER FOR STATION 6	21.05
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in URINAL SCREENS	27.14
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SHOP RAGS FOR STATIONS	14.77
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BATTERIES & BUG SPRAY	132.46
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION CLEANING SUPPLIES	32.45
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BLEACH FOR COVID DECON	120.87
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CLEANING & OFFICE SUPPLIES FOR STAT	188.16
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LAUNDRY DETERGENT	131.29
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RX DISPOSAL SERVICES AT FTC	16.15
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CREDIT FOR RETURN OF KINESIS FREEST	-140.09
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	11,339.04

Total amount by Department	\$ 45,482.67
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Total amount by Fund	\$ 45,482.67
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403 BUILDING SAFETY FUND

010 BUILDING SAFETY

152543	04/17/2020	08572	HIGH DESERT MAINTENANCE INC	in PRINTER MOUNTS	472.41
152592	04/17/2020	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	295.22
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WABO: CANCELLATION OF 2020 AEI CLAS	-225.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES - LABELS.	91.41
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 X WAUSAU PAPER 250 SHEETS GRAY 8.5	33.14
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CREDIT FOR DISPUTE RE: HAMPTON INN	-150.06
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HAMPTON INN & SUITES LYNNWOOD WA	-150.06
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HAMPTON INN LYNNWOOD CREDITED B	150.06
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in IAPMO: 2018 UNIFORM PLUMBING CODE	115.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WABO: 2018 IBC UPDATE **DUE TO POSTI	-125.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE DEPOT: HP 26A BLACK TONER CA	226.91
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WA ASSOCIATION OF PERMIT TECHNICIA	175.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WA ASSOCIATION OF PERMIT TECHINICIA	175.00
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	2.75

Total amount by Department	\$ 1,086.78
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Total amount by Fund	\$ 1,086.78
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405 STORMWATER UTILITY FUND

City of Kennewick

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Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
010 STORMWATER						
152532	04/17/2020	02966	CULBERT CONSTRUCTION INC	in	CONTRACT P1931-19	45,762.53
152561	04/17/2020	06603	PAPE MACHINERY INC	in	EQUIPMENT RENTAL	1,777.78
152565	04/17/2020	00957	RANCH & HOME INC	in	HEAD LAMP	103.16
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	331.32
152674	04/24/2020	06603	PAPE MACHINERY INC	in	WATER TRUCK RENTAL	4,887.00
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	263.90
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	243.26
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	70.59
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	2,938.65
Total amount by Department						\$ 56,378.19
Total amount by Fund						\$ 56,378.19
501 EQUIPMENT RENTAL FUND						
152528	04/17/2020	08852	COMMERCIAL TIRE	in	TIRE INVENTORY	112.60
152529	04/17/2020	04853	CONNELL OIL INC 76 DISTRIBUTING	in	ENGINE OIL	1,068.24
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	223.93
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	210.76
152616	04/24/2020	05061	CEDAR RAPIDS TIRE CO	in	TIRE INVENTORY	231.64
152620	04/24/2020	04185	CHRISTENSEN CHRISTENSEN INC	in	INVENTORY	413.49
152624	04/24/2020	00505	COLUMBIA GRAIN & FEED INC	in	INVENTORY	216.66
152631	04/24/2020	05727	COSTCO ANYWHERE CITI VISA	in	CHARGER	346.16
152647	04/24/2020	08711	HUGHES FIRE EQUIPMENT INC	in	SUPPLIES	588.09
152652	04/24/2020	01037	KAMAN INDUSTRIAL TECHNOLOGIES	in	INVENTORY	28.67
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	118.81
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	131.35
152675	04/24/2020	06241	PASCO TIRE FACTORY INC	in	TIRE INVENTORY	764.20
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	31.62
Total amount by Department						\$ 4,486.22
010 EQUIPMENT RENTAL						
152511	04/17/2020	04247	AUTOZONE	in	PARTS - VEH 7366	278.75
152511	04/17/2020	04247	AUTOZONE	in	SENSOR - VEH 5518	52.41
152528	04/17/2020	08852	COMMERCIAL TIRE	in	FLAT REPAIR - VEH 4204	99.91
152531	04/17/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS - VEH 7365	576.64
152533	04/17/2020	09827	DAY WIRELESS SYSTEMS	in	FIRE RADIOS & ACCESSORIES	6,058.30

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152535	04/17/2020	06264	EH WACHS	in	VALVE - VEH 5312	394.66
152536	04/17/2020	00166	FARMERS EXCHANGE	in	PARTS - VEH P078	84.03
152541	04/17/2020	09348	GENUINE AUTO GLASS OF TRI-CITIES LL	in	WINDSHIELD - VEH 7680	200.90
152542	04/17/2020	01775	GRAINGER	in	FILTER - VEH 5903	15.70
152550	04/17/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	BARRIER CHAINS - FLEET	178.42
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	CREDIT - VEH 0230	-67.33
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	OIL - VEH 3210	19.52
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	SUPPORT - VEH 0086	23.33
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	BELT - VEH 7680	21.29
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	HITCH PIN - VEH 3210	4.84
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	AIR FILTER - VEH 0411	8.22
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	AIR FILTER - VEH 5903	13.15
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	OIL - VEH 5903	8.76
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	MOTOR OIL - VEH 5903	6.81
152556	04/17/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	ANTIFREEZE - VEH 2802	17.53
152558	04/17/2020	01677	NORTHSTAR CLEAN CONCEPTS HOTSY C	in	SERVICE MAINT - VEH CW02	299.19
152559	04/17/2020	04217	O'REILLY AUTO PARTS	in	PARTS - VEH 7366	131.75
152559	04/17/2020	04217	O'REILLY AUTO PARTS	in	GAS MAGNUM -VEH 0049	220.11
152566	04/17/2020	03803	RDO EQUIPMENT	in	REBUILD KIT - VEH 0086	608.25
152568	04/17/2020	03691	RMT EQUIPMENT	in	PARTS - VEH 3907	754.95
152570	04/17/2020	09107	RWC INTERNATIONAL LTD	in	TANK - VEH 0153	932.77
152571	04/17/2020	05006	SAFETY-KLEEN CORPORATION	in	COOLANT DISPOSAL - FLEET	50.00
152574	04/17/2020	01022	SNAP ON INDUSTRIAL	in	TOOLS - SHOP	91.82
152574	04/17/2020	01022	SNAP ON INDUSTRIAL	in	TOOLS - SHOP	2.38
152582	04/17/2020	09195	TRI-CITY TOOL SOLUTIONS LLC ANDREV	in	TOOLS - FLEET	180.60
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	144.70
152603	04/24/2020	02091	ARI PHOENIX INC AUTOMOTIVE RESOUF	in	PREV MAINT - LIFT	2,167.66
152604	04/24/2020	02181	ARROW CONSTRUCTION SUPPLY INC	in	MAINT KIT - VEH 4205	169.99
152605	04/24/2020	03707	BAXTER AUTO PARTS	in	BRAKE PARTS - VEH 0204	169.52
152617	04/24/2020	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS - VEH 0153	224.14
152617	04/24/2020	05050	CENTRAL HOSE & FITTINGS INC	in	PART - VEH 2105	12.24
152617	04/24/2020	05050	CENTRAL HOSE & FITTINGS INC	in	FITTINGS - VEHICLE 2307	7.48
152622	04/24/2020	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	11,074.91
152623	04/24/2020	02579	COLUMBIA FORD	in	FORD 2020 INTERCEPTOR AWD	40,336.72
152624	04/24/2020	00505	COLUMBIA GRAIN & FEED INC	in	PART - VEHICLE P052	17.37
152626	04/24/2020	08852	COMMERCIAL TIRE	in	TIRES - VEH 2105	2,022.46
152630	04/24/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR - VEH 5802	1,170.92

City of Kennewick

Claims Roster

4/11/2020 - 4/24/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
152637	04/24/2020	00166	FARMERS EXCHANGE	in	PARTS - VEH 3817	383.97
152645	04/24/2020	08572	HIGH DESERT MAINTENANCE INC	in	REPAIR - VEH 5116	585.35
152646	04/24/2020	06105	HOUSE OF AUTOMOTIVE PARTS AND PAI	in	PARTS - VEH 2105	22.25
152647	04/24/2020	08711	HUGHES FIRE EQUIPMENT INC	in	REPAIR - VEH 0230	1,549.21
152647	04/24/2020	08711	HUGHES FIRE EQUIPMENT INC	in	PUMP TEST - VEH 0230	410.51
152650	04/24/2020	03363	JIM'S PACIFIC GARAGES INC	in	FUEL FILTER - VEH 4510	39.27
152655	04/24/2020	06243	KIMBALL MIDWEST	in	SUPPLIES -SHOP	104.85
152660	04/24/2020	02357	MCCURLEY CHEVROLET INC	in	CAP - VEH 7338	20.57
152661	04/24/2020	03284	MEL'S INTER-CITY TOWING	in	TOWING - VEHICLE 2105	162.90
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	ANTIFREEZE - VEH 3817	35.79
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS - VEH 0229	19.35
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PART - VEH 2802	10.00
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	BULK TRAILER WIRE - VEH 0045	19.25
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	WINDSHIELD WASH - SHOP	48.67
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	ELECTRICAL TAPE - VEH 0045	4.40
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS - VEH 0045	6.61
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	MINI BULB - VEH 0045	0.86
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	FUEL FILTER - VEH 4205	6.32
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	AIR FILTER - VEH 4510	72.74
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	WIPER BLADES - VEH 5704	45.29
152665	04/24/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	LAMP - VEH 3006	13.28
152672	04/24/2020	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH 7786	161.94
152672	04/24/2020	04217	O'REILLY AUTO PARTS	in	FLASHER - VEH 3000	43.55
152680	04/24/2020	09107	RWC INTERNATIONAL LTD	in	PART - VEH 0153	18.30
152684	04/24/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	76.02
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES FOR SHOP	48.71
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BRAKE PARTS FOR VEHICLE 2307	39.95
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TIRES FOR VEHICLE 3735	163.15
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE AND REGISTRATION VEHICLE 79	64.00
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INTERNATIONAL TRANSACTION FEE FOR	7.34
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	4 WAY VALVE PARTS FOR VEHICLE 0150	489.62
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLOOR MATS FOR VEHICLE 2514, HANSEN	214.92
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TIRES FOR VEHICLE C005	58.37
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TIRES FOR VEHICLE 3737	80.66
300407	04/21/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	127.62
Total amount by Department						\$ 73,941.36

City of Kennewick

Claims Roster

4/11/2020 - 4/24/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
Total amount by Fund					\$ 78,427.58
502 CENTRAL STORES FUND					
152548	04/17/2020	08868	LIFE-ASSIST	in INVENTORY	1,476.96
152548	04/17/2020	08868	LIFE-ASSIST	in INVENTORY	1,329.26
152548	04/17/2020	08868	LIFE-ASSIST	in INVENTORY	1,033.87
152548	04/17/2020	08868	LIFE-ASSIST	in INVENTORY	664.63
152548	04/17/2020	08868	LIFE-ASSIST	in CREDIT	-206.34
152576	04/17/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in WIPES	360.33
152619	04/24/2020	08416	CHEMSEARCH NCH CORPORATION	in SUPPLIES	2,534.86
152631	04/24/2020	05727	COSTCO ANYWHERE CITI VISA	in INVENTORY	1,633.50
152631	04/24/2020	05727	COSTCO ANYWHERE CITI VISA	in FACE MASKS	362.79
152631	04/24/2020	05727	COSTCO ANYWHERE CITI VISA	in SHOVEL	664.83
152636	04/24/2020	05426	EWING IRRIGATION PRODUCTS, INC	in INVENTORY	970.53
152636	04/24/2020	05426	EWING IRRIGATION PRODUCTS, INC	in INVENTORY	1,807.97
152636	04/24/2020	05426	EWING IRRIGATION PRODUCTS, INC	in INVENTORY	1,168.62
152636	04/24/2020	05426	EWING IRRIGATION PRODUCTS, INC	in INVENTORY	579.94
152640	04/24/2020	01775	GRAINGER	in INVENTORY	516.07
152640	04/24/2020	01775	GRAINGER	in INVENTORY	286.37
152640	04/24/2020	01775	GRAINGER	in SUPPLIES	601.82
152658	04/24/2020	08868	LIFE-ASSIST	in INVENTORY	73.85
Total amount by Department					\$ 15,859.86
010 CENTRAL STORES					
152505	04/17/2020	01526	ABADAN	in COPIER MAINTENANCE	292.71
152505	04/17/2020	01526	ABADAN	in COPIER MAINTENANCE	126.64
152505	04/17/2020	01526	ABADAN	in COPIER MAINTENANCE	633.81
152505	04/17/2020	01526	ABADAN	in COPIER MAINTENANCE	218.88
152505	04/17/2020	01526	ABADAN	in COPIER MAINTENANCE	715.95
152547	04/17/2020	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	622.49
152598	04/24/2020	01526	ABADAN	in COPIER MAINTENANCE	106.37
152598	04/24/2020	01526	ABADAN	in COPIER MAINTENANCE	260.03
152598	04/24/2020	01526	ABADAN	in COPIER MAINTENANCE	219.87
152657	04/24/2020	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	387.25
152657	04/24/2020	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	207.29
152657	04/24/2020	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	166.17

City of Kennewick

Claims Roster

4/11/2020 - 4/24/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
Total amount by Department						\$ 3,957.46
Total amount by Fund						\$ 19,817.32
503 RISK MANAGEMENT FUND						
010 RISK MANAGEMENT						
152592	04/17/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.89
152629	04/24/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBUTION	in	INVENTORY	388.25
152639	04/24/2020	00409	FRONTIER FENCE INC	in	FENCE REPAIR	1,267.36
152639	04/24/2020	00409	FRONTIER FENCE INC	in	FENCE REPAIR	1,083.83
152670	04/24/2020	03496	OLD REPUBLIC SURETY GROUP	in	PUBLIC OFFICIALS BOND RENEWAL	100.00
Total amount by Department						\$ 2,876.33
Total amount by Fund						\$ 2,876.33
611 FIREMEN'S PENSION FUND						
010 FIREMEN'S PENSION						
152611	04/24/2020	04065	BERNA LETA	in	LEOFF 1 PENSION	304.96
152628	04/24/2020	00128	COMSTOCK WILLIAM J	in	LEOFF 1 PENSION	897.50
152635	04/24/2020	05685	ECKERT NANCY	in	LEOFF 1 PENSION	1,363.44
152641	04/24/2020	00122	GRAVES MARJORIE	in	LEOFF 1 PENSION	2,618.65
152677	04/24/2020	06700	PURDY PAULA	in	LEOFF 1 PENSION	870.47
152678	04/24/2020	00145	REMUS, LARRY J	in	LEOFF 1 PENSION	911.76
152683	04/24/2020	00148	SHAW, LEONARD	in	LEOFF 1 PENSION	667.44
152686	04/24/2020	00150	SLEATER, LARRY L	in	LEOFF 1 PENSION	1,420.47
152697	04/24/2020	00152	VICKERMAN THOMAS	in	LEOFF 1 PENSION	513.14
152701	04/24/2020	10500	WELCH BETTY JEAN	in	LEOFF 1 PENSION	908.60
152703	04/24/2020	00154	WILLEBY, DONALD R	in	LEOFF 1 PENSION	743.74
Total amount by Department						\$ 11,220.17
Total amount by Fund						\$ 11,220.17
634 BI-COUNTY POLICE INFO NETWORK						
010 BI-COUNTY POLICE INFO NETWORK						
152694	04/24/2020	01566	TYLER TECHNOLOGIES INC	in	BIPIN ANNUAL MAINTENANCE	29,740.11
152694	04/24/2020	01566	TYLER TECHNOLOGIES INC	in	BIPIN ANNUAL MAINTENANCE	138,173.75
Total amount by Department						\$ 167,913.86
Total amount by Fund						\$ 167,913.86

City of Kennewick

Claims Roster

4/11/2020 - 4/24/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
642 METRO DRUG FORFEITURE FUND					
010 NONE					
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	KITCHEN SUPPLIES.	10.28
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	REIMBURSEMENT FOR PREPAID HOTEL F	571.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	REIMBURSEMENT FOR PREPAID HOTEL F	-571.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	REIMBURSEMENT FOR PRE-PAID HOTEL I	-619.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	REIMBURSEMENT FOR PREPARED HOTEL	-619.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	REIMBURSEMENT OF PREPAID HOTEL RC	-571.52
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	DRINKING WATER FOR OFFICE. CULLIGA	146.05
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	MONTHLY POSTAGE SERVICE FEE - JANU	19.54
300406	04/24/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	PENS, PAPER CLIPS AND PRINTER FOR SG	600.30
Total amount by Department					\$-1,034.39
Total amount by Fund					\$-1,034.39

City of Kennewick

Claims Roster

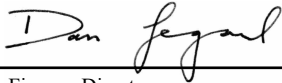
4/11/2020 - 4/24/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
Grand Total:					<u><u>\$ 1,905,012.39</u></u>

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 152497 through 152704	\$ 1,796,135.80
Wire transfer number 300405	217.00
Wire transfer number 300406	37,419.43
Wire transfer number 300407	71,240.16

Total	<u><u>\$ 1,905,012.39</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(2)	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated May 8, 2020, in the amount of \$1,923,432.20, and comprised of check numbers 152705 through 152958.

Summary

The payments on this Claims Roster are comprised of the following issued 04/25/2020 - 05/08/2020:

Check numbers 152705 through 152958	\$1,923,432.20

Total	\$1,923,432.20

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$1,923,432.20.

Through	Lynne Brown May 13, 11:11:56 GMT-0700 2020
Dept Head Approval	Dan Legard May 13, 15:57:09 GMT-0700 2020
City Mgr Approval	Marie Mosley May 15, 07:37:18 GMT-0700 2020

Attachments: claims roster

☐ Recording
Required?

City of Kennewick
Claims Roster

4/25/2020 - 5/8/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
001 GENERAL FUND						
020 CITY MANAGER						
152945	05/08/2020	05035	VEACH COMPANY REALIFE PHOTOGRAP	in	PHOTO	86.83
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	102.51
Total amount by Department						\$ 189.34
033 SUPPORT SERVICES-PURCHASING						
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	70.67
Total amount by Department						\$ 70.67
034 SUPPORT SERVICES - INFO SYSTEMS						
152768	05/01/2020	05471	ZIPLY FIBER NORTHWEST FIBER, LLC DE	in	TELEPHONE SVC	6,672.09
152887	05/08/2020	08210	MOBILEGUARD INC	in	NET GUARD	1,363.23
152900	05/08/2020	03458	PARAMOUNT COMMUNICATIONS INC	in	REPAIR & MAINT	501.73
152931	05/08/2020	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	6,251.00
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,626.62
Total amount by Department						\$ 16,414.67
035 SUPPORT SERVICES-CUSTOMER SERVICE						
152908	05/08/2020	00266	QUADIENT LEASING USA INC	in	MAIL MACHINE LEASE	3,222.43
152942	05/08/2020	01198	US POSTAL SERVICE	in	MAIL PERMIT FEE	240.00
152952	05/08/2020	04479	WEBCHECK INC	in	SERVICE FEE	1,256.50
Total amount by Department						\$ 4,718.93
041 CITY CLERK						
152932	05/08/2020	00172	THE TRI-CITY HERALD	in	PUBLIC NOTICE FEE	29.66
152932	05/08/2020	00172	THE TRI-CITY HERALD	in	PUBLIC NOTICE FEE	125.58
152932	05/08/2020	00172	THE TRI-CITY HERALD	in	PUBLIC NOTICE FEE	43.47
Total amount by Department						\$ 198.71
042 LEGAL SERVICES						
152792	05/01/2020	08800	OGDEN MURPHY WALLACE, PLLC	in	FRANCISE NEGOTIATIONS	442.00
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	165.60
Total amount by Department						\$ 607.60
050 CIVIL SERVICE						
152907	05/08/2020	01997	PUBLIC SAFETY TESTING, INC.	in	PROFESSIONAL SERVICES	12,904.75
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	160.67
Total amount by Department						\$ 13,065.42

City of Kennewick

Claims Roster

4/25/2020 - 5/8/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
061 CODE ENFORCEMENT						
152823	05/08/2020	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,100.83
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	97.86
Total amount by Department						\$ 3,198.69
062 LONG RANGE PLANNING						
152932	05/08/2020	00172	THE TRI-CITY HERALD	in	SUBSCRIPTION	265.20
Total amount by Department						\$ 265.20
063 ECONOMIC & BUSINESS DEVELOPMENT						
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	10.80
Total amount by Department						\$ 10.80
071 POLICE DEPT. - ADMINISTRATION						
152768	05/01/2020	05471	ZIPLY FIBER NORTHWEST FIBER, LLC DE	in	TELEPHONE SVC	205.09
152811	05/01/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	42.27
152939	05/08/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	83.66
Total amount by Department						\$ 331.02
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
152831	05/08/2020	02134	CITY OF SPOKANE UTILITIES BILLING	in	DRUG DISPOSAL	99.44
152881	05/08/2020	07830	MAGNET FORENSICS USA INC	in	LICENSE FEE	2,000.00
152924	05/08/2020	07974	SIRCHIE FINGER PRINT LABORATORIES	in	EVIDENCE SUPPLIES	539.65
152928	05/08/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	PRINTER	108.59
Total amount by Department						\$ 2,747.68
073 POLICE DEPT. - PATROL						
152759	05/01/2020	09827	DAY WIRELESS SYSTEMS	in	JAIL VAN REPAIRS	250.08
152822	05/08/2020	04965	BETTENDORF'S PRINTING & DESIGN JUD	in	BUSINESS CARDS	54.30
152843	05/08/2020	09827	DAY WIRELESS SYSTEMS	in	REPAIR & MAINT	184.62
152902	05/08/2020	01459	PASCO KENNEWICK ROTARY CLUB	in	QUARTERLY DUES	63.00
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	6,969.18
Total amount by Department						\$ 7,521.18
074 POLICE DEPT. - STAFF SERVICES						
152928	05/08/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	161.61
152928	05/08/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	371.93
Total amount by Department						\$ 533.54
075 POLICE DEPT. - INTERGOVERNMENTAL						
152751	05/01/2020	10141	COLUMBIA VALLEY EMERGENCY PHYSIC	in	PRISONER MEDICAL	1,127.00

City of Kennewick

Claims Roster

4/25/2020 - 5/8/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
152768	05/01/2020	05471	ZIPLY FIBER NORTHWEST FIBER, LLC DE	in	TELEPHONE SVC	69.35
152810	05/01/2020	09790	TRIOS HEALTH RCCH TRIOS HEALTH LLC	in	PRISONER MEDICAL	1,354.99
152834	05/08/2020	10141	COLUMBIA VALLEY EMERGENCY PHYSIC	in	PRISONER MEDICAL	68.28
152845	05/08/2020	10225	DURAN MATTHEW LAWRENCE	in	HIDTA FISCAL OFFICER SERVICES	6,299.00
152874	05/08/2020	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	136.00
152919	05/08/2020	10002	SEDAM PENNY	in	HIDTA FISCAL OFFICER SERVICES	4,305.00
152937	05/08/2020	09790	TRIOS HEALTH RCCH TRIOS HEALTH LLC	in	PRISONER MEDICAL	1,268.91
152953	05/08/2020	10001	WEINER JONATHAN M	in	HIDTA DIRECTOR SERVICES	7,365.00
Total amount by Department						\$ 21,993.53
076 POLICE DEPT - PROFESSIONAL STANDARDS						
152769	05/01/2020	05823	GALLS, LLC	in	CREDIT	-103.06
152769	05/01/2020	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	1,315.57
152889	05/08/2020	00550	MOTOROLA SOLUTIONS INC	in	SUPPLIES	1,664.84
Total amount by Department						\$ 2,877.35
081 FIRE DEPT. - ADMINISTRATION						
152736	05/01/2020	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #1	64.73
152760	05/01/2020	06786	DIRHAM ROBERT	in	MILEAGE REIMBURSEMENT	35.69
152760	05/01/2020	06786	DIRHAM ROBERT	in	REIMBURSEMENT	36.74
152763	05/01/2020	09493	EMS TECHNOLOGY SOLUTIONS LLC	in	ANNUAL LICENSE MANAGEMENT	1,123.60
152770	05/01/2020	01775	GRAINGER	in	CLEANING SOLUTION	21.92
152784	05/01/2020	08868	LIFE-ASSIST	in	COVID-19 SUPPLIES	26.32
152784	05/01/2020	08868	LIFE-ASSIST	in	COVID-19 SUPPLIES	26.32
152793	05/01/2020	04217	O'REILLY AUTO PARTS	in	BATTERY	228.13
Total amount by Department						\$ 1,563.45
082 FIRE DEPT. - SUPPRESSION						
152737	05/01/2020	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	KFD - CAPS	65.16
152752	05/01/2020	00752	COMM TECH, INC.	in	RADIO BATTERIES	655.95
152759	05/01/2020	09827	DAY WIRELESS SYSTEMS	in	RADIO SUPPLIES	104.80
152769	05/01/2020	05823	GALLS, LLC	in	CROSSED BUGLES	9.05
152769	05/01/2020	05823	GALLS, LLC	in	UNIFORM PANTS	19.58
152855	05/08/2020	05823	GALLS, LLC	in	UNIFORMS	82.23
152929	05/08/2020	10523	STREAMLIGHT INC	in	REPAIR & MAINT	95.18
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	14.82
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	18.24
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	20.24
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.96

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152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.68
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	11.69
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	14.83
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	13.40
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	27.21
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,145.93
Total amount by Department						\$ 2,329.95
090 ENGINEERING						
152875	05/08/2020	05495	KOOL SHADES WINDOW TINTING JOVEN	in	REPAIR & MAINT	213.20
152895	05/08/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	18.11
152932	05/08/2020	00172	THE TRI-CITY HERALD	in	PUBLIC HEARING NOTICE	125.58
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,160.24
Total amount by Department						\$ 1,517.13
101 CORPORATE & COMMUNITY SERVICES						
152746	05/01/2020	05827	CALIPER MANAGEMENT INC	in	PROFESSIONAL SERVICES	341.00
152761	05/01/2020	06103	EBIX INC	in	PROFESSIONAL SERVICES	1,629.00
152789	05/01/2020	10095	MENDENHALL PAT	in	PROFESSIONAL SERVICES	130.00
152891	05/08/2020	01030	NAVIA BENEFIT SOLUTIONS CLIENT PAY	in	FLEX PLAN SERVICES	402.55
152891	05/08/2020	01030	NAVIA BENEFIT SOLUTIONS CLIENT PAY	in	FLEX PLAN SERVICES	456.50
Total amount by Department						\$ 2,959.05
113 PARKS DEPT.-RECREATION SERVICES						
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	273.03
Total amount by Department						\$ 273.03
114 PARKS DEPT.-FACILITIES MAINT.						
152738	05/01/2020	01726	BAVCO APPARATUS & VALVE CO	in	BACKFLOW	455.03
152739	05/01/2020	03707	BAXTER AUTO PARTS	in	SUPPLIES	57.37
152740	05/01/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	18.50
152744	05/01/2020	00216	BOYD'S TREE SERVICE	in	RETAINAGE RELEASE	2,295.00
152764	05/01/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	IRRIGATION REPAIR	157.37
152765	05/01/2020	00166	FARMERS EXCHANGE	in	SUPPLIES	65.15
152773	05/01/2020	00865	HD FOWLER COMPANY INC	in	IRRIGATION PARTS	298.66
152778	05/01/2020	09928	IRONESQUE INCORPORATED	in	TROUBLESHOOTING - GATE	103.18
152778	05/01/2020	09928	IRONESQUE INCORPORATED	in	GATE MAINTENANCE	345.89
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	SPRINKLER NOZZLES	18.83
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	76.37

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152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	REPAIR PARTS	71.78
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	LIGHT BULBS - FLAG POLE	87.63
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	LIGHT BULBS - FLAG POLE	20.42
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	CREDIT	-87.63
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	92.69
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	79.26
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	24.74
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	17.76
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	VALVE PARTS	37.17
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	VALVE	152.12
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	TOOLS	94.03
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	TOOLS	123.35
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	12.27
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	CLOCK	144.83
152794	05/01/2020	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	DOOR MAINTENANCE	432.23
152794	05/01/2020	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	PARTS	59.73
152794	05/01/2020	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	DOOR MAINTENANCE	352.95
152795	05/01/2020	00917	OXARC, INC.	in	HOOD INSPECTION	191.57
152796	05/01/2020	00467	PERFECTION GLASS, INC.	in	GLASS	21.72
152798	05/01/2020	00957	RANCH & HOME INC	in	PAINT	10.84
152802	05/01/2020	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT	40.25
152802	05/01/2020	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT	195.81
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	1,409.56
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	441.45
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	67.28
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	TROUBLESHOOTING	276.93
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	468.37
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	138.47
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	331.40
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	327.95
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	320.11
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	408.50
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	431.17
152811	05/01/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	5.12
152812	05/01/2020	01035	WASHINGTON HARDWARE AND FURNIT	in	SUPPLIES	29.29
152812	05/01/2020	01035	WASHINGTON HARDWARE AND FURNIT	in	SUPPLIES	105.31
152812	05/01/2020	01035	WASHINGTON HARDWARE AND FURNIT	in	IRRIGATION PARTS	15.73

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152812	05/01/2020	01035	WASHINGTON HARDWARE AND FURNIT	in SUPPLIES	5.42
152812	05/01/2020	01035	WASHINGTON HARDWARE AND FURNIT	in PARTS & SUPPLIES	10.84
152812	05/01/2020	01035	WASHINGTON HARDWARE AND FURNIT	in SUPPLIES	40.13
152816	05/08/2020	10510	ABSCO SOLUTIONS ABSCO ALARMS INC	in REPAIR & MAINT	3,748.00
152818	05/08/2020	09968	AG SPRAY EQUIPMENT FIMCO INC	in FERTIGATION SYSTEM	680.02
152821	05/08/2020	00084	BENTON PUD NO. 1	in CITY FACILITIES	12,832.80
152826	05/08/2020	00749	BUILDERS HARDWARE & SUPPLY CO	in KEYPAD & LOCKS	687.73
152849	05/08/2020	05426	EWING IRRIGATION PRODUCTS, INC	in CREDIT	-1,065.24
152849	05/08/2020	05426	EWING IRRIGATION PRODUCTS, INC	in REPAIR & MAINT	1,356.52
152850	05/08/2020	00166	FARMERS EXCHANGE	in REPAIR & MAINT	80.34
152850	05/08/2020	00166	FARMERS EXCHANGE	in SUPPLIES	42.34
152850	05/08/2020	00166	FARMERS EXCHANGE	in SUPPLIES	74.91
152850	05/08/2020	00166	FARMERS EXCHANGE	in SUPPLIES & MAINT	15.62
152858	05/08/2020	01775	GRAINGER	in SUPPLIES & MAINT	2,124.07
152871	05/08/2020	06917	KELLER SUPPLY COMPANY	in SUPPLIES	10.05
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	47.25
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	81.56
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	7.04
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	29.15
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	230.00
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	14.29
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in SUPPLIES	136.76
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	354.11
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in LANDSCAPING SUPPLIES	92.71
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in REPAIR & MAINT	84.95
152879	05/08/2020	03154	M & M BOLT COMPANY, LLC	in SUPPLIES & MAINT	1.06
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in CITY HALL - 112317	44.53
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in KPD - 11305	79.82
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in FROST- 119529	38.02
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in SOUTHRIDGE -17229	76.02
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in FIRE - 27578	41.27
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in COLUMBIA PARK GOLF - 34879	75.97
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in FIRE STATION #4 - FIR2620	76.02
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in FIRE STATION #2 FIR414	76.02
152910	05/08/2020	00957	RANCH & HOME INC	in FERTIGATION SYSTEM	21.50
152910	05/08/2020	00957	RANCH & HOME INC	in REPAIR & MAINT	27.10
152913	05/08/2020	03631	RFP MFG SHARON E PRUSACK	in SUPPLIES & MAINT	111.86

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152913	05/08/2020	03631	RFP MFG SHARON E PRUSACK	in	SUPPLIES	608.76
152920	05/08/2020	00817	SENSKE LAWN & TREE CARE INC	in	MAINT CONTRACT 18-040	3,518.41
152920	05/08/2020	00817	SENSKE LAWN & TREE CARE INC	in	MAINT CONTRACT 18-040	1,830.15
152922	05/08/2020	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT	112.87
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	209.60
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	208.51
152934	05/08/2020	05945	THYSSENKRUPP ELEVATOR CORP	in	ELEVATOR MAINTENANCE	50.43
152941	05/08/2020	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	177.50
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,503.55
152950	05/08/2020	01035	WASHINGTON HARDWARE AND FURNIT	in	SUPPLIES & MAINT	73.77
Total amount by Department						\$ 41,527.62
120 NON-DEPARTMENTAL						
152750	05/01/2020	00505	COLUMBIA GRAIN & FEED INC	in	TOOLS	273.40
152757	05/01/2020	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	179.19
152821	05/08/2020	00084	BENTON PUD NO. 1	in	CITY FACILITIES	2,510.55
152884	05/08/2020	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,120.00
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in	MCL - 113129	44.53
152903	05/08/2020	07943	PASSEY JULIE	in	REIMBURSEMENT	945.00
152935	05/08/2020	10394	TRI CITY ROCK PRODUCTS	in	SUPPLIES	304.63
Total amount by Department						\$ 8,377.30
Total amount by Fund						\$ 133,291.86
101 STREET FUND						
010 STREETS						
152798	05/01/2020	00957	RANCH & HOME INC	in	PROPANE	151.77
152798	05/01/2020	00957	RANCH & HOME INC	in	TOOLS	58.61
152798	05/01/2020	00957	RANCH & HOME INC	in	TOOLS	104.82
152798	05/01/2020	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	110.71
152872	05/08/2020	05148	KELLEY'S TELE-COMMUNICATIONS	in	ANSWERING SERVICE- 4/1/2020	131.95
152895	05/08/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	63.14
152899	05/08/2020	06603	PAPE MACHINERY INC	in	SUPPLIES	82.32
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	127.06
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	194.39
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	136.30
Total amount by Department						\$ 1,161.07
020 TRAFFIC						

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152733	05/01/2020	08623	ACE SALES & SERVICE INC	in TRAFFIC TOOLS	76.01
152798	05/01/2020	00957	RANCH & HOME INC	in TOOLS	20.62
152800	05/01/2020	04618	RODDA PAINT COMPANY	in PAINT	355.82
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in ELECTRICAL WORK	553.75
152805	05/01/2020	02430	STONeway ELECTRIC SUPPLY	in TRAFFIC SUPPLIES	89.90
152821	05/08/2020	00084	BENTON PUD NO. 1	in SIGNALS	3,851.86
152821	05/08/2020	00084	BENTON PUD NO. 1	in CITY FACILITIES	38.06
152821	05/08/2020	00084	BENTON PUD NO. 1	in STREET LIGHTS	17,065.69
152858	05/08/2020	01775	GRAINGER	in EQUIPMENT	276.77
152872	05/08/2020	05148	KELLEY'S TELE-COMMUNICATIONS	in ANSWERING SERVICE- 4/1/2020	131.95
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in SUPPLIES	158.35
152895	05/08/2020	03700	OFFICE DEPOT INC	in OFFICE SUPPLIES	7.78
152909	05/08/2020	01817	RADIO SERVICE COMPANY INC	in MAINTENANCE CHARGES	55.19
152915	05/08/2020	04618	RODDA PAINT COMPANY	in SUPPLIES	195.72
152946	05/08/2020	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	404.27
Total amount by Department					\$ 23,281.74
Total amount by Fund					\$ 24,442.81
102 ARTERIAL STREET FUND					
010 ARTERIAL STREET FUND					
152741	05/01/2020	09733	BNSF RAILWAY COMPANY	in BNSF INSURANCE	633.00
152806	05/01/2020	00172	THE TRI-CITY HERALD	in INVITATION TO BID	304.24
Total amount by Department					\$ 937.24
Total amount by Fund					\$ 937.24
103 URBAN ARTERIAL STREET FUND					
010 REIMBURSEABLE GRANTS					
152842	05/08/2020	02966	CULBERT CONSTRUCTION INC	in CONTRACT P1714-19	129,114.42
Total amount by Department					\$ 129,114.42
Total amount by Fund					\$ 129,114.42
106 BI-PIN OPERATIONS FUND					
010 BI-PIN OPERATIONS FUND					
152931	05/08/2020	00008	TELCO WIRING & REPAIR INC	in BROADBAND SERVICE	270.00
Total amount by Department					\$ 270.00

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Total amount by Fund						\$ 270.00
111 ASSET FORFEITURE FUND						
010 ASSET FORFEITURE FUND						
152785	05/01/2020	03914	LITTRELL, CHRISTOPHER	in	CAT REIMBURSEMENT	150.00
152785	05/01/2020	03914	LITTRELL, CHRISTOPHER	in	CAT REIMBURSEMENT	100.00
Total amount by Department						\$ 250.00
Total amount by Fund						\$ 250.00
116 LODGING TAX FUND						
010 LODGING TAX FUND						
152936	05/08/2020	00176	TRI-CITIES VISITOR & CONVENTION BUF	in	CONTRACT DUES 2020	23,254.00
Total amount by Department						\$ 23,254.00
Total amount by Fund						\$ 23,254.00
117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
152867	05/08/2020	02285	JIFFY CAR WASH, INC.	in	VEHICLE MAINT	600.00
152927	05/08/2020	07685	SPECIAL CONSULTING SERVICES LLC	in	SPECIAL INVESTIGATIONS	1,516.75
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	954.27
Total amount by Department						\$ 3,071.02
Total amount by Fund						\$ 3,071.02
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
152933	05/08/2020	02817	THREE RIVERS CONVENTION CTR	in	SEMI-ANNUAL CONTRIBUTION	123,072.39
Total amount by Department						\$ 123,072.39
020 LAND AND FACILITIES						
152742	05/01/2020	10448	BOOTH AND SONS CONSTRUCTION	in	CONTRACT 19-029	2,072.00
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	LIGHTING	5,358.94
152807	05/01/2020	09823	TOP TREE SERVICE LLC	in	RETAINAGE RELEASE	348.50
152898	05/08/2020	05607	PALMER ROOFING COMPANY	in	ROOF REPAIR	2,166.57
152904	05/08/2020	01174	PBS ENGINEERING & ENVIRONMENTAL	in	ENGINEERING SERVICES	2,201.25
152916	05/08/2020	06582	ROYAL ROOFING INC	in	REPAIR & MAINT	22,503.48
152920	05/08/2020	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT MAINT	2,903.20

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Total amount by Department						\$ 37,553.94
075 GO BOND 2020A						
152806	05/01/2020	00172	THE TRI-CITY HERALD	in	LEGAL PUBLICATION	230.48
Total amount by Department						\$ 230.48
900 CAPITAL PURCHASES						
152931	05/08/2020	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	172.00
Total amount by Department						\$ 172.00
Total amount by Fund						\$ 161,028.81
401 WATER AND SEWER FUND						
152773	05/01/2020	00865	HD FOWLER COMPANY INC	in	INVENTORY	2,346.15
152861	05/08/2020	00865	HD FOWLER COMPANY INC	in	PARTS & SUPPLIES	1,926.95
152861	05/08/2020	00865	HD FOWLER COMPANY INC	in	PARTS & SUPPLIES	4,277.71
Total amount by Department						\$ 8,550.81
010 WATER/SEWER OPERATIONS						
152735	05/01/2020	06567	ALLIED ELECTRONICS INC	in	SOFTWARE	374.76
152745	05/01/2020	07832	C&E TRENCHING LLC	in	CONTRACT P2005-20	74,158.45
152748	05/01/2020	05777	CLEARWATER NAPA TAYLOR AUTOMOTI	in	SUPPLIES	14.92
152754	05/01/2020	00013	CORE & MAIN LP	in	FIRE HYDRANT PARTS	47.78
152757	05/01/2020	07711	CULLIGAN WATER CONDITIONING	in	WATER	499.56
152758	05/01/2020	08116	D&D TELECOMMUNICATIONS PROPERTI	in	INSPIRATION POINT	752.24
152765	05/01/2020	00166	FARMERS EXCHANGE	in	SUPPLIES	68.91
152765	05/01/2020	00166	FARMERS EXCHANGE	in	SUPPLIES	75.40
152765	05/01/2020	00166	FARMERS EXCHANGE	in	SUPPLIES	63.24
152766	05/01/2020	04147	FEDEX	in	SHIPPING	101.65
152767	05/01/2020	00086	FERGUSON ENTERPRISES INC	in	WATER METERS	2,576.18
152767	05/01/2020	00086	FERGUSON ENTERPRISES INC	in	WATER METER	1,288.09
152767	05/01/2020	00086	FERGUSON ENTERPRISES INC	in	REPAIR PARTS	105.05
152768	05/01/2020	05471	ZIPLY FIBER NORTHWEST FIBER, LLC DE	in	TELEPHONE SVC	397.33
152770	05/01/2020	01775	GRAINGER	in	SCADA SUPPLIES	40.21
152771	05/01/2020	01482	HACH COMPANY	in	CHEMICALS	1,010.94
152772	05/01/2020	10399	HATTON JAMIE	in	UNIFORM ALLOWANCE	81.42
152773	05/01/2020	00865	HD FOWLER COMPANY INC	in	TOOLS	51.90
152773	05/01/2020	00865	HD FOWLER COMPANY INC	in	SUPPLIES	179.72

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152775	05/01/2020	08572	HIGH DESERT MAINTENANCE INC	in	WATER MAINTENANCE	311.68
152777	05/01/2020	10232	IRON HORSE LLC	in	CONTRACT P1604-19	160,424.60
152781	05/01/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	REPAIR PARTS	5.78
152786	05/01/2020	09723	MAGELSEN WILLIAM	in	JEANS REIMBURSEMENT	157.44
152791	05/01/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	4.88
152795	05/01/2020	00917	OXARC, INC.	in	GASES	64.83
152797	05/01/2020	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	229.97
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	92.31
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	184.62
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	230.78
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	92.31
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	46.16
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	369.24
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	184.62
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	138.47
152803	05/01/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK	92.31
152808	05/01/2020	10394	TRI CITY ROCK PRODUCTS	in	GRAVEL	1,227.67
152809	05/01/2020	06270	TRI-CITY SIGN & BARRICADE CONSTRU	in	PAINT	457.86
152814	05/01/2020	05380	WESTERN SYSTEMS FABRICATION INC	in	CAMERA REPAIR	4,224.95
152819	05/08/2020	03707	BAXTER AUTO PARTS	in	REPAIR & MAINT	13.67
152820	05/08/2020	00034	BENTON COUNTY AUDITOR	in	RECORDING FEE	187.50
152821	05/08/2020	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	5,394.23
152838	05/08/2020	04853	CONNELL OIL INC 76 DISTRIBUTING	in	OIL	265.84
152842	05/08/2020	02966	CULBERT CONSTRUCTION INC	in	CONTRACT P1714-19	9,260.76
152847	05/08/2020	00434	EMPIRE RUBBER & SUPPLY INC.	in	SUPPLIES	53.52
152853	05/08/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	437.00
152858	05/08/2020	01775	GRAINGER	in	EQUIPMENT	374.28
152858	05/08/2020	01775	GRAINGER	in	PARTS & SUPPLIES	459.35
152859	05/08/2020	04759	GRIGG ENTERPRISES INC ACE HARDWA	in	PARTS & SUPPLIES	1.79
152872	05/08/2020	05148	KELLEY'S TELE-COMMUNICATIONS	in	ANSWERING SERVICE- 4/1/2020	131.61
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	11.01
152873	05/08/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	EQUIPMENT	87.25
152883	05/08/2020	10207	MATERIALS TESTING & INSPECTION	in	TESTING SERVICES	754.91
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in	WFP - 10128	41.27
152888	05/08/2020	05112	MOON SECURITY SERVICES, INC	in	SCADA - DAK0001	31.50
152895	05/08/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	147.13
152901	05/08/2020	01040	PARAMOUNT SUPPLY COMPANY	in	PARTS & SUPPLIES	75.85

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152906	05/08/2020	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	SUPPLIES	347.55
152909	05/08/2020	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	56.86
152910	05/08/2020	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	220.76
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	185.68
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	102.63
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	191.14
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	373.58
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	49.96
152930	05/08/2020	06864	TAPANI UNDERGROUND INC	in	CONTRACT P1912-19	538,151.47
152932	05/08/2020	00172	THE TRI-CITY HERALD	in	PUBLIC NOTICE FEE	290.40
152935	05/08/2020	10394	TRI CITY ROCK PRODUCTS	in	SUPPLIES	4,616.03
152935	05/08/2020	10394	TRI CITY ROCK PRODUCTS	in	SUPPLIES	8,711.15
152939	05/08/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	23.42
152941	05/08/2020	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	81.45
152943	05/08/2020	07925	USA BLUEBOOK HD SUPPLY FACILITIES	in	SUPPLIES	17.05
152944	05/08/2020	03881	UTILITIES UNDERGROUND LOCATION C	in	UTILITY LOCATES	358.62
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	3,394.97
152948	05/08/2020	00063	WA STATE DEPT TRANSPORTATION HIGH	in	INSPECTION	868.98
Total amount by Department						\$ 826,198.40
050 2020 REVENUE BOND						
152801	05/01/2020	07084	ROTSCHY INC	in	CONTRACT P1810-19	351,554.49
152862	05/08/2020	06569	HDR INC	in	CONSULTANT ENGINEERING	10,276.29
Total amount by Department						\$ 361,830.78
Total amount by Fund						\$ 1,196,579.99
402 MEDICAL SERVICES FUND						
010 MEDICAL SERVICES						
152736	05/01/2020	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #1	64.69
152737	05/01/2020	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	KFD - CAPS	369.24
152743	05/01/2020	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	134.70
152743	05/01/2020	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	91.44
152743	05/01/2020	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	48.36
152743	05/01/2020	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	364.89
152747	05/01/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	86.12
152747	05/01/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	872.00
152747	05/01/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	16.51

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152752	05/01/2020	00752	COMM TECH, INC.	in	RADIO BATTERIES	655.94
152759	05/01/2020	09827	DAY WIRELESS SYSTEMS	in	RADIO SUPPLIES	104.80
152760	05/01/2020	06786	DIRHAM ROBERT	in	MILEAGE REIMBURSEMENT	35.68
152760	05/01/2020	06786	DIRHAM ROBERT	in	REIMBURSEMENT	36.74
152763	05/01/2020	09493	EMS TECHNOLOGY SOLUTIONS LLC	in	ANNUAL LICENSE MANAGEMENT	4,636.40
152769	05/01/2020	05823	GALLS, LLC	in	CROSSED BUGLES	51.22
152769	05/01/2020	05823	GALLS, LLC	in	UNIFORM PANTS	110.95
152770	05/01/2020	01775	GRAINGER	in	CLEANING SOLUTION	21.90
152774	05/01/2020	10586	HENRY SCHEIN INC	in	COVID-19 SUPPLIES	30.86
152774	05/01/2020	10586	HENRY SCHEIN INC	in	COVID-19 SUPPLIES	72.93
152784	05/01/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	115.59
152784	05/01/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	16.07
152784	05/01/2020	08868	LIFE-ASSIST	in	COVID-19 SUPPLIES	80.00
152784	05/01/2020	08868	LIFE-ASSIST	in	COVID-19 SUPPLIES	241.09
152784	05/01/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	47.13
152784	05/01/2020	08868	LIFE-ASSIST	in	CREDIT	-63.42
152784	05/01/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	124.17
152784	05/01/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	469.15
152784	05/01/2020	08868	LIFE-ASSIST	in	IV SUPPLIES	16.45
152784	05/01/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	1,140.83
152784	05/01/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	199.51
152784	05/01/2020	08868	LIFE-ASSIST	in	COVID-19 SUPPLIES	160.29
152784	05/01/2020	08868	LIFE-ASSIST	in	COVID-19 SUPPLIES	26.30
152784	05/01/2020	08868	LIFE-ASSIST	in	COVID-19 SUPPLIES	26.30
152788	05/01/2020	01206	MED-TECH RESOURCE INC	in	MEDICAL SUPPLIES	194.85
152793	05/01/2020	04217	O'REILLY AUTO PARTS	in	BATTERY	228.12
152795	05/01/2020	00917	OXARC, INC.	in	OXYGEN	72.60
152795	05/01/2020	00917	OXARC, INC.	in	OXYGEN	91.40
152815	05/01/2020	06869	ZOLL MEDICAL CORPORATION	in	BATTERIES	806.36
152824	05/08/2020	03495	BOUND TREE MEDICAL LLC	in	MEDICATION	61.77
152827	05/08/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	325.14
152855	05/08/2020	05823	GALLS, LLC	in	UNIFORMS	465.98
152878	05/08/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	99.91
152878	05/08/2020	08868	LIFE-ASSIST	in	MEDICATION	110.00
152878	05/08/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	160.29
152886	05/08/2020	01676	MEDLINE INDUSTRIES INC	in	PARTS & SUPPLIES	920.10
152894	05/08/2020	09789	OFFICE ALLY INC	in	NON-PARTICIPATING CLAIMS FEE	35.00

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152897	05/08/2020	00917	OXARC, INC.	in	OXYGEN	89.55
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	84.00
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	103.39
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	114.69
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	90.46
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	88.84
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	66.23
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	84.00
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	75.92
152940	05/08/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	154.15
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	846.97
Total amount by Department						\$ 15,774.55
Total amount by Fund						\$ 15,774.55
403 BUILDING SAFETY FUND						
010 BUILDING SAFETY						
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	368.54
Total amount by Department						\$ 368.54
Total amount by Fund						\$ 368.54
405 STORMWATER UTILITY FUND						
010 STORMWATER						
152768	05/01/2020	05471	ZIPLY FIBER NORTHWEST FIBER, LLC DE	in	TELEPHONE SVC	61.50
152842	05/08/2020	02966	CULBERT CONSTRUCTION INC	in	CONTRACT P1931-19	42,864.41
152909	05/08/2020	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19
152910	05/08/2020	00957	RANCH & HOME INC	in	SUPPLIES	74.88
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORMS ALLOWANCE	276.93
152923	05/08/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	172.67
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	338.44
Total amount by Department						\$ 43,844.02
Total amount by Fund						\$ 43,844.02
501 EQUIPMENT RENTAL FUND						
152759	05/01/2020	09827	DAY WIRELESS SYSTEMS	in	LAMP - NIGHT SPOTLIGHT	120.83
152776	05/01/2020	08711	HUGHES FIRE EQUIPMENT INC	in	INVENTORY	93.69

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152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	357.04
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	154.16
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	150.22
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	107.00
152835	05/08/2020	08852	COMMERCIAL TIRE	in	PARTS & SUPPLIES	477.16
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS & SUPPLIES	227.26
152866	05/08/2020	08711	HUGHES FIRE EQUIPMENT INC	in	EQUIPMENT	152.98
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	324.95
Total amount by Department						\$ 2,165.29
010 EQUIPMENT RENTAL						
152739	05/01/2020	03707	BAXTER AUTO PARTS	in	BRAKE PARTS - VEH 0204	115.52
152739	05/01/2020	03707	BAXTER AUTO PARTS	in	SPARK PLUGS - VEH 5105	57.43
152739	05/01/2020	03707	BAXTER AUTO PARTS	in	BRAKE PARTS -VEH 5105	192.40
152753	05/01/2020	08852	COMMERCIAL TIRE	in	TIRES - VEH 2307	2,376.09
152755	05/01/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS - VEH 2206	215.74
152755	05/01/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR - VEH 0016	895.68
152762	05/01/2020	06264	EH WACHS	in	SUPPLIES - VEH 5312	709.42
152765	05/01/2020	00166	FARMERS EXCHANGE	in	PARTS - VEH 3818	58.29
152776	05/01/2020	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS - VEH 2307	7,515.12
152776	05/01/2020	08711	HUGHES FIRE EQUIPMENT INC	in	HOSE - VEH 2105	286.06
152779	05/01/2020	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	MATERIALS & LABOR	1,798.42
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	REPAIR - VEH 5116	1,906.55
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	ENGINE REPAIR - VEH 4206	8,745.96
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	ALIGNMENT - VEH 2801	215.27
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	SUSPENSION REPAIR - VEH 2802	2,019.04
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	REPAIRS - VEH 2307	4,411.30
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	ALIGNMENT - VEH 2717	215.27
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	WORKLIGHT - VEH 0095	146.53
152780	05/01/2020	03363	JIM'S PACIFIC GARAGES INC	in	REPAIR - VEH 2004	407.41
152782	05/01/2020	06243	KIMBALL MIDWEST	in	TOOLS - FLEET	165.59
152787	05/01/2020	02254	MCMaster-CARR SUPPLY COMPANY	in	BARRIER CHAIN HARDWARE FOR FLEET	256.70
152787	05/01/2020	02254	MCMaster-CARR SUPPLY COMPANY	in	SAFETY GLASSES TRAY -FLEET	52.12
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	CREDIT - VEH 3006	-0.86
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PURGE VALVE - VEH 3006	42.85
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	CREDIT - VEH 0045	-42.85
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PLUG - VEH 2105	8.11
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PART - VEH 0204	8.05

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152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	SPARK PLUGS - VEH 5105	51.69
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	SPARK PLUGS - VEH 5311	103.39
152790	05/01/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	STABILIZER - VEH 2206	46.97
152793	05/01/2020	04217	O'REILLY AUTO PARTS	in	PWR OUTLET - VEH 2716	14.11
152793	05/01/2020	04217	O'REILLY AUTO PARTS	in	PWR OUTLET - VEH. 2206	14.11
152793	05/01/2020	04217	O'REILLY AUTO PARTS	in	PWR OUTLET - VEH. 2512	14.11
152799	05/01/2020	00957	RANCH & HOME INC	in	PROPANE - VEH 0401	17.83
152814	05/01/2020	05380	WESTERN SYSTEMS FABRICATION INC	in	PNEUMATIC REG. - VEH 4204	225.40
152828	05/08/2020	03527	CASADAY BEE-LINE SERVICE & TOWING	in	REPAIR & MAINT	209.12
152829	05/08/2020	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	3.13
152829	05/08/2020	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	1.04
152833	05/08/2020	01310	COLEMAN OIL COMPANY	in	FUEL	219.45
152833	05/08/2020	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	12,087.08
152835	05/08/2020	08852	COMMERCIAL TIRE	in	REPAIR & MAINT	3,830.28
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS & SUPPLIES	85.19
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS & SUPPLIES	13.06
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR & MAINT	652.36
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR & MAINT	25,780.00
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR & MAINT	452.42
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR & MAINT	280.25
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	CREDIT	-13.06
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	CREDIT	-21.72
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	CREDIT	-652.36
152850	05/08/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	25.60
152864	05/08/2020	08572	HIGH DESERT MAINTENANCE INC	in	REPAIR & MAINT	159.64
152867	05/08/2020	02285	JIFFY CAR WASH, INC.	in	FLEET CAR WASHES	868.80
152868	05/08/2020	03363	JIM'S PACIFIC GARAGES INC	in	PARTS & SUPPLIES	556.73
152868	05/08/2020	03363	JIM'S PACIFIC GARAGES INC	in	PARTS & SUPPLIES	207.87
152868	05/08/2020	03363	JIM'S PACIFIC GARAGES INC	in	PARTS& SUPPLIES	248.85
152868	05/08/2020	03363	JIM'S PACIFIC GARAGES INC	in	CREDIT	-125.11
152868	05/08/2020	03363	JIM'S PACIFIC GARAGES INC	in	PARTS & SUPPLIES	62.99
152868	05/08/2020	03363	JIM'S PACIFIC GARAGES INC	in	REPAIR & MAINT	56.59
152885	05/08/2020	02254	MCMMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	55.14
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	5.68
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	3.78
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	24.36
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	8.11

City of Kennewick

Claims Roster

4/25/2020 - 5/8/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	13.82
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	SUPPLIES & MAINT	109.18
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	19.25
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	SUPPLIES & MAINT	109.18
152890	05/08/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	82.09
152893	05/08/2020	01677	NORTHSTAR CLEAN CONCEPTS HOTSY C	in	MAINTENANCE	298.51
152893	05/08/2020	01677	NORTHSTAR CLEAN CONCEPTS HOTSY C	in	MAINTENANCE	275.87
152899	05/08/2020	06603	PAPE MACHINERY INC	in	REPAIRS & MAINT	17,206.77
152911	05/08/2020	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	EQUIPMENT	32,902.74
152914	05/08/2020	03691	RMT EQUIPMENT	in	REPAIR & MAINT	290.65
152941	05/08/2020	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	69.52
152946	05/08/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	143.49
152954	05/08/2020	03719	WESTERN STATES EQUIPMENT CO THE C	in	SUPPLIES & MAINT	38.08
152955	05/08/2020	05380	WESTERN SYSTEMS FABRICATION INC	in	PARTS & SUPPLIES	170.88

Total amount by Department **\$ 130,080.12**

Total amount by Fund **\$ 132,245.41**

502 CENTRAL STORES FUND

152749	05/01/2020	00175	COLUMBIA BASIN PAPER & SUPPLY	in	HAND SOAP	248.26
152756	05/01/2020	05727	COSTCO ANYWHERE CITI VISA	in	BANDANAS	1,313.41
152770	05/01/2020	01775	GRAINGER	in	INVENTORY	398.82
152784	05/01/2020	08868	LIFE-ASSIST	in	HAND WASH	113.57
152813	05/01/2020	04772	WAXIE'S ENTERPRISES INC WAXIE SANIT	in	HAND SANITZIER	49.51
152840	05/08/2020	05727	COSTCO ANYWHERE CITI VISA	in	INVENTORY BANDANAS	145.90
152840	05/08/2020	05727	COSTCO ANYWHERE CITI VISA	in	SUPPLIES	467.59
152841	05/08/2020	00481	CROWN PAPER & JANITORIAL SUPPLY	in	SUPPLIES	1,366.46
152878	05/08/2020	08868	LIFE-ASSIST	in	MEDICAL EQUIP	1,839.25
152878	05/08/2020	08868	LIFE-ASSIST	in	SUPPLIES	772.80

Total amount by Department **\$ 6,715.57**

010 CENTRAL STORES

152783	05/01/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTALS	1,214.72
152877	05/08/2020	06743	LEAF CAPITAL FUNDING LLC	in	EQUIP RENTAL	519.11
152892	05/08/2020	04770	NETWORK SERVICES COMPANY	in	OFFICE SUPPLIES	231.54

Total amount by Department **\$ 1,965.37**

City of Kennewick

Claims Roster

4/25/2020 - 5/8/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
Total amount by Fund					\$ 8,680.94
503 RISK MANAGEMENT FUND					
010 RISK MANAGEMENT					
152734	05/01/2020	08615	ADVANCED TRAFFIC PRODUCTS INC	in PARTS & SUPPLIES	2,581.19
152839	05/08/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in REPAIR	526.06
152848	05/08/2020	01933	EMPLOYMENT SECURITY DEPARTMENT	in PAYROLL TAXES Q1	34,014.89
152854	05/08/2020	00409	FRONTIER FENCE INC	in REPAIR & MAINT	1,735.43
152946	05/08/2020	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	121.01
Total amount by Department					\$ 38,978.58
370 GAINS/LOSSES AND OTHER INCOME					
152804	05/01/2020	04478	ST PAUL FIRE & MARINE	in CLAIM V2Z4198	100.00
Total amount by Department					\$ 100.00
Total amount by Fund					\$ 39,078.58
612 OPEB TRUST FUND					
010 OPEB TRUST FUND					
152817	05/08/2020	00024	ADKINS WILLIAM	in RETIREE MEDICAL	144.60
152825	05/08/2020	00185	BUCK, GARY E	in RETIREE MEDICAL	144.60
152836	05/08/2020	00128	COMSTOCK WILLIAM J	in RETIREE MEDICAL	4,700.00
152837	05/08/2020	00128	COMSTOCK WILLIAM J	in RETIREE MEDICAL	135.50
152844	05/08/2020	00324	DUNCAN LARRY	in RETIREE MEDICAL	144.60
152846	05/08/2020	01894	EASLING, CONNIE	in RETIREE MEDICAL	144.60
152851	05/08/2020	00041	FARNKOFF, ROBERT C	in RETIREE MEDICAL	144.60
152852	05/08/2020	00058	FEARING, DOUG	in RETIREE MEDICAL	144.60
152856	05/08/2020	00181	GIER, CHARLES W.	in RETIREE MEDICAL	144.60
152857	05/08/2020	00134	GONDERMAN, DAVID A	in RETIREE MEDICAL	144.60
152860	05/08/2020	00062	GROSS ROBERT	in RETIREE MEDICAL	135.50
152863	05/08/2020	00455	HEIMBIGNER MICHAEL	in RETIREE MEDICAL	144.60
152865	05/08/2020	06744	HIRSCHEL ARTHUR D	in RETIREE MEDICAL	104.90
152869	05/08/2020	03891	JOPLIN ALAN	in RETIREE MEDICAL	144.60
152870	05/08/2020	00065	JUERGENS, CURT	in RETIREE MEDICAL	144.60
152876	05/08/2020	00060	KRAFT, JAMES	in RETIREE MEDICAL	404.60
152880	05/08/2020	00050	MACE, BILL	in RETIREE MEDICAL	144.60
152882	05/08/2020	00052	MAPLETHORPE, JOHN G., JR	in RETIREE MEDICAL	144.60
152896	05/08/2020	00142	O'HAIR, RONALD L	in RETIREE MEDICAL	144.60

City of Kennewick

Claims Roster

4/25/2020 - 5/8/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
152905	05/08/2020	05554	PENNEY MICHAEL	in	RETIREE MEDICAL	134.00
152912	05/08/2020	00145	REMUS, LARRY J	in	RETIREE MEDICAL	307.60
152917	05/08/2020	00147	RUMLEY, LARRY M	in	RETIREE MEDICAL	115.60
152918	05/08/2020	01821	SCHARNHORST, DEAN	in	RETIREE MEDICAL	144.60
152921	05/08/2020	00148	SHAW, LEONARD	in	RETIREE MEDICAL	144.60
152925	05/08/2020	00150	SLEATER, LARRY L	in	RETIREE MEDICAL	144.60
152926	05/08/2020	00066	SOUTHWICK, JOHN J., JR.	in	RETIREE MEDICAL	144.60
152938	05/08/2020	01318	TRIPP, GREG	in	RETIREE MEDICAL	480.50
152947	05/08/2020	00152	VICKERMAN THOMAS	in	RETIREE MEDICAL	144.60
152949	05/08/2020	08584	WAGNER BRIAN	in	RETIREE MEDICAL	137.60
152951	05/08/2020	09944	WATERS DENNIS	in	RETIREE MEDICAL	150.67
152956	05/08/2020	00154	WILLEBY, DONALD R	in	RETIREE MEDICAL	144.60
152957	05/08/2020	02997	WILLIAMS GARY	in	RETIREE MEDICAL	135.50
152958	05/08/2020	01415	WILLIAMS, KEN	in	RETIREE MEDICAL	135.50
Total amount by Department						\$ 9,969.47
Total amount by Fund						\$ 9,969.47
642 METRO DRUG FORFEITURE FUND						
152830	05/08/2020	00435	CITY OF PASCO	in	METRO REIMBURSEMENT	493.77
152832	05/08/2020	01516	CITY OF WEST RICHLAND	in	METRO REIMBURSEMENT	577.84
Total amount by Department						\$ 1,071.61
010 NONE						
152768	05/01/2020	05471	ZIPLY FIBER NORTHWEST FIBER, LLC DE	in	TELEPHONE SVC	158.93
Total amount by Department						\$ 158.93
Total amount by Fund						\$ 1,230.54

City of Kennewick

Claims Roster

4/25/2020 - 5/8/2020

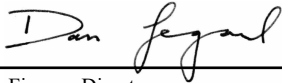
Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
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Grand Total:					<u><u>\$ 1,923,432.20</u></u>
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I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 152705 through 152958	\$ 1,923,432.20
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Total	<u><u>\$ 1,923,432.20</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(3)	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for March 2020.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for March 2020 in the amount of \$22,355.16, comprised of check numbers 2532-2536 in the amount of \$5,288.52 and electronic transfers in the amount of \$17,066.64.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total \$22,355.16.

Through

Denise Winters
May 11, 16:12:43 GMT-0700 2020

Dept Head Approval

Dan Legard
May 11, 17:04:16 GMT-0700 2020

City Mgr Approval

Marie Mosley
May 15, 07:38:27 GMT-0700 2020

Attachments: Roster

☐ Recording
Required?

COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
MARCH 2020

Check Number	Vendor Check Name	Check Date	Amount	Type
2532	COLUMBIA POINT GOLF COURSE	3/13/2020	\$384.60	Check
2533	KENNEWICK GOLF CORPORATION	3/13/2020	\$4,771.97	Check
2534	MELISSA HIBBARD	3/13/2020	\$60.00	Check
2535	QUEST DIAGNOSTICS	3/13/2020	\$31.95	Check
2536	YELP	3/13/2020	\$40.00	Check
ADPTS 007057228	ADP TOTAL SOURCE (AUTOPAY)	3/10/2020	\$4,437.38	EFT
CIG 809147	CAPITAL INSURANCE GROUP	3/1/2020	\$693.91	EFT
322711	TREASURE VALLEY COFFEE	3/4/2020	\$80.81	EFT
322712	PEPSI COLA BOTTLING CO.	3/4/2020	\$30.37	EFT
324181	ALA CART GOLF CARTS, L.L.C.	3/11/2020	\$1,414.90	EFT
324203	PEPSI COLA BOTTLING CO.	3/11/2020	\$177.10	EFT
324233	CO-ENERGY	3/11/2020	\$172.99	EFT
325572	CITY OF KENNEWICK ELECTRICAL	3/18/2020	\$110.34	EFT
325609	PEPSI COLA BOTTLING CO.	3/18/2020	\$126.81	EFT
Paid by ACH	CINTAS CORPORATION #608	3/4/2020	\$73.91	EFT
Paid by ACH	WESTERN EQUIPMENT	3/4/2020	\$315.45	EFT
Paid by ACH	CINTAS CORPORATION #085	3/11/2020	\$78.98	EFT
Paid by ACH	CINTAS CORPORATION #085	3/11/2020	\$77.06	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	3/13/2020	\$3,771.97	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	3/27/2020	\$4,259.10	EFT
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	3/31/2020	\$1,023.16	EFT
Paid by ACH	MERCHANT SERVICES	3/1/2020	\$24.17	EFT
Paid by ACH	MERCHANT SERVICES	3/1/2020	\$156.08	EFT
Bank Deduction	US BANK	3/13/2020	\$42.15	EFT
			<u>\$22,355.16</u>	

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 2532-2536	\$ 5,288.52
Electronic transfers	17,066.64
Total	<u>\$ 22,355.16</u>

Exceptions:

Check	Vendor	Date	Amount	Debit	Credit
2532	COLUMBIA POINT GOLF COURSE	3/13/2020		\$384.60	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$384.60
	PURCH	50100-060-244-00	SALARIES	\$192.30	
	PURCH	50100-080-244-00	SALARIES	\$192.30	
2533	KENNEWICK GOLF CORPORATION	3/13/2020		\$4,771.97	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$4,771.97
	PURCH	59600-080-244-00	ACCOUNTING FEES	\$1,193.63	
	PURCH	59610-080-244-00	MANAGEMENT FEE	\$3,578.34	
2534	MELISSA HIBBARD	3/13/2020		\$60.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$60.00
	PURCH	52100-080-244-00	TELECOMMUNICATIONS	\$60.00	
2535	QUEST DIAGNOSTICS	3/13/2020		\$31.95	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$31.95
	PURCH	51800-080-244-00	PROFESSIONAL SERVICES	\$31.95	
2536	YELP	3/13/2020		\$40.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	\$40.00	
ADPTS 007057228	ADP TOTAL SOURCE (AUTOPAY)	3/10/2020		\$4,437.38	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$4,437.38
	PURCH	50800-050-244-00	HEALTH BENEFITS	\$2,628.79	
	PURCH	50800-060-244-00	HEALTH BENEFITS	\$1,808.59	
CIG 809147	CAPITAL INSURANCE GROUP	3/1/2020		\$693.91	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$693.91
	PURCH	18400-000-244-00	PREPAID GEN LIAB INS	\$693.91	
322711	TREASURE VALLEY COFFEE	3/4/2020		\$80.81	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$80.81
	PURCH	55800-060-244-00	OTHER DEPT SUPPLIES	\$40.40	
	PURCH	52400-080-244-00	JANITORIAL SUPPLIES	\$40.41	
322712	PEPSI COLA BOTTLING CO.	3/4/2020		\$30.37	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$30.37
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	\$20.75	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	\$9.62	
324181	ALA CART GOLF CARTS, L.L.C.	3/11/2020		\$1,414.90	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$1,414.90
	PURCH	54900-050-244-00	IRRIGATION OUTSIDE REPAIRS	\$1,414.90	
324203	PEPSI COLA BOTTLING CO.	3/11/2020		\$177.10	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$177.10
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	137.05	
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	40.05	
324233	CO-ENERGY	3/11/2020		\$172.99	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$172.99
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	\$172.99	
325572	CITY OF KENNEWICK ELECTRICAL	3/18/2020		\$110.34	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$110.34
	PURCH	52200-060-244-00	UTILITIES - GAS & ELECTRIC	\$79.14	
	PURCH	52210-060-244-00	IRRIGATION ELECTRICITY	\$31.20	
325609	PEPSI COLA BOTTLING CO.	3/18/2020		\$126.81	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$126.81
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	119.55	
	PURCH	51900-060-244-00	CONTRACT SERVICES	7.26	
Paid by ACH	CINTAS CORPORATION #608	3/4/2020		\$73.91	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$73.91
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$18.66	
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$55.25	

Check	Vendor	Date	Amount	Debit	Credit
Paid by ACH	WESTERN EQUIPMENT	3/4/2020		\$315.45	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$315.45
	PURCH	58100-060-244-00	EQUIPMENT PARTS	\$315.45	
Paid by ACH	CINTAS CORPORATION #085	3/11/2020		\$78.98	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$78.98
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$60.13	
		51900-060-244-00	CONTRACT SERVICES	\$18.85	
Paid by ACH	CINTAS CORPORATION #085	3/11/2020		\$77.06	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$77.06
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$55.38	
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$21.68	
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	3/13/2020		\$3,771.97	
	PAY	50000-000-244-00	BANK OPERATING ACCOUNT		\$3,771.97
	PURCH	50100-060-244-00	SALARIES	\$1,434.81	
	PURCH	50200-050-244-00	HOURLY WAGES	\$2,114.78	
	PURCH	50200-060-244-00	HOURLY WAGES	\$453.33	
	PURCH	50800-050-244-00	HEALTH BENEFITS		\$548.54
	PURCH	50800-060-244-00	HEALTH BENEFITS		\$341.71
	PURCH	50950-050-244-00	PAYROLL TAXES & SERVICE FEE	\$354.14	
	PURCH	50950-060-244-00	PAYROLL TAXES & SERVICE FEE	\$291.21	
	PURCH	50950-080-244-00	PAYROLL TAXES & SERVICE FEE	\$13.95	
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	3/27/2020		\$4,259.10	
	PAY	50000-000-244-00	BANK OPERATING ACCOUNT		\$4,259.10
	PURCH	50100-060-244-00	SALARIES	\$1,434.81	
	PURCH	50200-050-244-00	HOURLY WAGES	\$2,500.67	
	PURCH	50200-060-244-00	HOURLY WAGES	\$477.09	
	PURCH	50800-050-244-00	HEALTH BENEFITS		\$548.54
	PURCH	50800-060-244-00	HEALTH BENEFITS		\$341.71
	PURCH	50950-050-244-00	PAYROLL TAXES & SERVICE FEE	\$428.44	
	PURCH	50950-060-244-00	PAYROLL TAXES & SERVICE FEE	\$294.39	
	PURCH	50950-080-244-00	PAYROLL TAXES & SERVICE FEE	\$13.95	
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	3/31/2020		\$1,023.16	
	PAY	50000-000-244-00	TEMPORARY ACCT		\$1,023.16
	PURCH	41750-050-244-00	COGS MERCHANDISE	\$643.68	
	PURCH	52100-060-244-00	TELECOMMUNICATIONS	\$60.05	
	PURCH	52400-080-244-00	JANITORIAL SUPPLIES	\$30.29	
	PURCH	52400-080-244-00	JANITORIAL SUPPLIES	\$53.18	
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	\$107.57	
	PURCH	55150-050-244-00	GOLF CART SUPPLIES	\$21.19	
	PURCH	55800-060-244-00	OTHER DEPT SUPPLIES	\$23.82	
	PURCH	55850-050-244-00	COURSE ACCESSORIES GOLF	\$29.50	
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	\$53.88	
Paid by ACH	MERCHANT SERVICES	3/1/2020		\$24.17	
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank		\$24.17
	PURCH	54000-080-244-00	BANK CHARGES	\$24.17	
Paid by ACH	MERCHANT SERVICES	3/1/2020		\$156.08	
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank		\$156.08
	PURCH	54000-080-244-00	BANK CHARGES	\$156.08	
Bank Deduction	US Bank	3/13/2020		\$42.15	
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank		\$42.15
	PURCH	54000-080-244-00	BANK CHARGES	\$42.15	

Council Agenda Coversheet



Agenda Item Number	3.b.(4)	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Toyota Center/Arena Accounts		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

Staff recommends that Council approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for March 2020.

Motion for Consideration

I move to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for March 2020 in the amount of \$703,741.92, comprised of check numbers 21461-21526 in the amount of \$202,408.78 and electronic transfers in the amount of \$501,333.14.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$703,741.92.

Through

Denise Winters
May 11, 16:16:50 GMT-0700 2020

Dept Head Approval

Dan Legard
May 11, 17:08:11 GMT-0700 2020

City Mgr Approval

Marie Mosley
May 15, 07:40:20 GMT-0700 2020

Attachments: Roster

☐ Recording
Required?

**Toyota Center and Toyota Arena
Operations Claims Roster
March 2020**

Num	Date	Name	Memo	Account	Paid Amount
21461	03/06/2020	Baskin Robbins		1006.1 · Sterling Operating Account	
AmsVsEverett	02/26/2020		Third Party Sales AmsVsEverett 2/26/20	5300.7 · Sales-Third Party	-454.59
AmsVsPortland	02/28/2020		Third Party Sales AmsVsPortland 2/28/20	5300.7 · Sales-Third Party	-1,181.44
					-1,636.03
21462	03/06/2020	Chapala Express Stand		1006.1 · Sterling Operating Account	
AmsVsEverett	02/26/2020		Third Party Sales AmsVsEverett 2/26/20	5300.7 · Sales-Third Party	-495.41
AmsVsPortland	02/28/2020		Third Party Sales AmsVsPortland 2/28/20	5300.7 · Sales-Third Party	-1,197.49
					-1,692.90
21463	03/06/2020	Cinnabon		1006.1 · Sterling Operating Account	
34860	02/26/2020		Cinnabon order 2/26/20	1400.1 · Inventory-Food	-48.00
34231	02/28/2020		Cinnabon order 2/28/20	1400.1 · Inventory-Food	-72.00
					-120.00
21464	03/06/2020	City of Kennewick-Water	Water Service from 12/26/19-2/25/20	1006.1 · Sterling Operating Account	
Srv12/26-2/25/20	02/25/2020		Water Service from 12/26/19-2/25/20	8036.4 · Water	-3,551.26
					-3,551.26
21465	03/06/2020	Coca-Cola	Soda order 2/27/20	1006.1 · Sterling Operating Account	
73520	02/27/2020		Soda order 2/27/20	1400.1 · Inventory-Food	-2,502.75
					-2,502.75
21466	03/06/2020	Columbia Basin Pizza Hut Inc.		1006.1 · Sterling Operating Account	
0096040520001	02/21/2020		Pizza for concessions 2/21/20	1400.1 · Inventory-Food	-117.82
0096040520079	02/21/2020		Pizza for concessions 2/21/20	1400.1 · Inventory-Food	-30.94
0096040570067	02/26/2020		Pizza for concessions 2/26/20	1400.1 · Inventory-Food	-100.44
0096040590025	02/28/2020		Pizza for concessions	1400.1 · Inventory-Food	-109.13
0096040590011	02/28/2020		Pizza for concessions	1400.1 · Inventory-Food	-126.51
0096040600137	02/29/2020		Pizza for concessions	1400.1 · Inventory-Food	-83.07
0096040600001	02/29/2020		Pizza for concessions	1400.1 · Inventory-Food	-100.44
					-668.35
21467	03/06/2020	Columbia Treats		1006.1 · Sterling Operating Account	
AmsVsEverett	02/26/2020		Third Party Sales AmsVsEverett 2/26/20	5300.7 · Sales-Third Party	-266.52
AmsVsPortland	02/28/2020		Third Party Sales AmsVsPortland 2/28/20	5300.7 · Sales-Third Party	-1,088.29
					-1,354.81
21468	03/06/2020	Devfuzion	Website Hosting Fee	1006.1 · Sterling Operating Account	
W-12654	02/29/2020		Website Hosting Fee	8094 · Outside Services	-30.00
					-30.00
21469	03/06/2020	Enterprise Rent A Car	Rental for Toby Mac 2/29/20	1006.1 · Sterling Operating Account	
8000-3806-8782	03/01/2020		Rental for Toby Mac 2/29/20	5073 · Reimbursed Outside Services	-140.41
					-140.41
21470	03/06/2020	KC Brand		1006.1 · Sterling Operating Account	
AmsVsEverett	02/26/2020		Third Party Sales AmsVsEverett 2/26/20	5300.7 · Sales-Third Party	-342.76
AmsVsPortland	02/28/2020		Third Party Sales AmsVsPortland 2/28/20	5300.7 · Sales-Third Party	-1,694.36
					-2,037.12
21471	03/06/2020	Kim Clark	Reim/baggage, parking, transportation	1006.1 · Sterling Operating Account	
Guestx2020	02/17/2020		Reim/baggage, parking, transportation	8057 · Travel-Other	-119.78
					-119.78
21472	03/06/2020	Kimos Sports Bar		1006.1 · Sterling Operating Account	
AmsVsEverett	02/26/2020		Third Party Sales AmsVsEverett 2/26/20	5300.7 · Sales-Third Party	-372.28
AmsVsPortland	02/28/2020		Third Party Sales AmsVsPortland 2/28/20	5300.7 · Sales-Third Party	-853.50
					-1,225.78
21473	03/06/2020	KNDOTV23/KNDUTV25		1006.1 · Sterling Operating Account	
156994-2	01/01/2020		PO3360Ads for Mannheim (rcvd late 12/29/19)	1633.47 · Mannheim Christmas, BW 19/20	-1,178.95
156994-1	01/01/2020		PO3360 Ads for Mannheim (rcvd late 11/24/19)	1633.47 · Mannheim Christmas, BW 19/20	-1,283.50
					-2,462.45

**Toyota Center and Toyota Arena
Operations Claims Roster
March 2020**

Num	Date	Name	Memo	Account	Paid Amount
21474	03/06/2020	PeopleReady Inc	4040-1097	1006.1 · Sterling Operating Account	
25650127	03/03/2020		Contracted Labor 2/28/20, 2/29/20 Toby Mac	5073 · Reimbursed Outside Services	-4,414.34
					-4,414.34
21475	03/06/2020	Powers, Dusty	Runner for The Bachelor 3/6/20	1006.1 · Sterling Operating Account	
BachelorLive	03/06/2020		Runner for The Bachelor 3/6/20	5073 · Reimbursed Outside Services	-250.00
					-250.00
21476	03/06/2020	Rattlesnake Mountain Brewing Company	Beer Order 2/27/20	1006.1 · Sterling Operating Account	
71010	02/27/2020		Beer Order 2/27/20	1400.2 · Inventory-Beer	-155.00
					-155.00
21477	03/06/2020	Rocky Mountain Rigging	Rigging for The Bachelor 3/6/20	1006.1 · Sterling Operating Account	
BachelorLive	03/06/2020		Rigging for The Bachelor 3/6/20	5073 · Reimbursed Outside Services	-3,173.80
					-3,173.80
21478	03/06/2020	US Foods		1006.1 · Sterling Operating Account	
9777158	02/25/2020		Food order 2/25/20	1400.1 · Inventory-Food	-4,537.98
9779909	02/27/2020		Food Order 2/27/20	1400.1 · Inventory-Food	-3,910.16
9779910	02/27/2020		Food Order 2/27/20	1400.1 · Inventory-Food	-3,097.55
					-11,545.69
21479	03/06/2020	Vistar Corporation		1006.1 · Sterling Operating Account	
57557006	02/26/2020		Food Order 2/26/20	1400.1 · Inventory-Food	-810.49
57557007	02/26/2020		Food order for Backstage Bachelor 2/26/20	1400.1 · Inventory-Food	-75.53
					-886.02
21480	03/06/2020	MagicSpace Holding Company	Show settlement for The Bachelor	1006.1 · Sterling Operating Account	
	03/06/2020		Show settlement for The Bachelor	1298 · Cash Advances for Events	-28,071.03
					-28,071.03
21481	03/06/2020	MagicSpace Holding Company	Show settlement for The Bachelor	1006.1 · Sterling Operating Account	
	03/06/2020		Show settlement for The Bachelor	1298 · Cash Advances for Events	-77.03
					-77.03
21482	03/16/2020	Tri City Americans		1006.1 · Sterling Operating Account	
2/7 Ams v Everett	02/07/2020	!AMS - Tri-City Americans Games	Ams vs Everett 2/7/20	3601 · Unearned Revenue-Ticket Sales	-5,448.14
		!AMS - Tri-City Americans Games	Suite Share, Ams vs Everett 2/7/20	5004.10 · Team Share-Suite Revenue	-874.30
		!AMS - Tri-City Americans Games	Conc Share, Ams vs Everett 2/7/20	8069.1 · Concessions Share - Team	-960.07
2/14 Ams v Moose Jaw	02/14/2020	!AMS - Tri-City Americans Games	Ams vs Everett 2/7/20	3601 · Unearned Revenue-Ticket Sales	-4,638.56
		!AMS - Tri-City Americans Games	Suite Share, Ams vs Everett 2/7/20	5004.10 · Team Share-Suite Revenue	-817.98
		!AMS - Tri-City Americans Games	Conc Share, Ams vs Moose Jaw 2/14/20	8069.1 · Concessions Share - Team	-1,004.25
2/15 Ams vs Spokane	02/15/2020	!AMS - Tri-City Americans Games	Ams vs Spokane 2/15/20	3601 · Unearned Revenue-Ticket Sales	-14,105.44
		!AMS - Tri-City Americans Games	Suite Share, Ams vs Spokane 2/15/20	5004.10 · Team Share-Suite Revenue	-1,221.56
		!AMS - Tri-City Americans Games	Conc Share, Ams vs Spokane 2/15/20	8069.1 · Concessions Share - Team	-2,445.18
2/28 Ams v Portland	02/28/2020	!AMS - Tri-City Americans Games	Ams vs Portland 2/28/20	3601 · Unearned Revenue-Ticket Sales	-7,478.12
		!AMS - Tri-City Americans Games	Suite Share, Ams vs Portland 2/28/20	5004.10 · Team Share-Suite Revenue	-765.20
		!AMS - Tri-City Americans Games	Conc Share, Ams vs Portland 2/28/20	8069.1 · Concessions Share - Team	-1,792.59
					-41,551.39
21483	03/19/2020	Apollo Inc	HVAC Annual Maintenance Contract	1006.1 · Sterling Operating Account	
940026775	03/04/2020		HVAC Annual Maintenance Contract	5073 · Reimbursed Outside Services	-1,902.67
					-1,902.67
21484	03/19/2020	Baskin Robbins		1006.1 · Sterling Operating Account	
AmsVsKamloops	03/07/2020		Third party sales AmsVsKamloops 3/7/20	5300.7 · Sales-Third Party	-987.57
AmsVsKamloops	03/08/2020		Third party sales AmsVsKamloops 3/8/20	5300.7 · Sales-Third Party	-535.41
					-1,522.98
21485	03/19/2020	Benton PUD		1006.1 · Sterling Operating Account	
SmGenSrvSign	03/11/2020		Small General Service Sign 2/7/20-3/7/20	8036.3 · Electricity	-295.13
Smgenlights	03/11/2020		Small General Service Lights 2/7/20-3/7/20	8036.3 · Electricity	-57.97
			Due from TRCC Small General Service Lights 2/7/20-3/7/20	2215 · Due To (From) Convention Center	-57.96
LrgGenSer	03/11/2020		Large General Service 2/6/20-3/7/20	8036.3 · Electricity	-11,538.15
			Large General Service (Ice Plant) 2/6/20-3/7/20	8036.3 · Electricity	-8,091.81
					-20,041.02

**Toyota Center and Toyota Arena
Operations Claims Roster
March 2020**

Num	Date	Name	Memo	Account	Paid Amount
21486	03/19/2020	Bustos Media, LLC		1006.1 · Sterling Operating Account	
20020542	02/23/2020		PO3365 Ads for Juanes	1633.30 · Jaunes	-95.20
20020543	02/23/2020		PO3365 Ads for Juanes	1633.30 · Jaunes	-95.20
					-190.40
21487	03/19/2020	Canon Solutions America (Oce)	BHA806	1006.1 · Sterling Operating Account	
4032139713	03/01/2020		Copier Maintenance QHM07777	8007 · Printing & Copiers	-27.98
					-27.98
21488	03/19/2020	Cascade Natural Gas - COL	Service from 2/7/20-3/10/20	1006.1 · Sterling Operating Account	
Srv2/7/20-3/10/20	02/26/2020		Service from 2/7/20-3/10/20	8036.2 · Natural Gas	-1,847.90
					-1,847.90
21489	03/19/2020	Cascade Natural Gas - ICE	Service from 2/7/20-3/10/20	1006.1 · Sterling Operating Account	
Srv2/7/20-3/10/20	02/26/2020		Service from 2/7/20-3/10/20	8036.2 · Natural Gas	-2,996.20
					-2,996.20
21490	03/19/2020	Cash and Carry	Food purchase 3/8/20	1006.1 · Sterling Operating Account	
023855	03/08/2020		Food purchase 3/8/20	1400.1 · Inventory-Food	-72.88
					-72.88
21491	03/19/2020	Chapala Express Stand		1006.1 · Sterling Operating Account	
AmsVsKamloops	03/07/2020		Third party sales AmsVsKamloops 3/7/20	5300.7 · Sales-Third Party	-819.92
AmsVsKamloops	03/08/2020		Third party sales AmsVsKamloops 3/8/20	5300.7 · Sales-Third Party	-409.03
					-1,228.95
21492	03/19/2020	Cinnabon		1006.1 · Sterling Operating Account	
34233	03/07/2020		Cinnabon order 3/7/20	1400.1 · Inventory-Food	-48.00
3/8/20	03/08/2020		Cinnabon order 3/8/20	1400.1 · Inventory-Food	-36.00
					-84.00
21493	03/19/2020	City of Kennewick-MISC		1006.1 · Sterling Operating Account	
014327	03/02/2020		1st Qtr Leasehold Tax	2203 · Leasehold Tax Payable-COK	-1,334.94
014336	03/06/2020		Event security February 2020	5073 · Reimbursed Outside Services	-1,144.00
			Event security February 2020	8065 · Contracted Labor	-2,794.00
					-5,272.94
21494	03/19/2020	Coca-Cola		1006.1 · Sterling Operating Account	
73779	03/05/2020		Soda order 3/5/20	1400.1 · Inventory-Food	-5,843.85
74420	03/12/2020		Soda order 3/12/20	1400.1 · Inventory-Food	-689.00
					-6,532.85
21495	03/19/2020	Columbia Basin Pizza Hut Inc.		1006.1 · Sterling Operating Account	
0096040670028	03/07/2020		Pizza for concessions 3/7/20	1400.1 · Inventory-Food	-117.82
0096040670135	03/07/2020		Pizza for suites 3/7/20	1400.1 · Inventory-Food	-15.74
0096040680001	03/08/2020		Pizza for concessions 3/8/20	1400.1 · Inventory-Food	-109.13
					-242.69
21496	03/19/2020	Columbia Safety LLC	February 2020 Emt Services	1006.1 · Sterling Operating Account	
LL2019-234	03/12/2020		Emt Services Old Dominion 2/6/20	5073 · Reimbursed Outside Services	-880.00
			Emt Services AmsVsEverett 2/7/20	8065 · Contracted Labor	-186.95
			Emt Services AmsVsMJ 2/14/20	8065 · Contracted Labor	-186.95
			Emt Services AmsVsSpokane 2/15/20	8065 · Contracted Labor	-373.90
			Emt Services WWE 2/16/20	8065 · Contracted Labor	-153.90
			Emt Services Basketball 2/21/20	8065 · Contracted Labor	-230.95
			Emt Services Basketball 2/22/20	8065 · Contracted Labor	-352.00
			Emt Services AmsVsEverett 2/26/20	8065 · Contracted Labor	-186.95
			Emt Services AmsVsPortland 2/28/20	8065 · Contracted Labor	-227.30
			Emt Services Toby Mac 2/29/20	5073 · Reimbursed Outside Services	-296.85
					-3,075.75
21497	03/19/2020	Columbia Treats		1006.1 · Sterling Operating Account	
AmsVsKamloops	03/07/2020		Third party sales AmsVsKamloops 3/7/20	5300.7 · Sales-Third Party	-876.68
AmsVsKamloops	03/08/2020		Third party sales AmsVsKamloops 3/8/20	5300.7 · Sales-Third Party	-315.26
					-1,191.94

**Toyota Center and Toyota Arena
Operations Claims Roster
March 2020**

Num	Date	Name	Memo	Account	Paid Amount
21498	03/19/2020	Cougar Digital Marketing & Design LLC	Monthly Website Maintenance Plan	1006.1 · Sterling Operating Account	
6131	03/01/2020		Monthly Website Maintenance Plan	8094 · Outside Services	-149.00
					-149.00
21499	03/19/2020	Culligan	230326	1006.1 · Sterling Operating Account	
100664	02/18/2020		Cold Cooler Service	8098 · Supplies & Equipment	-127.05
					-127.05
21500	03/19/2020	Fastenal	WAKE10189	1006.1 · Sterling Operating Account	
WARIC85765	03/01/2020		PO3018 Nuts/Bolt supplies (rcvd late inv 8/8/19)	8098 · Supplies & Equipment	-375.69
					-375.69
21501	03/19/2020	Filta	Fryer Cleaning Service	1006.1 · Sterling Operating Account	
448-005213	03/11/2020		Fryer Cleaning Service	8094FB · Outside Services - Food & Bev	-293.22
					-293.22
21502	03/19/2020	KC Brand		1006.1 · Sterling Operating Account	
AmsVsKamloops	03/07/2020		Third party sales AmsVsKamloops 3/7/20	5300.7 · Sales-Third Party	-1,211.82
AmsVsKamloops	03/08/2020		Third party sales AmsVsKamloops 3/8/20	5300.7 · Sales-Third Party	-390.17
					-1,601.99
21503	03/19/2020	Kimos Sports Bar		1006.1 · Sterling Operating Account	
AmsVsKamloops	03/07/2020		Third party sales AmsVsKamloops 3/7/20	5300.7 · Sales-Third Party	-514.73
AmsVsKamloops	03/08/2020		Third party sales AmsVsKamloops 3/8/20	5300.7 · Sales-Third Party	-280.11
					-794.84
21504	03/19/2020	Performance Digital	PO3318 Ads for The Bachelor	1006.1 · Sterling Operating Account	
3104	03/03/2020		PO3318 Ads for The Bachelor	1633.27 · The Bachelor	-1,500.00
					-1,500.00
21505	03/19/2020	Rattlesnake Mountain Brewing Company	Beer Order 3/5/20	1006.1 · Sterling Operating Account	
571013	03/05/2020		Beer Order 3/5/20	1400.2 · Inventory-Beer	-100.00
					-100.00
21506	03/19/2020	Spectrum Business	Phone and Internet Service 2/26/20-3/25/20	1006.1 · Sterling Operating Account	
0883924022620	02/26/2020		Internet Service 2/26/20-3/25/20	8034.3 · Internet	-1,719.98
			Phone Service 2/26/20-3/25/20	8034.1 · Telephone	-889.45
					-2,609.43
21507	03/19/2020	Sunbelt Rentals	Lift Rental for Toby Mac	1006.1 · Sterling Operating Account	
99033729-0001	03/04/2020		Lift Rental for Toby Mac	5073 · Reimbursed Outside Services	-335.29
					-335.29
21508	03/19/2020	The UPS Store		1006.1 · Sterling Operating Account	
012720K	02/01/2020		PO3300 Bus cards for Paul and Frankie	8005 · Office Supplies	-228.06
020520K	02/05/2020		PO3301 Wine Labels Old Dominon	8178 · Event Supplies	-140.37
02262020K	02/26/2020		PO3311 Posters/Flyers for The Illusionists	1633.45 · The Illusionists, BW 19/20	-258.47
					-626.90
21509	03/19/2020	Thomas Hammer	Coffee order 3/16/20	1006.1 · Sterling Operating Account	
IN038707	03/16/2020		Coffee order 3/16/20	1400.1 · Inventory-Food	-173.00
					-173.00
21510	03/19/2020	US Foods		1006.1 · Sterling Operating Account	
9783459	03/02/2020		Food order 3/2/20	1400.1 · Inventory-Food	-32.06
9783460	03/02/2020		Food order 3/2/20	1400.1 · Inventory-Food	-924.67
9784786	03/03/2020		Food order 3/3/20	1400.1 · Inventory-Food	-74.64
9786339	03/04/2020		Food order 3/4/20	1400.1 · Inventory-Food	-48.48
9787710	03/05/2020		Food order 3/5/20	1400.1 · Inventory-Food	-4,023.78
9795799	03/12/2020		PO3389 Kitchen Supplies	8098.1 · Supplies & Equipment-F&B	-570.75
9795796	03/12/2020		Food Order 3/12/20	1400.1 · Inventory-Food	-3,593.16
					-9,267.54
21511	03/19/2020	Vistar Corporation	Food order 3/11/20	1006.1 · Sterling Operating Account	
57680304	03/11/2020		Food order 3/11/20	1400.1 · Inventory-Food	-976.49
					-976.49

**Toyota Center and Toyota Arena
Operations Claims Roster
March 2020**

Num	Date	Name	Memo	Account	Paid Amount
21512	03/19/2020	Weaver Exterminating Service, Inc.		1006.1 · Sterling Operating Account	
579552	03/01/2020		Extermination Services TA-March 2020	8094 · Outside Services	-127.06
79555	03/01/2020		Extermination Services March 2020	8094 · Outside Services	-255.21
					-382.27
21513	03/19/2020	Western Hockey League	Annual registration & membership 2019-2020	1006.1 · Sterling Operating Account	
WHL-IN010222	03/10/2020		Annual registration & membership 2019-2020	8012 · Licenses & Permits	-500.00
					-500.00
21514	03/19/2020	Tri City Americans		1006.1 · Sterling Operating Account	
222030120	03/01/2020		Toyota Naming Rights Sponsorship Agreement	5012.10 · Naming Rights-Team Share	-8,333.33
3/7 Ams v Kamloops	03/07/2020	!AMS - Tri-City Americans Games	Ams vs Kamloops 3/7/20	3601 · Unearned Revenue-Ticket Sales	-7,030.83
		!AMS - Tri-City Americans Games	Suite Share, Ams vs Kamloops 3/7/20	5004.10 · Team Share-Suite Revenue	-900.62
		!AMS - Tri-City Americans Games	Conc Share, Ams vs Kamloops 3/7/20	8069.1 · Concessions Share - Team	-1,525.35
					-17,790.13
21515	03/20/2020	Stageright Corp.	PO3295 Stage Skirting for TC and TRCC	1006.1 · Sterling Operating Account	
69105	02/28/2020		PO3295 Stage Skirting for TC and TRCC	8098 · Supplies & Equipment	-3,857.47
			Due from TRCC PO3295 Stage Skirting for TC and TRCC	2215 · Due To (From) Convention Center	-3,857.47
					-7,714.94
21516	03/27/2020	Adamson, Janine	Learn to skate coaching March 2020	1006.1 · Sterling Operating Account	
LTSMar2020	03/24/2020		Learn to skate coaching March 2020	8065 · Contracted Labor	-100.00
					-100.00
21517	03/27/2020	Berry, Timothy	Learn to skate coaching March 2020	1006.1 · Sterling Operating Account	
LTSMar202	03/24/2020		Learn to skate coaching March 2020	8065 · Contracted Labor	-60.00
					-60.00
21518	03/27/2020	Bond, Craig	Learn to skate coaching March 2020	1006.1 · Sterling Operating Account	
LTSMar2020	03/24/2020		Learn to skate coaching March 2020	8065 · Contracted Labor	-280.00
					-280.00
21519	03/27/2020	Bond, Jennifer	Learn to skate administration March 2020	1006.1 · Sterling Operating Account	
LTSAMar2020	03/27/2020		Learn to skate administration March 2020	8065 · Contracted Labor	-1,000.00
					-1,000.00
21520	03/27/2020	Grace McNally	Learn to skate coaching March 2020	1006.1 · Sterling Operating Account	
LTSMar2020	03/24/2020		Learn to skate coaching March 2020	8065 · Contracted Labor	-80.00
					-80.00
21521	03/27/2020	Jessica Boyd	Learn to skate coaching March 2020	1006.1 · Sterling Operating Account	
LTSMar202	03/24/2020		Learn to skate coaching March 2020	8065 · Contracted Labor	-60.00
					-60.00
21522	03/27/2020	Julia Haggard	Learn to skate coaching March 2020	1006.1 · Sterling Operating Account	
MarLTS2020	03/24/2020		Learn to skate coaching March 2020	8065 · Contracted Labor	-60.00
					-60.00
21523	03/27/2020	Katherine Babcock	Learn to skate coaching March 2020	1006.1 · Sterling Operating Account	
LTSMar2020	03/24/2020		Learn to skate coaching March 2020	8065 · Contracted Labor	-30.00
					-30.00
21524	03/27/2020	Lowe's Commercial Services		1006.1 · Sterling Operating Account	
916479	03/01/2020		PO3385 Cords/Extensions for Wine Growers	8098 · Supplies & Equipment	-409.47
925836	03/04/2020		PO3359 LED Lightbulbs	8098 · Supplies & Equipment	-81.35
916033	03/05/2020		PO3383 Hooks/Marine Grease	8098 · Supplies & Equipment	-31.88
920131	03/05/2020		PO3390 Nylon Tie Line	8098 · Supplies & Equipment	-43.11
					-565.81
21525	03/27/2020	Performance Digital	PO3367 Ads for The Illusionists	1006.1 · Sterling Operating Account	
3108	03/20/2020		PO3367 Ads for The Illusionists	1633.45 · The Illusionists, BW 19/20	-656.60
					-656.60

**Toyota Center and Toyota Arena
Operations Claims Roster
March 2020**

Num	Date	Name	Memo	Account	Paid Amount
21526	03/31/2020	Lee Klejeski	Ticket refund	1006.1 · Sterling Operating Account	
Refund	03/31/2020		Ticket refund	3601 · Unearned Revenue-Ticket Sales	-301.50
					-301.50
WIRE	03/02/2020	Awakening Events	Settlement Toby Mac 2/29/20	1006.1 · Sterling Operating Account	
2/29/20 Toby Mac	02/29/2020	!Toby Mac	Toby Mac 2/29/20	3601 · Unearned Revenue-Ticket Sales	-166,795.45
		!Toby Mac	Venue Rebate, Toby Mac 2/29/20	5001.9 · Settlement Costs	-12,611.88
		!Toby Mac	Service FeeShare, Toby Mac 2/29/20	5026.1 · Ticketing Comm to Settlement	-3,613.24
					-183,020.57
EFT	03/05/2020	King Beverage Inc.	Beer order 3/5/20	1006.1 · Sterling Operating Account	
			Beer order 3/5/20	1400.2 · Inventory-Beer	-948.82
					-948.82
EFT	03/05/2020	The Odom Corporation	Beer order 3/5/20	1006.1 · Sterling Operating Account	
			Beer order 3/5/20	1400.2 · Inventory-Beer	-428.00
					-428.00
EFT	03/12/2020	King Beverage Inc.	Beer order 3/12/20 invoice 2192019	1006.1 · Sterling Operating Account	
			Beer order 3/12/20 invoice 2192019	1400.2 · Inventory-Beer	-726.16
					-726.16
TRANSFER	03/19/2020	Three Rivers Convention Center1	Payroll transfer for February - Estimate balance due	1006.1 · Sterling Operating Account	
			Payroll transfer for February- Estimate balance due	2215 · Due To (From) Convention Center	-200,000.00
					-200,000.00
TRANSFER	03/23/2020	Three Rivers Convention Center1	Payroll transfer through P/end 3/15/20	1006.1 · Sterling Operating Account	
			Payroll transfer through P/end 3/15/20	2215 · Due To (From) Convention Center	-113,221.05
					-113,221.05
AUTO	03/31/2020	Ignite Payment Systems	Card processing fees - TOYO Feb 2020	1006.1 · Sterling Operating Account	
			Card processing fees - TOYO Feb 2020	8109 · Credit Card Fees	-1,276.17
			Card processing fees - ARENA Feb 2020	8109 · Credit Card Fees	-124.05
					-1,400.22
AUTO	03/31/2020	American Payment Solutions	Credit card processing Mar 2020	1006.1 · Sterling Operating Account	
			Credit card processing Mar 2020	8109 · Credit Card Fees	-223.18
					-223.18
EFT	03/31/2020	Fintech.net	Transactionals 3/1/20 - 3/31/20	1006.1 · Sterling Operating Account	
			Transactionals 3/1/20 - 3/31/20	8111FB · Banking Fees - Food & Bev	-20.81
					-20.81
AUTO	03/31/2020	USApay	CC processing setup for TOYO - Mar 2020	1006.1 · Sterling Operating Account	
			CC processing setup for Center - Mar 2020	8109 · Credit Card Fees	-12.50
			CC processing setup for Arena - Mar 2020	8109 · Credit Card Fees	-12.50
					-25.00

Total Paid

\$702,422.59

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 21461-21526
Electronic transfers

\$ 202,408.78
500,013.81

Total

\$ 702,422.59

Exceptions:

**Toyota Center and Toyota Arena
Box Office Claims Roster
March 2020**

Num	Date	Name	Memo	Account	Paid Amount
AUTO	03/31/2020	American Express	AMEX fees	1006.3 - Sterling Box Office Account	
			AMEX Fees - Mar 2020	8109 - Credit Card Fees	-36.83
			AMEX - Refunds issues Mar 2020	3601 - Unearned Revenue-Ticket Sales	-1,282.50
					<u>-1,319.33</u>

Total Paid

\$1,319.33

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Electronic transfers

\$ 1,319.33

Total

\$ 1,319.33

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.c.(1)	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 4/15/2020		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 4/15/2020 in the amount of \$2,619,800.61 comprised of check numbers 74557 through 74559 and direct deposit numbers 180241 through 180694.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$2,619,800.61.

Through

Dept Head Approval

City Mgr Approval

Dan Legard
May 06, 07:42:03 GMT-0700 2020

Marie Mosley
May 15, 07:41:32 GMT-0700 2020

Attachments: Payroll Roster

☐ Recording
Required?

May 19, 2020

All Departments:

April 15, 2020

ADMINISTRATIVE TEAM	2,250.05
CITY COUNCIL	4,525.00
CITY MANAGER	12,760.04
CIVIL SERVICE	3,857.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	35,982.68
EMPLOYEE & COMMUNITY RELATIONS	38,197.16
ENGINEERING	55,415.87
FACILITIES & GROUNDS	76,556.10
FINANCE	52,565.61
FIRE	115,358.66
LEGAL SERVICES	22,756.73
MANAGEMENT SERVICES	77,010.75
POLICE	464,552.71
Subtotal General Fund	961,788.36
STREETS	17,216.38
TRAFFIC	21,937.76
Subtotal Street Fund	39,154.14
BI-PIN	11,301.66
BUILDING SAFETY	72,899.63
COMMUNITY DEVELOPMENT	4,309.96
CRIMINAL JUSTICE	73,589.78
EQUIPMENT RENTAL	12,184.77
MEDICAL SERVICES	328,023.27
RISK MANAGEMENT	3,609.38
STORMWATER UTILITY	22,303.26
WATER & SEWER	139,397.01
Subtotal Other Funds	667,618.72
Total Salaries and Wages	1,668,561.22
<u>Benefits:</u>	
Dental Insurance	45,510.15
Industrial Insurance	30,910.18
Life Insurance	4,257.05
Long Term Disability Insurance	4,901.86
Medical Insurance	619,696.42
Medical Retirement Account	3,262.50
Retirement	138,065.04
Social Security (FICA)	95,175.35
Vision Insurance	7,449.80
WA Family Leave	2,011.04
Total Benefits	951,239.39
Grand Total	<u>\$2,619,800.61</u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,619,800.61 comprised of check numbers 74557 through 74559 and direct deposit numbers 180241 through 180694.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet



Agenda Item Number	3.c.(2)	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 4/30/2020		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 4/30/2020 in the amount of \$1,889,775.78 comprised of check numbers 74564 through 74573 and direct deposit numbers 180701 through 181115.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$1,889,775.78.

Through

Dept Head Approval

City Mgr Approval

Dan Legard
May 12, 14:53:05 GMT-0700 2020

Marie Mosley
May 15, 07:42:24 GMT-0700 2020

Attachments: payroll roster

☐ Recording
Required?

May 19, 2020

All Departments:

April 30, 2020

ADMINISTRATIVE TEAM	2,174.58
CITY COUNCIL	4,525.00
CITY MANAGER	12,760.04
CIVIL SERVICE	2,030.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	35,689.49
EMPLOYEE & COMMUNITY RELATIONS	37,950.78
ENGINEERING	62,332.83
FACILITIES & GROUNDS	80,762.41
FINANCE	52,186.88
FIRE	102,539.39
LEGAL SERVICES	22,551.89
MANAGEMENT SERVICES	76,646.67
POLICE	458,690.80
Subtotal General Fund	950,840.76
STREETS	14,292.47
TRAFFIC	22,955.11
Subtotal Street Fund	37,247.58
BI-PIN	11,153.19
BUILDING SAFETY	38,451.88
COMMUNITY DEVELOPMENT	4,025.18
CRIMINAL JUSTICE	71,181.14
EQUIPMENT RENTAL	12,184.76
MEDICAL SERVICES	328,114.53
RISK MANAGEMENT	3,609.38
STORMWATER UTILITY	18,128.25
WATER & SEWER	146,673.26
Subtotal Other Funds	633,521.57
Total Salaries and Wages	1,621,609.91
<u>Benefits:</u>	
Industrial Insurance	31,628.27
Medical Retirement Account	3,300.00
Retirement	138,689.97
Social Security (FICA)	92,553.70
WA Family Leave	1,993.93
	268,165.87
Total Benefits	
Grand Total	<u>\$1,889,775.78</u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$1,889,775.78 comprised of check numbers 74564 through 74573 and direct deposit numbers 180701 through 181115.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet



Agenda Item Number	3.d.	Council Date	05/19/2020
Agenda Item Type	Contract/Agreement/Lease		
Subject	Fire Station No. 63 Construction Contract		
Ordinance/Reso #		Contract #	20-017
Project #	P1999-20	Permit #	
Department	Fire Department		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

That City Council award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of \$4,538,477.06 plus a 10% contingency amount of \$453,847.71 for a total amount of \$4,992,324.77.

Motion for Consideration

I move to award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of \$4,538,477.06 plus a 10% contingency amount of \$453,847.71 for a total amount of \$4,992,324.77.

Summary

This contract is for the construction of a 12,570 sq. ft. fire and emergency medical services response building. This modern fire station is well suited for the diverse workforce the Kennewick Fire Department employs, and incorporates current decontamination best practices. This facility has been designed to not only meet current needs, but also to anticipate future needs as well.

Six (6) bids were received on May 14, 2020 at 3:00pm.

Total Site Services	\$4,538,477.06
G2 Construction	\$4,642,042.59
Jackson Group	\$4,689,252.39
Booth & Sons	\$4,925,174.60
O'Brien Construction	\$5,000,743.23
Wellens Farwell	\$5,398,963.69

State law requires that we award contracts to a responsible bidder with the lowest responsive bid. We have reviewed all bids and determined them all to be responsive. We are recommending award of this project to Total Site Services who we have determined to be a responsible bidder with the lowest responsive bid.

Alternatives

None recommended.

Fiscal Impact

Construction Budget: \$4,992,324.77. (Including site development, with a projected \$92,916.25 of the North Quay Street road construction cost to be paid by the Port of Kennewick.)

Budget Number: 300.075.594.22.62.03

Through	Neil Hines May 15, 07:24:20 GMT-0700 2020
Dept Head Approval	Chad Michael May 15, 09:26:14 GMT-0700 2020
City Mgr Approval	Marie Mosley May 15, 14:05:12 GMT-0700 2020

Attachments:

☐ Recording
Required?

Council Agenda Coversheet



Agenda Item Number	3.e.	Council Date	05/19/2020
Agenda Item Type	Resolution		
Subject	RCO Grant Application		
Ordinance/Reso #	20-06	Contract #	
Project #		Permit #	
Department	Parks & Recreation		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input checked="" type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

The City Council adopt Resolution 20-06 authorizing the City Manager to make formal application to the Recreation and Conservation Office for grant assistance for the phased renovation of the City of Kennewick Swimming Pool Facility.

Motion for Consideration

I move to adopt Resolution 20-06.

Summary

While swimming pool maintenance and repairs occur annually, inspection findings over the past few years have recommended more significant mechanical, operational and use renovations to the 1950s constructed facility. To stretch the City's Capital Improvement Program (CIP) budget and meet current industry-wide use and compliance levels, it's recommended application for up to a \$500,000 grant from the Washington State Recreation and Conservation Office (RCO) be sought for the next phase of improvements.

The 2021-22 RCO grant cycle provides a reimbursement of 90% of renovation costs, up to a maximum of \$500,000 funded by the grant. The grant requires the City provide a 10% minimum match, to be budgeted in the City's 2021-22 CIP fund. City matching funds of \$70,000 currently exist in the 2019-20 CIP and would carry over into the 2021-22 budget cycle.

The most recent phase of improvements were completed in the 2019-20 budget cycle, and included new roofing for the pool complex operational and mechanical buildings; installation of water treatment control systems; and the completion of an engineering study to survey, assess and provide guidance on the pool tank and structure. The next phase of proposed improvements for which 2021-22 grant application is recommended include replacement of the boiler and its controls and mechanical systems, fencing modifications, and shade enhancements to improve accessibility, safety and comfort for pool users.

Future phases would include pool tank renovations, additional mechanical upgrades, water treatment and filtration upgrades, pool house and locker room compliance and amenity upgrades, and site-wide amenity upgrades.

Alternatives

None recommended.

Fiscal Impact

Should an RCO grant be awarded, \$70,000 in the 2019-20 Capital Improvement Program would be carried forward to the 2021-22 CIP budget, to serve as the required grant match. While RCO grants of up to \$500,000 typically require a minimum 50% match of City funds, this RCO grant recognizes underserved populations, and identifies this project area as one that qualifies for a match reduction to 10%.

Through

Emily Estes-Cross
May 13, 12:43:00 GMT-0700 2020

Dept Head Approval

Emily Estes-Cross
May 13, 12:43:14 GMT-0700 2020

City Mgr Approval

Marie Mosley
May 15, 13:49:30 GMT-0700 2020

Attachments: Resolution

☐ Recording
Required?

CITY OF KENNEWICK
RESOLUTION NO. 20-06

A RESOLUTION AUTHORIZING APPLICATION TO THE WASHINGTON
WILDLIFE AND RECREATION PROGRAM FOR GRANT FUNDING
ASSISTANCE FOR THE CIVIC ATHLETIC COMPLEX POOL

WHEREAS, the City Council of the City of Kennewick may authorize the submission of an application for grant funding assistance for Washington Wildlife and Recreation Program project to the Recreation and Conservation Office as provided in Chapter 79A.15 RCW, Acquisition of Habitat Conservation and Outdoor Recreation Lands," WAC 286 and subsequent Legislative action; and

WHEREAS, the City Council of the City of Kennewick has approved a "Comprehensive Park and Recreation Plan" that includes this project; and

WHEREAS, under the provisions of the Washington Wildlife and Recreation Program (WWRP), state grant assistance is requested to aid in financing the cost of phased facility renovation; and

WHEREAS, the City Council of the City of Kennewick considers it in the best public interest to complete the project described in the application; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON AS FOLLOWS:

1. That the City Manager is authorized to make formal application to the Recreation and Conservation Office for grant assistance;
2. That any grant assistance received will be used for direct costs associated with implementation of the project referenced above;
3. That the City of Kennewick hereby certifies that the City's matching share of project funding will be derived from Capital Improvements Fund and that the City is responsible for supporting all non-cash commitments to this project should they not materialize;
4. The City of Kennewick acknowledges that the grant assistance, if approved, will be paid on a reimbursement basis, meaning the City will only request payment from the Recreation and Conservation Office after eligible and allowable costs have been incurred and payment remitted to the City's vendors, and that the Recreation and Conservation Office will hold retainage until the project is deemed complete;
5. The City of Kennewick acknowledges that any facility developed through grant assistance from the Recreation and Conservation Funding Board must be reasonably maintained and made available to the general public at reasonable hours and times of the year according to the type of area or facility unless other restrictions have been agreed to by the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board;

6. The City of Kennewick acknowledges that any facility developed with grant assistance from the Recreation and Conservation Funding Board must be dedicated for public outdoor recreation purposes, and be retained and maintained for such use for perpetuity unless otherwise provided and agreed to by the City and the Recreation and Conservation Funding Board;
7. That this resolution becomes part of a formal application to the Recreation and Conservation Office for grant assistance; and

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 19th day of May, 2020, and signed in authentication of its passage this 19th day of May, 2020.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 20-06 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 20th day of May, 2020.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Council Agenda Coversheet



Agenda Item Number	3.f.	Council Date	05/19/2020
Agenda Item Type	Contract/Agreement/Lease		
Subject	Supplemental No. 2 for US395/Ridgeline Design		
Ordinance/Reso #		Contract #	
Project #	P1402	Permit #	
Department	Public Works		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

Authorize the Mayor to sign Supplement No. 2 for professional engineering services with David Evans & Associates for the final design and right-of-way acquisition for the US395/Ridgeline Drive Interchange project.

Motion for Consideration

I move to authorize the Mayor to sign Supplement No. 2 for professional engineering services with David Evans & Associates for the final design and right-of-way acquisition for the US395/Ridgeline Drive Interchange project.

Summary

On November 6, 2018, the Council authorized an agreement with David Evans & Associates to perform the final design and right-of-way appraisals/acquisition for the US395/Ridgeline Interchange project. The amount was for \$1,290,697, plus an additional \$90,000 management reserve fund for contingencies.

In August 2019, we approved \$59,493 in additional costs (as part of the \$90,000 reserve fund) for additional utility coordination, geotechnical engineering, right-of-way plans exhibits and structural design.

In November 2019, Governor Inslee as part of Initiative 976 suspended the project. On March 30th the Governor authorized projects to be able to proceed.

This Supplement No. 2 is a request for an additional \$109,716, which exceeds our remaining management reserve fund by \$79,209. The additional funds are mainly to address final revisions to the plans by WSDOT, to redesign revisions to the plans that will ultimately reduce the construction cost by slightly over \$1,000,000, and to provide assistance during the advertisement for bids process.

Staff recommends that this request for an additional \$79,209 above the previously approved Council authorization be approved, and that we move forward with preparing this project for an October advertisement for bid.

Alternatives

None recommended.

Fiscal Impact

Adds an additional \$79,209 to the project for the design/right-of-way and appraisal/acquisition process. At this time, staff believes the increase can be absorbed within the overall project budget for the US395/Ridgeline Interchange and corridor projects.

Through

Dept Head Approval

City Mgr Approval

Cary Roe
May 13, 14:19:23 GMT-0700 2020

Marie Mosley
May 15, 13:52:29 GMT-0700 2020

Attachments: Supplemental No. 2

☐ Recording
Required?



**Washington State
Department of Transportation**

Supplemental Agreement Number 2		Organization and Address	
Original Agreement Number P1402/STPUL-3457 (0002)		David Evans and Associates, Inc. 908. N. Howard St., Ste. 300 Spokane, WA 99201 Phone: 509-232-8718	
Project Number DEA Project No. KENX0000-0002	Execution Date	Completion Date Oct 31, 2020	
Project Title US 395/Ridgeline Dr. Grade Separation Ph.II	New Maximum Amount Payable \$1,459,906.00		
Description of Work Supplemental 2 adds additional work that will be required to revise the bidding documents that were previously submitted to WSDOT before the pause, and secure right of way.			

The Local Agency of The City of Kennewick

desires to supplement the agreement entered in to with David Evans and Associates, Inc.

and executed on 11/06/2018 and identified as Agreement No. P1402/STPUL-3457 (0002)

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

See the attached "Exhibit A"

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: 10/31/2020

III

Section V, PAYMENT, shall be amended as follows:

See the "Exhibit B". This supplement adds \$109,716.00 to the previous contract amount of \$1,350,190.00 for a total amount authorized of \$1,459,906.00

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: 1. H. Gregory Holder, Vice President

By: _____

By: 2. David Witthaus, Senior Associate

1. H. Gregory Holder May 5, 2020

Approving Authority Signature

2. David L. Witthaus

Consultant Signature/Date

2. David L. Witthaus May 6, 2020

Consultant Signature/Date

Date

Exhibit "A"
Summary of Payments

	Basic Agreement	Supplement #2	Total
Direct Salary Cost	\$327,320.00	\$24,014.00	\$351,334.00
Overhead (Including Payroll Additives)	\$579,512.00	\$41,917.00	\$621,429.00
Direct Non-Salary Costs	\$345,162.00	\$36,581.00	\$381,743.00
Fixed Fee	\$98,196.00	\$7,204.00	\$105,400.00
Total	\$1,350,190.00	\$109,716.00	\$1,459,906.00

Exhibit A

Scope of Services



**US 395 / Ridgeline Drive Grade Separation Phase II
Supplemental No. 2
Post-PS&E Submittal
Scope of Services**

**Prepared by:
David Evans and Associates, Inc.
908 North Howard Street, Suite 300
Spokane, WA 99201**



April 30, 2020

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I. PROJECT DESCRIPTION

The intent of this Supplemental Agreement No. 2 is to add services that were not part of the original agreement (dated 11/6/18) nor Supplemental Agreement No. 1 (dated 9/10/19).

The Ad-Ready Design submittal was made on November 26, 2019. In December 2019 the City was notified that the State Legislature was pausing work on many Connecting Washington contracts currently in design as a result of the passage of I-976. This project was one of contracts that was paused while the Legislature identified funding options to complete these projects. On April 7, 2020, DEA was notified that the project had been taken off of pause and was requested to complete the development of this supplemental agreement for approval by the City.

Ad-Ready Design was submitted prior to the pause, but a few contract deliverables have not yet been completed, including right of way acquisition, and bidding assistance. Some of these services will require additional labor to complete as a result of the pause, over and above what would have been required if the pause had not occurred. This Supplemental documents:

- Additional work that will be required to revise the bidding documents that were already submitted to WSDOT before the pause, and secure right of way. This includes restarting the project, revising Determination of Values, and completion of right of way acquisition for six (6) parcels, updating bidding documents, including plans, special provisions, and estimate based on recently-received WSDOT review comments and updating the construction time determination.
- A credit for services not completed under the original Agreement and Supplemental Agreement No. 1.
- Additional work completed during PS&E preparation beyond that documented in the original Agreement and Supplemental No. 1.

II. DESIGN CRITERIA

The language included in the original agreement for this item is still in effect.

III. DESIGN SOFTWARE

The language included in the original agreement for this item is still in effect.

IV. DETAILED TASK DESCRIPTION

Task 1.0 PROJECT ADMINISTRATION

1.1 Project Management

Project management will be on-going during the course of the project. The project manager will maintain communication with the CITY and WSDOT as well as with the Design Team. The project manager will monitor the project's scope, schedule, and budget, will coordinate and communicate with the project's subconsultants, and other similar project management tasks.

Assumptions

1. The tasks in this section assume that the project will be active from May 2020 through October 2020, or a total of 6 months.
2. For purposes of this scope it is assumed that project management will require (three) 3 hours per month during this revised PS&E stage of the project.

1.2 Subconsultant Coordination

DEA will prepare subconsultant agreement amendments for Mackay Sposito (MS) and EPIC Land Solutions (EPIC). This will include developing the draft of the subconsultant agreement, having management from each firm review the agreement, then issuing and executing the final agreements.

1.3 Monthly Progress Reports and Invoices

The CONSULTANT Team will provide monthly progress reports and invoices in accordance with the CITY's standard procedures. Each progress report and invoice package will include the CONSULTANT Team's invoice showing all labor and direct expenses included for the period, the monthly progress report, and full documentation of labor hours and direct expenses charged for the period for DEA and each subconsultant. A total of 6 progress report and invoice packages (May 2020 to October 2020) will be submitted as part of this contract.

Assumptions

1. The invoice format that has been used for the Phase 2 contract will continue to be used for this Supplemental work.
2. Progress Report and Invoice packages will be prepared monthly for six (6) months.

Deliverables

1. Monthly Progress Report and Invoice Packages
2. Monthly Project Schedule update

Task 2.0 COORDINATION AND MEETINGS

The CONSULTANT will provide frequent communication throughout the project to facilitate project decisions supported by the CITY. Regular meetings will be scheduled to monitor the progress of the project, to coordinate with team members, and to maintain accountability between all members of the team including the CONSULTANT, subconsultants, the CITY, and WSDOT.

2.1 CITY Coordination

DEA will coordinate with CITY staff for project data, design issues, and project updates. The DEA Project Manager will attend monthly check-in phone and/or video conferences with the CITY.

2.2 Consultant Team Coordination Meetings

DEA will hold internal CONSULTANT Team coordination meetings/phone conferences to plan the work, relay information gathered during the CITY meetings, and discuss project issues that need to be passed along to the CITY for resolution. It is assumed that these meetings will need to be held monthly for three (3) months, after which time meetings will no longer be necessary.

2.3 Project Design Team Meetings

The Project Design Team is made up of representatives from the CITY, WSDOT, and the CONSULTANT Team. Project Design Team meetings will be held to effectively communicate the project needs between each of the critical project stakeholders. Items covered at the meetings will include:

- Right of Way acquisition updates
- Design updates and specific items for clarification
- CITY and WSDOT review and approval progress

Assumptions

1. Four (4) meetings will be held via video conference.
2. For budgeting purposes, it is anticipated that meetings will last about one (1) hour each. Two (2) DEA staff and one (1) Epic Staff member will attend the meetings.

Deliverables

1. Meeting Agenda and Meeting Minutes

Task 3.0 NOT USED

Task 4.0 UTILITIES COORDINATION

4.1 Utility Coordination Meetings

At the request of WSDOT, DEA has been attending weekly utility coordination meetings to assist the WSDOT's efforts to secure utility franchises. It is anticipated that these meetings will continue for a three (3) month period. DEA will attend each meeting and will provide support information requested to facility franchises.

Assumptions

1. Twelve (12) meetings will be held via video conference.
2. For budgeting purposes, it is anticipated that meetings will last about a half hour each. One (1) DEA staff will attend each meeting.

Task 5.0 NOT USED

Task 6.0 LANDSCAPE ARCHITECTURE

6.1 Plan and Special Provision Revisions

Mackay Sposito will make WSDOT-requested revisions to the Ad-Read plans and Special Provisions.

Task 7.0 NOT USED

Task 8.0 SURVEYING

8.1 Legal Description Updates

In ongoing support for right of way acquisition activities, DEA will update legal descriptions as required by WSDOT for acquisition parcels. It is assumed that two (2) hours of survey QC, eight (8) hours of professional land surveyor and eight (8) hours of survey CAD technician time will be required.

Task 9.0 NOT USED

Task 10.0 REVISE DVs AND ACQUIRE RIGHT OF WAY

The following scope of work details the necessary efforts to acquire the remainder of the right-of-way for the project. Epic will accomplish this task unless specified otherwise.

General scope of services includes the following:

- Ongoing management and administration of the ROW process.
- Completion of negotiations for 6 acquisition offers.
- Epic shall coordinate with the City, as necessary, and in accordance with the Federal Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended (URA), WSDOT LAG Manual guidelines, applicable Federal, State and local laws and regulations, City administrative rules, to facilitate the acquisition of identified properties.
- Epic and City agree to maintain clear lines of communication, determine and document the appropriate decision-making process to achieve project goals and to provide open access to available data that is pertinent to the project.
- Epic shall attend project meetings as necessary to complete the ROW acquisitions.
- Epic shall order revisions to Determination of Values (DV) from Review Appraiser.
- City shall order and provide title updates to Epic, as necessary.
- Epic shall confer with City on proposed settlements over the approved just compensation.
- All deliverables will be produced in accordance with the approved quality control/quality assurance process established by the City and the Consultant team.

General Assumptions:

- Assumes Epic can work directly with contact at the City for closing – recording of documents and processing of payments.
- City will order and provide title updates to Epic, as necessary

10.1 10.1 Real Estate Services Management

Epic will provide general ongoing coordination, administration direction, and guidance for the Epic staff working on this project. Epic will provide weekly project updates on progress of work. Epic will perform project management and administration for the following real estate services tasks as follows:

- Attend project meetings as necessary.
- Prepare and email weekly status report for all acquisition activities.
- Epic will prepare and submit invoices, including tabulation of hours expended for each item.

Deliverables:

- Weekly status report of acquisition activities
- Invoices

10.2 10.2 Appraisal Review

The reviewer, after stating that he previously prepared the previous (original) review, will **revise the Determination of Value (DV)** with DV2 that includes the new duration of the TCE term. As long as the revision is within 6 months of the appraisal/review date, an update of the comparable sales should not be necessary.

Epic will engage review appraiser to extend the duration of the TCEs on the following parcels:

- 5-7 – Christenson/O’Rorke – fee has been recorded and paid
- 5-8 – Patidar – wants to be paid now for fee and later for TCE
- 5-9 – Circle One Properties
- 5-10 - CIBB

Deliverables:

- Prepare four (4) revised DVs.

Appraisal Assumptions:

- Assumes an updated appraisal/appraisal review is not necessary. If appraisal/appraisal review is outside of 6 months, an updated review that considers any new sales and any other changes that may have occurred (engineering, acquisition areas, TCE term, etc.) and provides a current conclusion of value.
- Assumes 5-1 BRL and 5-2 Erwin will continue to sell their uneconomic remainders to the City which will eliminate the need to acquire a TCE.

10.3 10.3 Acquisition and Negotiation Services

Epic will perform the following work:

- Track and update acquisition ROW schedule milestones.
- Maintain and complete electronic and hard copy parcel files.
- Review title reports and updates supplied by the City.
- Review ROW plans/exhibits/legal descriptions for consistency.
- Prepare and deliver **revised** offer letters
 - 5-7 – Christenson/O’Rorke – fee has been recorded and paid
 - 5-8 – Patidar – wants to be paid now for fee and later for TCE
 - 5-9 – Circle One Properties
 - 5-10 - CIBB

- Send revised offer letters to WSDOT for review and approval.
- Work with WSDOT RES to finalize access language in deeds.
- Finalize deeds for all six (6) parcels.
- Act as the agent of the City in negotiations.
- Finalize acquisitions and obtain signatures on documents.
- Maintain current negotiator's diaries.
- Process all property owner payments through the City for closings, i.e. clear encumbrances and provide all signed documents to the City for recording and payment processing.
- Prepare ROW Certification documents and provide to City/WSDOT for review and processing.
- Provide electronic copies of files to Terri Brown, WSDOT for review.
- Transmit completed hard copy parcel files to the City.

Deliverables:

- Negotiation services
- Executed acquisition documents
- Six (6) completed hard copy acquisition files

Acquisition and Negotiations Assumptions:

- Assumes all property owners will settle for previously agreed compensation and will accept the values of the revised TCEs – no administrative settlements.
- Assumes 5-1 BRL and 5-2 Erwin will continue to sell their uneconomic remainders to the City which will eliminate the need to acquire a TCE.
- Assumes only Appraisal Reviews will need to be updated.
- Assumes revised offer letters will need to be reviewed by WSDOT.
- Assumes project will certify under a Certificate #1.
- Assumes only one (1) revision to the ROW Certification package which will be provided to WSDOT by Epic.
- Assumes no condemnation actions.
- Assumes City will complete process with WSDOT to deed access rights to WSDOT.
- Assumes project has no delays and can be completed in two (2) months from getting the NTP.
- Assumes eminent domain support will include impasse letters and copies, owner files, and diaries sent to the attorney. Additional eminent domain services can be provided if included in a supplemental agreement.
- Assumes all transactions will be recorded and paid by the City – no escrow company involved.

Task 11.0 NOT USED

Task 12.0 DRAFT AD-READY PACKAGE

12.1 Draft Ad-Ready Plan Revisions

DEA will make revisions to the 100% Design plan set based on review comments received from WSDOT on 1/29/20 and reviewed with WSDOT on 4/1/2020. It is assumed that all plan review comments from all WSDOT departments have been received and that these comments constitute the entirety of WSDOT's review on the 100% design submitted on 11/26/19. All sheets will require revision to provide the new issuance date, stamp, and signature.

12.1.1 All sheets (214 sheets)

All sheets will be updated to include the 19Y11 WSDOT Job Number. Sheets will be printed with a new date, sealed, and resigned.

12.1.2 Vicinity Map (1 sheet)

City of Kennewick and Corporate limits will be added to the plan.

12.1.3 Summary of Quantities (8 sheets)

DEA will break out shared trench quantities into separate groups for each utility company. Quantities will be verified, and a Painted Drainage Marking bid item will be added. A new group will be added for the WAT-BX waterline quantities. DEA will update the Summary of Quantities spreadsheet and provide to WSDOT to produce the new Summary of Quantity sheets.

12.1.4 Roadway Section plan revisions (10 sheets)

DEA will update notes and verify stations, modify slope tables to include 10:1 for guardrail, eliminate HMA under guardrail, make edits to section drop downs, and update the roadway section sheets. DEA will address drafting review comments by WSDOT.

12.1.5 Alignment and Right-of-Way plans (7 sheets)

DEA will add general notes from sheet AL1 to the other AL sheets, add cut/fill lines, verify station and curve data information, and complete drafting review comments by WSDOT on the sheets.

12.1.6 Site Preparation plans (7 sheets)

DEA will complete drafting review comments by WSDOT. Sawcut line notes from the PV plans will not be added to the Site Preparation plans as discussed with WSDOT.

12.1.7 Roadway profiles (10 sheets)

DEA will recalc M-line quantities and show upstream, through, and downstream of the M-line profile, will change the SRX alignment at beginning and end to differentiate control lines beyond construction, check superelevation runouts of SRX, check the superelevation of the RXNX alignment and confirm that it matches with the RXN alignment, check the RX profile at the beginning of the alignment at the profile limits at its end, and confirm that the superelevation between BX and RX at the end of the alignment matches. DEA will complete drafting revisions to address these items and will address drafting review comments by WSDOT.

12.1.8 TESC Plans (7 sheets)

DEA will address drafting review comments by WSDOT on these sheets.

12.1.9 Drainage Plan, Profile and Detail sheets (15 sheets)

DEA will address drafting review comments by WSDOT on the sheets.

12.1.10 Utility Plan, Profile and Detail sheets (17 sheets)

DEA will add a group to the SOQ for WAT-BX and calculate quantities, and address drafting review comments by WSDOT on the Utility Plan and Profile sheets.

12.1.11 Landscape Plans (5 sheets McKay Sposito)

MaKay Sposito will change references to Gateway Signs to Art Panels, revise quantities to match SOQ, make general note revisions and complete drafting revisions to address WSDOT review comments.

12.1.12 Interchange Contour plans (2 sheets)

DEA will address drafting review comments by WSDOT on the Interchange Contour plans.

12.1.13 Paving Plans (8 sheets)

DEA will make note changes, confirm the barrier warrant for the NE side quadrant at the bridge, add a roadway section or detail on PD2 for HX paving, and address drafting review comments by WSDOT.

12.1.14 Paving Details (5 sheets)

DEA will add cross sections for CX and HX improvements, show sawcut control points, and address drafting review comments by WSDOT.

12.1.15 Curb Ramp Details (3 sheets)

DEA will address drafting review comments by WSDOT.

12.1.16 Pavement Marking Plans (7 sheets)

DEA will coordinate and address comments related to painted versus plastic lines and adjust quantities as necessary. DEA will address drafting review comments by WSDOT.

12.1.17 Wall Plans and Architectural Details (12 sheets DEA, 1 sheet McKay Sposito)

DEA will eliminate use of POB and POE, add labeling of stationing of walls on plans, provide a curve data table, and address drafting review comments by WSDOT. McKay Sposito will also make revisions to one sheet in this group.

12.1.18 Illumination plans and schedule (8 sheets)

DEA will address drafting review comments by WSDOT.

12.1.19 Signal Plans and Details (6 sheets)

DEA will address drafting review comments by WSDOT.

12.1.20 Signing and Sign Specification plans (13 sheets)

DEA will address drafting review comments by WSDOT.

12.1.21 Sign Structure plans (11 sheets)

DEA will address drafting review comments by WSDOT.

12.1.22 Traffic Control Plans (14 sheets)

DEA will include PCMS locations and legends for Phase 4-5 and specify Class A or Class B signs. DEA will address drafting review comments by WSDOT.

12.1.23 Bridge Plans (23 sheets)

DEA will address drafting review comments by WSDOT.

12.1.24 Detour Route (13 sheets)

DEA will address drafting review comments by WSDOT and recalculate earthwork quantities based on 1000 foot intervals.

12.2 Special Provisions Revisions

WSDOT provided review comments on the 100% Design submittal on 1/29/20 and these review comments will be incorporated. Furthermore, with the contract delay the WSDOT PS&E for Word Special Provisions software has been updated and DEA will need to check the run list,

pull any updated special provisions from PS&E for Word, and incorporate these updates to the Special Provisions.

12.3 Contract Time Determination

DEA will update the contract construction time in accordance with the new delivery schedule for the project. The Microsoft Project construction schedule will be updated as part of this task and will be submitted with the Draft Ad-Ready Document package.

Assumptions

1. The electronic construction schedule will be subject to change based on information provided by the successful bidder. The schedule is provided for planning purposes only.

12.4 Opinion of Probable Cost

The CONSULTANT team will update the construction cost estimate for revised bid item quantities using cost estimating software and current WSDOT average unit price data. The Draft Ad-Ready cost estimate will be completed and will include the revised and updated quantity takeoffs.

12.5 QC Review of Draft Ad-Ready Documents

Prior to submittal, a detailed review of the Draft Ad-Ready Document Package will be completed by DEA Senior Transportation and Bridge Engineers not involved in updating the construction document package. A CADD quality check will also be conducted to check updated and revised bid items, stations, and quantity call outs. QC Review comments will be addressed prior to Draft Ad-Ready Document submittal to the CITY and WSDOT.

12.6 Submit Draft Ad-ready PS&E Package

DEA will assemble the above described Draft Ad-Ready Design Plans, Specifications, Opinion of Probable Cost, and Construction Time Determination CPD components. The Final Ad-Ready Package will be submitted and reviewed by the CITY and WSDOT and then issued for bid advertisement.

Deliverables

1. Opinion of Probable Cost (signed/stamped) - PDF
2. CPM Schedule for Construction Duration - PDF
3. Specifications and Special Provisions - MS Word
4. Signed and sealed project plans for the CITY - 1 hard copy, bond paper, 11x17
5. Signed and sealed project plans for the CITY – PDF, 11x17
6. Electronic deliverables supporting documents will be provided to the CITY.

Task 13.0 FINAL AD-READY PACKAGE & BIDDING ASSISTANCE

13.1 Final Ad-Ready Package

It is anticipated that WSDOT will request some minor final changes to be made to the PS&E package in preparation for advertisement. For this task we have assumed the following time will be required by DEA staff:

- Project Manager: 2 hours

- Design Manager: 8 hours
- Transportation Lead: 8 hours
- Traffic Lead: 4 hours
- Traffic CAD Technician: 4 hours

13.2 Bidding Assistance

DEA will be available to answer questions and to assist the CITY/WSDOT during the advertising and bidding process. This task assumes that up to 40 hours will be required for bidding assistance.

Zero Balance Services

As a result of the I-976 temporary pause, project development was suspended prior to completion of all contract items. These items are included **below** as a Contract Credit to the City for work not completed under the original contract. In addition, the City requested several design changes during 100% design in order to reduce project costs. These tasks are listed below as additional services (Contract Debit).

The fees for these services are documented on the attached Zero Balance Services spreadsheet. The net contract increase/decrease resulting from these services is zero.

Task 14.0 ORIGINAL AGREEMENT SERVICES NOT COMPLETE (CONTRACT CREDIT)

14.1 Acquisition and Negotiation Services

The background work to prepare for right of way acquisition, including preparation of the Project Funding Estimate, appraisal reports, appraisal reviews, and letters of offer was completed. Right of way negotiations were initiated, but not completed.

14.2 Bid Assistance

Bid assistance services outlined in the original Agreement have not be completed.

Task 15.0 ADDITIONAL SERVICES PERFORMED DURING PS&E (CONTRACT DEBIT)

15.1 Design Modifications to Reduce Construction Costs

During preparation of the 100% Design submittal DEA updated the construction cost estimate and determined that the estimate exceeded the construction budget. From late September through early October 2019 DEA and the City worked closely to identify design changes that could reduce project costs. These design changes were implemented and required corridor-wide modeling updates and plan revisions. Significant design changes selected by the City and incorporated in the final design package included the following:

15.1.1 Plan Revisions to Eliminate Tiered Landscape Walls

Supplemental #1 included the design and plan preparation for fifteen (15) additional wall plans required for the tiered wall design that was selected during the 60% design. In order to reduce

project costs these tiered walls were eliminated from the plan set. This affected the entire Wall Plan set and all other discipline plan sheets that include interchange design elements. Elimination of the walls required significant hand grading at the interchange, and the interchange contour grading plans were redesigned.

15.1.2 WSDOT Pavement Policy Revisions

WSDOT implemented a new pavement policy that requires that pavement structure sections be designed utilizing a 50-year design period. DEA incorporated these increased pavement sections in the design. In order to reduce project costs, the City and DEA coordinated with WSDOT about the need for this 50-year design life along US 395 (which would only require widening, not full reconstruction), ramps, and Ridgeline Drive. WSDOT agreed to allow US 395 to be reconstructed utilizing the existing pavement section and Ridgeline Drive to follow City of Kennewick standards. DEA obtained US 395 pavement core information from WSDOT and redrafted each typical section accordingly. This change also required a complete model revision to provide accurate quantities for cut and fill based on the revised pavement section depths.

15.1.3 Roundabout Pavement Type

The roundabout design was originally Portland cement concrete (PCC). The significant cost difference between PCC and hot mix asphalt (HMA) was the catalyst to change the pavement section from PCC to HMA. This affected the typical section sheets, roundabout modeling, and quantities.

15.1.4 Detour Route Relocation

The original detour route was aligned to follow the NRX ramp, through the roundabout, and along Zintel Way before returning to US 395. By reducing the detour route length, significant cost savings were realized. The detour route was redesigned to run through the proposed loop ramp pond, closer to US 395. This affected all detour route plans and the Speed Reduction Request package. Modeling also was required to develop updated quantities for paving, crushed surfacing, and earthwork.

15.2 Utility Coordination

Supplemental No. 1 included additional services to coordinate with each utility company to identify required improvements and assist in developing cost estimates in accordance with the WSDOT Utility Manual. The amount of effort for this task was much greater than anticipated (the approved labor time for this task was 18 hours total, including engineer and CAD Technician time). DEA has provided ongoing support, including attending weekly utility coordination meetings, preparation of utility layout plans for review and approval by utility companies, preparation of utility plan details to include in the contract documents, and detailed cost estimate breakdowns for shared trenches.

Exhibit B

Fee for Services



**US 395 / Ridgeline Drive Grade Separation Phase II
Supplemental No. 2
Post-PS&E Submittal
Fee for Services**

**Prepared by:
David Evans and Associates, Inc.
908 North Howard Street, Suite 300
Spokane, WA 99201**



April 30, 2020

City of Kennewick
US 395 & Ridgeline Drive Grade Separation Phase II
Supplemental No. 2 - Post PS&E Submittal

David Evans and Associates		1	2	3	4	5	6	9	10	11	12	13	15	16	17	21	22	23	30	31				
Work Element #	Work Element	Project Manager	Engineer / Project Manager	Engineer / QC	Engineer III	Engineering Designer I	Engineering Designer I	Traffic Engineer - Task Lead	Designer III	Engineer I	Engineering EIT	GIS Analyst	Senior Bridge Engineer - Task Lead	Engineer I	Engineer I	Sr. Prof. Land Surveyor - Task Lead	Prof. Land Surveyor	Survey Analyst	Administrative Assistant	Project Accountant	DEA	DEA	DEA	% of
	direct rates:	\$81.14	\$68.50	\$70.32	\$48.74	\$31.00	\$31.00	\$57.20	\$42.80	\$32.00	\$28.00	\$42.80	\$73.86	\$41.94	\$32.54	\$73.00	\$49.00	\$37.50	\$29.34	\$35.52	Total hrs	Total \$ w/out escalation	Total \$ w/ escalation	Total Hours
1.0	Project Administration																							
1.1	Project Management	18																	1	1	20	\$4,646	\$4,646	3.88%
1.2	Subconsultant Coordination	1																	2		3	\$426	\$426	0.58%
1.3	Monthly Progress Reports and Invoices	3																	6	9	18	\$2,251	\$2,251	3.50%
																					0	\$0	\$0	0.00%
	Work Element 1.0 Total	22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9	10	41	\$7,322	\$7,322	7.96%
2.0	Coordination and Meetings																							
2.1	City Coordination	6																			6	\$1,483	\$1,483	1.17%
2.2	Consultant Team Coordination and Meetings	3	6		3			3						1							16	\$3,089	\$3,089	3.11%
2.3	Project Design Team Meetings	4	8																		12	\$2,657	\$2,657	2.33%
	Work Element 2.0 Total	13	14	0	3	0	0	3	0	0	0	0	0	1	0	0	0	0	0	0	34	\$7,229	\$7,229	6.60%
3.0	Not Used																				0			
	Work Element 3.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%
4.0	Utilities Coordination																							
4.1	Utility Coordination Meetings				6																6	\$891	\$891	1.17%
																					0	\$0	\$0	0.00%
	Work Element 4.0 Total	0	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	\$891	\$891	1.17%
5.0	Not Used																							
	Work Element 5.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%
6.0	Landscape Architecture																							
6.1	Plan and Special Provision Revisions																				0	\$0	\$0	0.00%
	Work Element 6.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%
7.0	Not Used																							
	Work Element 7.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%
8.0	Surveying																							

David Evans and Associates		1	2	3	4	5	6	9	10	11	12	13	15	16	17	21	22	23	30	31					
Work Element #	Work Element																					DEA			% of
		Project Manager	Engineer / Project Manager	Engineer / QC	Engineer III	Engineering Designer I	Engineering Designer I	Traffic Engineer - Task Lead	Designer III	Engineer I	Engineering EIT	GIS Analyst	Senior Bridge Engineer - Task Lead	Engineer I	Engineer I	Sr. Prof. Land Surveyor - Task Lead	Prof. Land Surveyor	Survey Analyst	Administrative Assistant	Project Accountant	DEA Dollars		DEA Dollars		
	direct rates:	\$81.14	\$68.50	\$70.32	\$48.74	\$31.00	\$31.00	\$57.20	\$42.80	\$32.00	\$28.00	\$42.80	\$73.86	\$41.94	\$32.54	\$73.00	\$49.00	\$37.50	\$29.34	\$35.52	Total hrs	Total \$ w/out escalation	Total \$ w/ escalation	Total Hours	
8.1	Legal Description Updates															2	8	8			18	\$2,552	\$2,552	3.50%	
																					0	\$0	\$0	0.00%	
	Work Element 8.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	8	8	0	0	18	\$2,552	\$2,552	3.50%	
9.0	Not Used																				0				
	Work Element 9.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%	
10.0	Revise DVs and Acquire Right of Way																				0	\$0	\$0	0.00%	
10.1	Real Estate Services Management																				0	\$0	\$0	0.00%	
10.2	Appraisal Review																				0	\$0	\$0	0.00%	
10.3	Acquisition and Negotiation Services																				0	\$0	\$0	0.00%	
																					0	\$0	\$0	0.00%	
	Work Element 10.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%	
11.0	Not Used																				0	\$0	\$0	0.00%	
																					0	\$0	\$0	0.00%	
	Work Element 11.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%	
																					0	\$0	\$0	0.00%	
11.0	Not Used																								
																					0	\$0	\$0	0.00%	
	Work Element 11.0 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	0.00%	
12.0	Draft Ad-Ready Package																								
12.1	Draft Ad-Ready Plan Revisions																				0	\$0	\$0	0.00%	
12.1.1	All Sheets (214 sheets)		1		4	42		1						1							49	\$5,070	\$5,070	9.51%	
12.1.2	Vicinity Map (1 sheet)					2															2	\$189	\$189	0.39%	
12.1.3	Summary of Quantities (8 sheets)		1		8	8															17	\$2,151	\$2,151	3.30%	
12.1.4	Roadway Section Plan Revisions (10 sheets)		2		6	16															24	\$2,818	\$2,818	4.66%	
12.1.5	Alignment and Right-of-Way Plans (7 sheets)		2		4	14															20	\$2,333	\$2,333	3.88%	
12.1.6	Site Preparation Plans (7 sheets)				1	14															15	\$1,470	\$1,470	2.91%	
12.1.7	Roadway Profiles (10 sheets)		4		4	16															24	\$2,939	\$2,939	4.66%	
12.1.8	TESC Plans (7 sheets)					4															4	\$378	\$378	0.78%	
12.1.9	Drainage Plan, Profile and Detail Sheets (15 sheets)		1		2	14															17	\$1,827	\$1,827	3.30%	
12.1.10	Utility Plan, Profile and Detail Sheets (17 sheets)				2	14															16	\$1,619	\$1,619	3.11%	
12.1.11	Landscape Plans (5 sheets McKay Sposito)																				0	\$0	\$0	0.00%	
12.1.12	Interchange Contour Plans (2 sheets)					1															1	\$94	\$94	0.19%	
12.1.13	Paving Plans (8 sheets)		2		4	12															18	\$2,144	\$2,144	3.50%	
12.1.14	Paving Details (5 sheets)				1	6															7	\$715	\$715	1.36%	
12.1.15	Curb Ramp Details (3 sheets)					2															2	\$189	\$189	0.39%	
12.1.16	Pavement Marking Plans (7 sheets)							8	24												32	\$4,522	\$4,522	6.21%	
12.1.17	Wall Plans and Architectural Details (12 sheets DEA, 1 sheet McKay												1	4							5	\$736	\$736	0.97%	
12.1.18	Illumination Plans and Schedule (8 sheets)							1	4												5	\$696	\$696	0.97%	

David Evans and Associates		1	2	3	4	5	6	9	10	11	12	13	15	16	17	21	22	23	30	31					
Work Element #	Work Element	Project Manager	Engineer / Project Manager	Engineer / QC	Engineer III	Engineering Designer I	Engineering Designer I	Traffic Engineer - Task Lead	Designer III	Engineer I	Engineering EIT	GIS Analyst	Senior Bridge Engineer - Task Lead	Engineer I	Engineer I	Sr. Prof. Land Surveyor - Task Lead	Prof. Land Surveyor	Survey Analyst	Administrative Assistant	Project Accountant	DEA	DEA	DEA	% of	
	direct rates:	\$81.14	\$68.50	\$70.32	\$48.74	\$31.00	\$31.00	\$57.20	\$42.80	\$32.00	\$28.00	\$42.80	\$73.86	\$41.94	\$32.54	\$73.00	\$49.00	\$37.50	\$29.34	\$35.52		Dollars	Dollars		
		Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total \$ w/out escalation	Total \$ w/ escalation	Total Hours
12.1.19	Signal Plans and Details (6 sheets)							2	4												6	\$870	\$870	1.17%	
12.1.20	Signing and Sign specification Plans (13 sheets)							4	16												20	\$2,782	\$2,782	3.88%	
12.1.21	Sign Structure Plans (11 sheets)												1	2							3	\$480	\$480	0.58%	
12.1.22	Traffic Control Plans (14 sheets)		2					2	12												16	\$2,330	\$2,330	3.11%	
12.1.23	Bridge Plans (23 sheets)												1	4							5	\$736	\$736	0.97%	
12.1.24	Detour Route (13 sheets)		1		8			1	4												14	\$2,092	\$2,092	2.72%	
12.2	Special Provisions Revisions		4		4									2							10	\$1,684	\$1,684	1.94%	
12.3	Contract Time Determination	1	2																		3	\$664	\$664	0.58%	
12.4	Opinion of Probable Cost	2	4																		6	\$1,329	\$1,329	1.17%	
12.5	QC Review of Draft Ad-Ready Documents	2	6		6	12		2													28	\$4,118	\$4,118	5.44%	
12.6	Submit Draft Ad-Ready PS&E Package	1	2		2	4															9	\$1,339	\$1,339	1.75%	
																					0	\$0	\$0	0.00%	
	Work Element 12.0 Total	6	34	0	56	181	0	21	64	0	0	0	3	13	0	0	0	0	0	0	378	\$48,312	\$48,312	73.40%	
																					0	\$0	\$0	0.00%	
13.0	Final Ad-Ready Package & Bidding Assistance																					0			
13.1	Final Ad-Ready Package	2	8		8			4	4												26	\$4,569	\$4,569	5.05%	
13.2	Bidding Assistance	1	7		2									2							12	\$2,260	\$2,260	2.33%	
	Work Element 13.0 Total	3	15	0	10	0	0	4	4	0	0	0	0	2	0	0	0	0	0	0	38	\$6,829	\$6,829	7.38%	
	PRIME COMPENSATION FOR SUB. COST																				0	\$0	\$0	0.00%	
	EXPENSES																				0	\$0	\$0	0.00%	
	SALARY ESCALATION																				0	\$0	\$0	0.00%	
PROJECT WORK ELEMENTS TOTALS		44	63	0	75	181	0	28	68	0	0	0	3	16	0	2	8	8	9	10	515	\$73,135	\$73,135	100.00%	

City of Kennewick
US 395 & Ridgeline Drive Grade Separation Phase II
 Supplemental No. 2 - Post PS&E Submittal

April 21, 2020

David Evans and Associates

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Classification	Hrs.	x	Direct Rate	=	Cost	
1 Project Manager	44		\$81.14		\$3,570	Greg Holder
2 Engineer / Project Manager	63		\$68.50		\$4,316	David Witthaus
3 Engineer / QC	0		\$70.32		\$0	Rusty Leahy
4 Engineer III	75		\$48.74		\$3,656	Heather Calkins
5 Engineering Designer I	181		\$31.00		\$5,611	Patrick Cooksey
6 Engineering Designer I	0		\$31.00		\$0	Drew Fuller
9 Traffic Engineer - Task Lead	28		\$57.20		\$1,602	Jeremy Clark
10 Designer III	68		\$42.80		\$2,910	Chad Karns
11 Engineer I	0		\$32.00		\$0	Rachel Borja
12 Engineering EIT	0		\$28.00		\$0	Majeal Cantu
13 GIS Analyst	0		\$42.80		\$0	Kayla Kruse
15 Senior Bridge Engineer - Task Lead	3		\$73.86		\$222	Jake Menard
16 Engineer I	16		\$41.94		\$671	Rebecca Bogan
17 Engineer I	0		\$32.54		\$0	Tim Zaroni
21 Sr. Prof. Land Surveyor - Task Lead	2		\$73.00		\$146	Duffy Haggarty
22 Prof. Land Surveyor	8		\$49.00		\$392	Gilbert Bailey
23 Survey Analyst	8		\$37.50		\$300	Kyle McNaught-Davis
30 Administrative Assistant	9		\$29.34		\$264	Michelle Smith
31 Project Accountant	10		\$35.52		\$355	Melissa Fleck
32	0				\$0	

Total Hrs.		515		
Salary Cost			\$	24,014
Salary Escalation Cost (estimated)				
Escalation - % of Labor Cost	3%	per year @	0.0	year(s)
				\$0
Total Salary Cost			\$	24,014
Overhead Cost @	174.55%	of Direct Labor	\$	41,917
Net Fee @	30.0%	of Direct Labor	\$	7,204
Total Overhead & Net Fee Cost			\$	49,121

Direct Expenses	No.	Unit	Each	Cost	
Reproduction Costs					
Copies	0	pages @	\$0.06 /page	\$ -	
Reports	0	reports @	\$15 /report	\$ -	
Plans	0	sets @	\$2 /set	\$ -	
Mounted Exhibits	0	Each @	\$30 /board	\$ -	
Parking	0	Day @	\$8	\$ -	
3D Laser Scanner Fees	0	Each @	\$680.00	\$ -	
Mail/Deliveries/Fed Ex	0	Each @	\$20	\$ -	
Certified Mail	0	Each @	\$6	\$ -	
Per Diem (Partial Days)	0	Each @	\$49.50	\$ -	2020 Benton County
Per Diem (Full Days)	0	Each @	\$66	\$ -	2020 Benton County
Lodging	0	Each @	\$112	\$ -	2020 Benton County, \$100 excluding
Mileage	0	miles @	\$0.575 /mile	\$ -	

Subtotal	\$	-
Prime Compensation for Subconsultant Cost	\$	-
David Evans and Associates Total	\$	73,135

Subconsultants		
	\$ Total	
Epic Land Solutions	\$	34,500
MacKay Sposito	\$	2,081
Subconsultant Total	\$	36,581

Direct Expenses Sub-Total (including Subconsultants)	\$	36,581
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Total Costs	\$	109,716
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City of Kennewick
US 395 & Ridgeline Drive Grade Separation Phase II
 Supplemental No. 2 - Post PS&E Submittal

Epic Land Solutions

Work Element #	Work Element	1	2	3	4	5	Epic	Epic Dollars	Epic Dollars	% of
		Principal In Charge	Advisory manager	Senior Agent/Project Manager	Project Support	Finance and Project Controls				
	direct rates:	\$74.28	\$66.85	\$57.82	\$40.60	\$47.74				
		Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total \$ w/out escalation	Total \$ w/ escalation	Total Hours
1.0	Project Administration									
1.1	Project Management						0	\$0	\$0	0.00%
1.2	Subconsultant Coordination						0	\$0	\$0	0.00%
1.3	Monthly Progress Reports and Invoices						0	\$0	\$0	0.00%
	Work Element 1.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
2.0	Coordination and Meetings									
2.1	City Coordination						0	\$0	\$0	0.00%
2.2	Consultant Team Coordination and Meetings						0	\$0	\$0	0.00%
2.3	Project Design Team Meetings						0	\$0	\$0	0.00%
	Work Element 2.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
3.0	Not Used									
	Work Element 3.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
4.0	Utilities Coordination									
4.1	Utility Coordination Meetings						0	\$0	\$0	0.00%
	Work Element 4.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
5.0	Not Used									
	Work Element 5.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
6.0	Landscape Architecture									
6.1	Plan and Special Provision Revisions						0	\$0	\$0	0.00%
	Work Element 6.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
7.0	Not Used									
	Work Element 7.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
8.0	Surveying									
8.1	Legal Description Updates	0	0	0	0	0	0	\$0	\$0	0.00%
	Work Element 8.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
9.0	Not Used									
	Work Element 9.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
10.0	Revise DVs and Acquire Right of Way									
10.1	Real Estate Services Management		30			3	33	\$6,409	\$6,409	19.08%
10.2	Appraisal Review						0	\$0	\$0	0.00%
10.3	Acquisition and Negotiation Services			140			140	\$24,146	\$24,146	80.92%
	Work Element 10.0 Total	0	30	140	0	3	173	\$30,555	\$30,555	100.00%
11.0	Not Used									
	Work Element 11.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%

Epic Land Solutions										
Work Element #	Work Element	1	2	3	4	5	Epic	Epic	Epic	% of
		Principal In Charge	Advisory manager	Senior Agent/Project Manager	Project Support	Finance and Project Controls				
		direct rates:	\$74.28	\$66.85	\$57.82	\$40.60	\$47.74	Dollars	Dollars	
		Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total \$ w/out escalation	Total \$ w/ escalation	Total Hours
12.0	Draft Ad-Ready Package									
12.1	Draft Ad-Ready Plan Revisions						0	\$0	\$0	0.00%
12.1.1	All Sheets (214 sheets)						0	\$0	\$0	0.00%
12.1.2	Vicinity Map (1 sheet)						0	\$0	\$0	0.00%
12.1.3	Summary of Quantities (8 sheets)						0	\$0	\$0	0.00%
12.1.4	Roadway Section Plan Revisions (10 sheets)						0	\$0	\$0	0.00%
12.1.5	Alignment and Right-of-Way Plans (7 sheets)						0	\$0	\$0	0.00%
12.1.6	Roadway Profiles (10 sheets)						0	\$0	\$0	0.00%
12.1.7	TESC Plans (7 sheets)						0	\$0	\$0	0.00%
12.1.8	Drainage Plan, Profile and Detail Sheets (15 sheets)						0	\$0	\$0	0.00%
12.1.9	Utility Plan, Profile and Detail Sheets (17 sheets)						0	\$0	\$0	0.00%
12.1.10	Landscape Plans (5 sheets McKay Sposito)						0	\$0	\$0	0.00%
12.1.11	Interchange Contour Plans (2 sheets)						0	\$0	\$0	0.00%
12.1.12	Paving Plans (8 sheets)						0	\$0	\$0	0.00%
12.1.13	Paving Details (5 sheets)						0	\$0	\$0	0.00%
12.1.14	Curb Ramp Details (3 sheets)						0	\$0	\$0	0.00%
12.1.15	Pavement Marking Plans (7 sheets)						0	\$0	\$0	0.00%
12.1.16	Wall Plans and Architectural Details (12 sheets DEA, 1 sheet McKay)						0	\$0	\$0	0.00%
12.1.17	Illumination Plans and Schedule (8 sheets)						0	\$0	\$0	0.00%
12.1.18	Signal Plans and Details (6 sheets)						0	\$0	\$0	0.00%
12.1.19	Signing and Sign specification Plans (13 sheets)						0	\$0	\$0	0.00%
12.1.20	Sign Structure Plans (11 sheets)						0	\$0	\$0	0.00%
12.1.21	Traffic Control Plans (14 sheets)						0	\$0	\$0	0.00%
12.1.22	Bridge Plans (23 sheets)						0	\$0	\$0	0.00%
12.1.23	Detour Route (13 sheets)						0	\$0	\$0	0.00%
12.1.24	Special Provisions Revisions						0	\$0	\$0	0.00%
12.2	Contract Time Determination						0	\$0	\$0	0.00%
12.3	Opinion of Probable Cost						0	\$0	\$0	0.00%
12.4	QC Review of Draft Ad-Ready Documents						0	\$0	\$0	0.00%
12.5	Submit Draft Ad-Ready PS&E Package						0	\$0	\$0	0.00%
							0	\$0	\$0	0.00%
							0	\$0	\$0	0.00%
							0	\$0	\$0	0.00%
	Work Element 12.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
13.0	Final Ad-Ready Package & Bidding Assistance									
13.1	Final Ad-Ready Package						0	\$0	\$0	0.00%
13.2	Bidding Assistance						0	\$0	\$0	0.00%
	Work Element 13.0 Total	0	0	0	0	0	0	\$0	\$0	0.00%
							0	\$0	\$0	0.00%
							0	\$0	\$0	0.00%
	EXPENSES							\$3,945	\$3,945	0.00%
	SALARY ESCALATION							\$0		0.00%
PROJECT WORK ELEMENTS TOTALS		0	30	140	0	3	173	\$ 34,500	\$ 34,500	100.00%

City of Kennewick
US 395 & Ridgeline Drive Grade Separation Phase II
Supplemental No. 2 - Post PS&E Submittal

Epic Land Solutions

	Classification	Hrs.	x	Direct Rate	=	Cost
1	Principal In Charge	0		\$ 74.28		\$0
2	Advisory manager	30		\$ 66.85		\$2,006
3	Senior Agent/Project Manager	140		\$ 57.82		\$8,095
4	Project Support	0		\$ 40.60		\$0
5	Finance and Project Controls	3		\$ 47.74		\$143
6		0				\$0
7		0				\$0
		Total Hrs.	173			

Salary Cost **\$ 10,244**

Salary Escalation Cost (estimated)

Escalation - % of Labor Cost 3% per year @ year(s) \$0

Total Salary Cost **\$ 10,244**

Overhead Cost @ 173.29% of Direct Labor **\$ 17,751**

Net Fee @ 25.0% of Direct Labor **\$ 2,561**

Total Overhead & Net Fee Cost **\$ 20,312**

Direct Expenses	No.	Unit	Each	Cost	
Mail/Deliveries/Fed Ex	20	@	\$20	\$ 400.00	
Online Data Services	2	Each @	\$100	\$ 200.00	
Appraisals and Appraisal Review updates*	4	Each @	\$750	\$ 3,000.00	
Project Funding Estimate	0	Each @	\$5,000	\$ -	
Mileage	600	miles @	\$0.575 /mile	\$ 345.00	
Subtotal				\$ 3,945	
Epic Land Solutions Total				\$ 34,500	

City of Kennewick
US 395 & Ridgeline Drive Grade Separation Phase II
 Supplemental No. 2 - Post PS&E Submittal

MacKay Sposito

Work Element #	Work Element	1	2	3	4	5	6	MacKay Sposito	MSI Dollars	MSI Dollars	% of Total Hours
		Landscapes Manager	Landscapes Designer II	Landscapes Architect I	Public Involvement Manager	Public Involvement Coordinator	Creative Designer				
	direct rates:	\$57.69	\$24.50	\$36.00	\$39.42	\$28.00	\$25.00				
		Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total \$ w/out escalation	Total \$ w/ escalation	Total Hours
1.0	Project Administration										
1.1	Project Management							0	\$0	\$0	0.00%
1.2	Subconsultant Coordination							0	\$0	\$0	0.00%
1.2	Monthly Progress Reports and Invoices							0	\$0	\$0	0.00%
	Work Element 1.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
2.0	Coordination and Meetings							0	\$0	\$0	0.00%
2.1	City Coordination							0	\$0	\$0	0.00%
2.2	Consultant Team Coordination and Meetings							0	\$0	\$0	0.00%
2.3	Project Design Team Meetings							0	\$0	\$0	0.00%
	Work Element 2.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
3.0	Not Used										
	Work Element 3.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
4.0	Utilities Coordination										
4.1	Utility Coordination Meetings							0	\$0	\$0	0.00%
	Work Element 4.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
5.0	Not Used										
	Work Element 5.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
6.0	Landscape Architecture										
6.1	Plan and Special Provision Revisions	6		12				18	\$2,071	\$2,071	100.00%
	Work Element 6.0 Total	6	0	12	0	0	0	18	\$2,071	\$2,071	100.00%
7.0	Not Used										
	Work Element 7.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
8.0	Surveying							0			
8.1	Legal Description Updates							0	\$0	\$0	0.00%
	Work Element 8.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
9.0	Not Used										
	Work Element 9.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
10.0	Revise DVs and Acquire Right of Way										
10.1	Real Estate Services Management							0	\$0	\$0	0.00%
10.2	Appraisal Review							0	\$0	\$0	0.00%
10.3	Acquisition and Negotiation Services							0	\$0	\$0	0.00%
	Work Element 10.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
11.0	Not Used							0	\$0	\$0	0.00%
	Work Element 11.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
11.0	Not Used										

MacKay Sposito											
Work Element #	Work Element	1	2	3	4	5	6	MacKay Sposito			% of
		Landscape Manager	Landscape Designer II	Landscape Architect I	Public Involvement Manager	Public Involvement Coordinator	Creative Designer		MSI	MSI	
		direct rates:	\$57.69	\$24.50	\$36.00	\$39.42	\$28.00		\$25.00	Dollars	
		Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total \$ w/out escalation	Total \$ w/ escalation	Total Hours
								0	\$0	\$0	0.00%
	Work Element 11.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
12.0	Draft Ad-Ready Package										
12.10	Draft Ad-Ready Plan Revisions							0	\$0	\$0	0.00%
12.1.1	All Sheets (214 sheets)							0	\$0	\$0	0.00%
12.1.2	Vicinity Map (1 sheet)							0	\$0	\$0	0.00%
12.1.3	Summary of Quantities (8 sheets)							0	\$0	\$0	0.00%
12.1.4	Roadway Section Plan Revisions (10 sheets)							0	\$0	\$0	0.00%
12.1.5	Alignment and Right-of-Way Plans (7 sheets)							0	\$0	\$0	0.00%
12.1.6	Roadway Profiles (10 sheets)							0	\$0	\$0	0.00%
12.1.7	TESC Plans (7 sheets)							0	\$0	\$0	0.00%
12.1.8	Drainage Plan, Profile and Detail Sheets (15 sheets)							0	\$0	\$0	0.00%
12.1.9	Utility Plan, Profile and Detail Sheets (17 sheets)							0	\$0	\$0	0.00%
12.1.10	Landscape Plans (5 sheets McKay Sposito)							0	\$0	\$0	0.00%
12.1.11	Interchange Contour Plans (2 sheets)							0	\$0	\$0	0.00%
12.1.12	Paving Plans (8 sheets)							0	\$0	\$0	0.00%
12.1.13	Paving Details (5 sheets)							0	\$0	\$0	0.00%
12.1.14	Curb Ramp Details (3 sheets)							0	\$0	\$0	0.00%
12.1.15	Pavement Marking Plans (7 sheets)							0	\$0	\$0	0.00%
12.1.16	Wall Plans and Architectural Details (12 sheets DEA, 1 sheet McKay Sposito)							0	\$0	\$0	0.00%
12.1.17	Illumination Plans and Schedule (8 sheets)							0	\$0	\$0	0.00%
12.1.18	Signal Plans and Details (6 sheets)							0	\$0	\$0	0.00%
12.1.19	Signing and Sign specification Plans (13 sheets)							0	\$0	\$0	0.00%
12.1.20	Sign Structure Plans (11 sheets)							0	\$0	\$0	0.00%
12.1.21	Traffic Control Plans (14 sheets)							0	\$0	\$0	0.00%
12.1.22	Bridge Plans (23 sheets)							0	\$0	\$0	0.00%
12.1.23	Detour Route (13 sheets)							0	\$0	\$0	0.00%
12.1.24	Special Provisions Revisions							0	\$0	\$0	0.00%
12.20	Contract Time Determination							0	\$0	\$0	0.00%
12.30	Opinion of Probable Cost							0	\$0	\$0	0.00%
12.40	QC Review of Draft Ad-Ready Documents							0	\$0	\$0	0.00%
12.50	Submit Draft Ad-Ready PS&E Package							0	\$0	\$0	0.00%
								0	\$0	\$0	0.00%
	Work Element 12.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
13.0	Final Ad-Ready Package & Bidding Assistance										
								0	\$0	\$0	0.00%
	Work Element 13.0 Total	0	0	0	0	0	0	0	\$0	\$0	0.00%
	EXPENSES								\$10	\$10	0.00%
	SALARY ESCALATION								\$0		0.00%
PROJECT WORK ELEMENTS TOTALS		6	0	12	0	0	0	18	\$2,081	\$2,081	100.00%

City of Kennewick
US 395 & Ridgeline Drive Grade Separation Phase II
 Supplemental No. 2 - Post PS&E Submittal

MacKay Sposito

	Classification	Hrs.	x	Direct Rate	=	Cost
1	Landscape Manager	6		\$ 57.69		\$346
2	Landscape Designer II	0		\$ 24.50		\$0
3	Landscape Architect I	12		\$ 36.00		\$432
4	Public Involvement Manager	0		\$ 39.42		\$0
5	Public Involvement Coordinator	0		\$ 28.00		\$0
6	Creative Designer	0		\$ 25.00		\$0
7		0				\$0
Total Hrs.		18				

Salary Cost **\$ 778**

Salary Escalation Cost (estimated)

Escalation - % of Labor Cost 3% per year @ year(s) \$0

Total Salary Cost **\$ 778**

Overhead Cost @ 136.13% of Direct Labor **\$ 1,059**

Net Fee @ 30.0% of Direct Labor **\$ 233**

Total Overhead & Net Fee Cost **\$ 1,293**

Direct Expenses	No.	Unit	Each	Cost
Per Diem (Partial Days)	0	Each @	\$49.50	\$ -
Per Diem (Full Days)	0	Each @	\$66	\$ -
Lodging	0	Each @	\$97	\$ -
Plan Sets	5	Each @	\$2	\$ 10.00
Boards for Open House	0	Each @	\$25	\$ -
Mileage	0	miles @	\$0.575 /mile	\$ -
Subtotal				\$ 10

MacKay Sposito Total **\$ 2,081**

Council Agenda Coversheet



Agenda Item Number	3.g.	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Six-Year Transportation Improvement Plan		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Public Works		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

Staff recommends a public hearing be set for June 16, 2020, to consider adopting the Six-Year Transportation Improvement Plan (2021-2026).

Motion for Consideration

I move to set the date of June 16, 2020 for a public hearing to adopt the Six-Year Transportation Improvement Plan (2021-2026).

Summary

By state law the City Council is required annually to adopt the Six-Year Transportation Plan (STIP). The new six year plan will cover the years 2021-2026. The plan is required to be constrained to transportation projects that are either funded, or likely to be funded within the period. The plan is further constrained to projects that are on the federal aid routes (normally arterials and major collector streets or trails and safe routes to school).

Alternatives

None Recommended

Fiscal Impact

None

Through	Sorin Juster May 11, 16:23:58 GMT-0700 2020
Dept Head Approval	Cary Roe May 13, 14:17:46 GMT-0700 2020
City Mgr Approval	Marie Mosley May 15, 13:54:15 GMT-0700 2020

Attachments:

☐ Recording
Required?

Council Agenda Coversheet



Agenda Item Number	5.a.	Council Date	05/19/2020
Agenda Item Type	Public Hearing		
Subject	2020 Annual Action Plan Amendment & Adopt CPP		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Management Services		

Consent Agenda	<input type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

Staff recommends the approval of the Amendment to the 2020 Community Development Block Grant (CDBG) Annual Action Plan and adopting the updated and amended Citizen Participation Plan.

Motion for Consideration

I move to approve the Amendment to the 2020 Community Development Block Grant (CDBG) Annual Action Plan and adopt the updated and amended Citizen Participation Plan as prepared by the CDBG Staff and Consortium.

Summary

As part of the Coronavirus Aid, Relief and Economic Security (CARES) Act, the U.S. Department of Housing and Urban Development (HUD) awarded an additional \$401,340 to the City of Kennewick's CDBG program for Coronavirus response. Uses for these funds must still meet the National Objectives (serving low/mod income, elderly, disabled, etc.) AND it cannot be a duplication of assistance already met by another COVID response fund. In order to utilize this CDBG-CV funding, an amendment to the 2020 Annual Action Plan is required. The following needs have been identified as approved uses for this funding and staff recommends allocating as follows:

Economic Development Microenterprise Grants- \$345,000
Public Service- \$16,000 (Senior Life Resources-Meals on Wheels)
Administration (10%) - \$40,000

These funds will help the community by providing grants to Microenterprises (5 employees or less) located in Kennewick for COVID-19 related and approved expenses as well as assisting Meals on Wheels in covering funding deficits currently being experienced with increased needs.

To expedite the use of CDBG-CV funds, HUD modified the comment period from 30-days to 5-days. The Citizen Participation Plan has been updated and amended to reflect the expedited procedures to draft, propose, or amend the Consolidated Plan and Annual Action Plan, including notice and reasonable opportunity to comment. Notice of a 5-day public comment period was duly advertised.

Alternatives

Return to Staff for further consideration.

Fiscal Impact

CDBG fund will increase by \$401,340 with the award of the CARES Act CDBG-CV grant.

Through

Alisha Piper
May 13, 09:41:09 GMT-0700 2020

Dept Head Approval

Christina Palmer
May 13, 12:02:08 GMT-0700 2020

City Mgr Approval

Marie Mosley
May 15, 14:02:07 GMT-0700 2020

Attachments: 2020 Annual Action Plan Amended
Citizen Participation Plan Amended

☐ Recording
Required?



2020 ANNUAL ACTION PLAN

Supplement to
2020 – 2024 Consolidated Plan

For further information contact:

Alisha Piper
City of Kennewick
Community & Corporate Services
P.O. Box 6108
210 West 6th Avenue
Kennewick, WA 99336
(509) 585-4432



FIRST YEAR ACTION PLAN

INTRODUCTION (AP15)

The Cities of Richland, Kennewick and Pasco are entitlement communities under Title 1 of the Housing and Community Development Act of 1974. Each city is eligible to receive federal funds annually from the US Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Each city is separately responsible for planning and administering housing and community development activities within their jurisdiction, and implementing, monitoring, and reporting to HUD on the use of CDBG funds.

Richland, Kennewick and Pasco, as contiguous units of local government, entered into a Cooperative Agreement in 1995 to form the Tri-Cities HOME Consortium. The agreement was amended in 2007 to include an automatic renewal clause. At least every three years the Cooperative Agreement is re-evaluated by each city to determine continued participation in the Consortium and to propose change. The Tri-Cities HOME Consortium is eligible to receive annual federal HOME dollars from HUD under the HOME Investment Partnership Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. Richland serves as the lead entity for the Tri-Cities HOME Consortium, and acts as the administrative, monitoring and reporting agency to HUD.

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared a 2020-2024 Tri-Cities Regional Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures to serve as a basis for developing Annual Action Plans.

The activities proposed in the 2020 Annual Action Plan will be funded by CDBG allocations, program income, and existing unallocated funds. The City of Kennewick also has the option as an entitlement community to apply for a Section 108 Loan guarantee in an amount not to exceed five times its current year annual CDBG allocation. In addition, Community Development Block Grant (CDBG-CV) funds were allocated under the Coronavirus Aid, Relief and Economic Security Act (CARES Act), to prevent, prepare for, and respond to coronavirus.

If the 2020 CDBG funding is above the anticipated amount listed under “Expected Resources”, the additional funds could be applied to the installation of additional amenities in Monopoly and Underwood Parks. If CDBG funding is below the anticipated amount, the shortfall in funds will be covered through the expenditure of existing unallocated previously awarded funds. Should the amount of unallocated funds not be enough to cover the shortfall, the scope of the infrastructure projects will be reduced commensurately and the Public Service project awards will each be reduced to reflect the expenditure of no more than 15% of the entitlement.

UPDATE COVID-19

The strategy laid out in the 2020-2024 Consolidated Plan was developed and refined primarily from data sources, stakeholder consultations, and public comments from October 2019 through February 2020. The strategy relied on a snapshot of economic, housing and social conditions using available data at that time. Since then, as this plan is being finalized, the impact of the COVID-19 pandemic is just starting to be realized. What is clear is that the pandemic will have severe impact on the local economy, housing market, and welfare of the residents of the Tri-Cities region. These changes will have the greatest impact on the low-and moderate- income and other vulnerable residents that programs identified in the plan seek to assist. Conditions faced by these residents and priority needs identified in this plan will remain critical. Other concerns, such as housing and food instability, domestic violence, and the viability of small businesses may be exacerbated. The strategies identified in this plan will continue to alleviate some hardships faced by our lower income residents in the wake of the pandemic. CDBG staff will continue to analyze local conditions and strategically deploy the resources identified in this plan, as well as new federal resources from the CARES Act that will be made available in response to the COVID-19 pandemic.

EXPECTED RESOURCES**Table 1: Expected Resources Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Amount Available Remainder of Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Federal	Admin/Planning Economic Development Public Improvements Public Services	\$682,241	\$25,000	\$550,794	\$1,258,035	\$2,728,964	CDBG funds leverage local, state and federal funds. Agencies are able to combine funding sources in order to provide a wider range of services to the community.
CDBG-CV	Federal	Rapid Response to Economic Impact of Coronavirus (prevent, prepare for, and respon)	\$401,340	\$0	\$0	\$401,340	\$0	Funding to prevent, prepare for, and repond to Cornoavirus with an Unduplicated Benefit by filling in the gap of other state and federal funding for a wide range of services

Prior year resources can include the following:

- Entitlement funds from previous years that were not fully spent down due to projects coming in under budget (i.e. youth recreation scholarships that did not have as many program applicants and participants as expected or Public Works projects that received lower than anticipated bids)

Leveraging Funds and Matching Requirements (AP15)

The Cities of Richland, Kennewick and Pasco are supportive of efforts by other agencies to apply for or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that will meet a housing and community development need as identified in the 2020-2024 Consolidated Plan, and, within staffing capacity, will assist other organizations that implement portions of the Plan to apply for funds from other local, state, or federal resources.

Each city, as a participating jurisdiction of the Consortium, must make a permanent contribution to show support of affordable housing in the community. The contribution is considered to be a match for federal HOME dollars and must be 25% of the funds drawn from the jurisdiction's HOME Investment Trust Fund Treasury account, excluding funds identified for administering the HOME program and program income. Match obligations are satisfied by permanent non-federal investment in, or contribution to, HOME assisted or HOME eligible projects by reduction or contribution from the City's General or other non-federal funds, reduced cost for land purchased below appraised value, reduced financing fees from lenders and appraisers, grants for affordable housing from non-federal sources, donated construction/housing materials, and volunteer labor.

ANNUAL GOALS AND OBJECTIVES

Table 2: Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Community development	2020	2024	Non-housing community development	N/A	Community & economic development	\$617,000 \$345,00 CDBG-CV	Public facility or infrastructure other than low/moderate-income housing benefit: persons assisted LMI Income Job retention
Homeless & Public services	2020	2024	Non-homeless special needs	N/A	Homeless & public services	\$80,000 \$16,000 CDBG-CV	Public services activities other than low/moderate-income housing benefit: persons assisted LMI limited clientele

PROJECTS

Introduction (AP35)

If any additional amount of funding is required to complete the 2020 infrastructure projects, those funds will come from additional unallocated CDBG entitlement funds or Program Income.

Table 3: Project Information

Project #	Project Name
1	Infrastructure Improvements
a	COK Public Pathway on KID ROW between Edison & Union Streets
b	COK Underwood Park Amenities (Basketball Court)
c	COK Monopoly Park Amenities (Play Structure / Picnic Area)
d	KHA Micro Home Infrastructure Improvements in City ROW
2	Public Service
a	COK Youth Recreation Scholarships
b	ARC Therapeutic Recreation Scholarships
c	Senior Life Resources Meals on Wheels
3	CDBG Administration
4CV	CDBG-CV Administration
5CV	CDBG-CV Economic Development Microenterprise Grants
6CV	CDBG-CV Public Service

1a	Project name	COK Public Pathway on KID ROW between Edison & Union Streets
	Target area	
	Goals supported	Improve community infrastructure
	Needs addressed	Improve access for persons with disabilities and the elderly by providing paved accessible pathway located off busy arterial streets
	Funding	CDBG : \$299,000
	Description	Install paved pathway
	Location description	KID right-of-way is between S. Edison Street and S. Union Street north of W. 4 th Avenue
	Planned activity	See above
	Target date	October 31, 2020
	Indicator/outcome	Increased Accessibility
1b	Project name	COK Underwood Park Amenities
	Target area	
	Goals supported	Improve public facilities
	Needs addressed	Underwood Park has substandard signage and a non-functioning basketball court
	Funding	CDBG: \$56,000
	Description	Install basketball court and signage in Underwood Park
	Location description	2020 W. 7 th Avenue
	Planned activity	See above
	Target date	October 31, 2020
	Indicator/outcome	Suitable living environment

1c	Project name	COK Monopoly Park Amenities
	Target area	
	Goals supported	Improve public facilities
	Needs addressed	Monopoly Park is outdated with non-appealing play structures for children or families
	Funding	CDBG: \$101,000
	Description	Install new vandalism impervious play structures, picnic shelter, and signage
	Location description	825 S. Date Street
	Planned activity	See above
	Target date	October 31, 2020
	Indicator/outcome	Suitable living environment
1d	Project name	KHA Micro Home Infrastructure Improvements in City ROW
	Target area	
	Goals supported	Improve community infrastructure
	Needs addressed	Kennewick Housing Authority wants to build 16 micro homes on E. 13 th Avenue and there is no existing supporting City infrastructure
	Funding	\$161,000
	Description	Install required upsized water and sewer lines as well as sidewalk, curb & gutter and street lighting as required by the City to support the project
	Location description	128 E. 13 th Avenue
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Improve accessibility to decent housing
2a	Project name	COK Youth Recreation Scholarships
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of low- and moderate-income families
	Funding	CDBG: \$34,000
	Description	Support public services for youth
	Location description	Throughout the City
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Suitable Living Environment
2b	Project name	ARC Therapeutic Recreation Scholarships
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of developmentally disadvantaged
	Funding	CDBG: \$23,000
	Description	Support public services for targeted population
	Location description	Throughout Tri-Cities
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Suitable living environment
2c	Project name	Meals on Wheels
	Target area	
	Goals supported	Support priority public services

	Needs addressed	Improve basic living needs of the elderly
	Funding	CDBG: \$23,000
	Description	Support public services for the elderly
	Location description	Senior Center onsite dining room and delivery service the homebound seniors
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Suitable living environment
3	Project name	CDBG Administration
	Target area	
	Goals supported	Increase and preserve affordable housing choices Community neighborhood & economic development Homeless intervention & prevention and supportive services
	Needs addressed	Suitable living environment and create economic opportunity and improve accessibility
	Funding	CDBG: \$125,000 (not to exceed 20% of entitlement)
	Description	Administration
	Location description	210 W. 6 th Ave., Kennewick, WA 99336
	Planned activity	Administer, plan, manage, monitor, and deliver community development programs to ensure compliance and success of programs to benefit low and moderate income people
	Target date	December 31, 2020
	Indicator/outcome	N/A
4CV	Project name	CDBG-CV Administration
	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Community and Economic Development Public Services
	Funding	CDBG-CV- \$40,000
	Description	Fund necessary for staff to administer, manage, and monitor the implementation of CDBG-CV funds and associated federal regulations.
	Location description	210 W. 6 th Ave., Kennewick, WA 99336
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2020
	Indicator/outcome	N/A
5CV	Project name	CDBG-CV Economic Development Microenterprise Grants
	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Community and Economic Development
	Funding	CDBG-CV- \$345,000
	Description	Economic Development Microenterprise Grants National Objective: LMI, Matrix Code 18C
	Location description	Various, within Kennewick City limits or mobile with Kennewick business license
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2020
	Indicator/outcome	Low/Moderate Income
6CV	Project name	CDBG-CV Public Service
	Target area	

Goals supported	Address immediate needs from coronavirus
Needs addressed	Public Service
Funding	CDBG-CV- \$16,000
Description	Senior Life Resources for Meals on Wheels: \$16,000
Location description	Various, serving Kennewick residents
Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
Target date	December 31, 2020
Indicator/outcome	Low/Moderate Limited Clientele

Allocation Priorities and Barriers (AP35)

Funding priorities are consistent with those stated in the Strategic Plan. The City of Kennewick intends to maximize the use of limited resources to ensure the highest benefit within the capacity to administer the program. Reduced funds have increased the challenge. Given the limited capacity, bricks and mortar projects resulting in visual physical improvements are important when those projects reduce barriers for physically impaired persons; result in the acquisition, construction or improvement to public facilities; and/or, result in neighborhood preservation and revitalization. High priority is also placed on projects that would result in enhancing the economic opportunities of residents.

The City likewise places a priority on bricks and mortar projects that result in the creation or preservation of housing for the elderly or populations with special needs. The City also funds social services to address community needs including projects to assist seniors or populations with special needs and disadvantaged youth.

Whenever feasible, projects that leverage additional funds and/or are coordinated with community partners are emphasized and given priority. The City does not anticipate obstacles to meeting the underserved needs addressed in the projects (within the anticipated funding levels).

GEOGRAPHIC DISTRIBUTION (AP50)

All of the City's infrastructure improvements are located in low and moderate-income areas as defined by Census Tracts. Low and moderate-income Public Service projects are located throughout the City.

AFFORDABLE HOUSING

Introduction (AP55)

In 2020 CDBG funds allocated to the City of Kennewick will be used to assist the Kennewick Housing Authority with required City infrastructure to support their project of developing a 16-unit Micro Home development. HOME goals are included in reporting by the City of Richland, the HOME lead.

A goal of the three Cities is to provide decent affordable housing for its residents. To support this effort each city has programs to address this need. The following provides a general overview of the types of programs and projects that supports this effort.

- HOME – Down Payment Assistance Program. Each City provides a down payment program, providing funds for low and moderate income first time homebuyers.
- HOME – CHDO. Support efforts of a CHDO to develop single family homeownership units.
- HOME – TBRA. The Consortium is looking into a variety of ways to support affordable housing including Tenant Based Rental Assistance.

PUBLIC HOUSING

Actions to Support Public Housing Needs (AP60)

The City of Kennewick will help address the needs of public housing and activities in 2020 by continuing to work closely with and supporting efforts of the Kennewick Housing Authority. The City and Authority will continue to coordinate housing activities throughout the City.

There are a variety of assisted affordable housing options available in the Tri-Cities. HUD and the State of Washington (Washington State Housing Trust Funds and Washington State Housing Finance Commission Tax Credits) subsidized housing programs have generated an inventory of housing; the majority of those are family units.

Actions to Encourage Residents (AP60)

The Kennewick Housing Authority Governing Board includes one position designated for a resident representative. That position is currently filled and the resident representative is fully engaged. Public Housing residents are encouraged to attend Resident Council meetings to discuss how to become more self-sufficient. The Kennewick Housing Authority also encourages Section 8 participants to get their “Ducks in a Row for Housing Choice Voucher Homeownership”. This program provides an opportunity to utilize their rental assistance payment for homeownership.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES (AP65)

The three cities will continue to be involved in the Benton Franklin Human Services planning efforts. The BFHS developed a plan for the homeless with the express purpose of giving nonprofit and government agency providers a “road map” of actions to follow to reduce homelessness in Benton and Franklin Counties. The plan is a concerted effort by numerous agencies, including the three cities, to develop a common understanding of the needs of the homeless and to agree upon a coordinated plan to improve services and housing for homeless. The goal of the plan is to move homeless individuals and families

through a continuum of housing and supportive services leading them to permanent housing with the highest level of self-sufficiency they can achieve.

Assessing Individual Needs (AP65)

Richland, Kennewick and Pasco will continue to encourage cooperation in sharing information to identify existing resources that might be available to meet the needs of the homeless, or those at risk of becoming homeless. Staff from the City will also participate in and support the annual Point-in-Time Count in Benton and Franklin counties scheduled for January 2020.

Addressing Emergency Shelter and Transitional Housing Needs (AP65)

Emergency Solutions Grant funds are not directly administered by the Continuum of Care. However, the Continuum consults on funding decisions. The cities do not address emergency shelter and transitional housing needs of homeless, except through their involvement with Benton Franklin Community Action Committee (BFCAC) and Benton Franklin Human Services. The three cities do not receive ESG funds but will continue to support the development of homeless housing through community resources such as, potentially, the HOME program and 2060 and 2163 Recording Fee resources, as they have in the past.

Transitions to Permanent Housing and Homeless Prevention (AP65)

Kennewick purchased and rehabilitated a two-story 4-bedroom home to serve as transitional housing for homeless veterans. This facility has been in operation since 2010 and has housed many individuals for varying lengths of time. The facility is run by the Columbia Basin Veterans Coalition.

In 2010 the City purchased and rehabilitated a 4-plex to serve as transitional housing. Two of the units are used for housing victims of domestic violence and the other two are used for housing families recovering from substance abuse. The facility is jointly run by Domestic Violence Services of Benton and Franklin Counties and Elijah Family Homes.

Assistance with Discharge Housing and services (AP65)

Except for involvement with BFCAC, the three Cities do not provide assistance to those being discharged from publicly funded institutions or receiving assistance from public or private agencies.

BARRIERS TO AFFORDABLE HOUSING (AP75)

The purchase price and downpayment of a home generally serves as a significant barrier to affordable homeownership opportunities, particularly for lower income households. Local HUD-funded housing

programs provide affordable housing opportunities for lower-income households by financing down payment assistance. Affordable housing opportunities are also available through programs for minor home repairs and weatherization upgrades to existing homes, decreasing energy costs for low income households.

All three cities encourage infill development to preserve older neighborhoods, and support increase of housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and drainage) are in place or can easily be provided.

OTHER ACTIONS (AP85)

Because of the layout of the Tri-Cities, Benton and Franklin Counties are taking a more regional approach for addressing obstacles to underserved needs. One of the challenges to meeting underserved needs by any one group is the lack of staff capacity, financial resources, and supportive services necessary to address all needs. The City attends, supports, and is an active member of Continuum of Care, an organization comprised of local non-profit, housing, public service, correctional, and government agencies throughout Benton and Franklin counties. By maintaining open communication, collaboration, and partnering efforts among all groups, and reducing duplication of effort, more needs of lower income people can be met.

Actions to Meet Underserved Needs (AP85)

Decent housing can be made available to those below 30% median income by joining forces with community advocates such as Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for this underserved population. Typical projects to meet this goal would be family shelter, domestic violence shelter, developmentally disabled and chronically mentally disabled housing, elderly housing, migrant farmworker housing, homeless prevention rapid rehousing programs and state and local housing trust funds. The City supports the efforts of local non-profit agencies to meet needs of underserved populations.

Actions toward Affordable Housing (AP85)

The City will continue to support the efforts of various nonprofit agencies, housing authorities and CHDO's to provide affordable housing opportunities for special needs populations. City staff will be available to assist in identifying potential funding sources and provide technical assistance within staff capacity, and will remain receptive to forming partnerships with other entities to assure vulnerable populations are able to reside in decent, safe housing.

Actions to Reduce Lead-Based Paint Hazards (AP85)

The City will undertake the following actions in program years 2020-2024 to increase community awareness of lead based paint and its hazards. The City will provide education on lead based paint

including information on Safe Work Practices, actions to take when rehabbing or remodeling a home, and steps to take if exposure to lead hazards is suspected.

The pamphlets “Renovate Right” and “Protect Your Family from Lead in Your Home” published by Washington Department of Commerce and Environmental Protection Agency (EPA) will be distributed to all potential housing clients, and be available via online links from the City’s website.

Actions to Reduce Number of Poverty-Level Families (AP85)

Several activities may be undertaken to decrease cost-burdens for lower income people such as the various housing programs offered by the City and the Tri-Cities HOME Consortium. The City supports economic development projects that create jobs or provide education or training to enable people to become self-sufficient and have an opportunity to work at living wage jobs. Targeted revitalization of neighborhoods should increase the ability to impact the lives of lower income residents who reside there, and promote these areas as a desirable place to live with connectivity to other desirable neighborhoods.

Actions to Develop Institutional Structure (AP85)

The City will pursue various activities outlined in the 2020-2024 Consolidated Plan to strengthen and coordinate actions with housing, nonprofit, and economic development agencies. Staff will continue to participate in the Continuum of Care Task Force to assist in the coordination of government agencies, nonprofit organizations, housing developers, social service providers, and Continuum of Care providers to meet the needs of the homeless. Kennewick staff will participate in the Point-in-Time Count of the homeless, used to measure community trends. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers.

Actions to Enhance Coordination (AP85)

The City supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2020-2024 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.



CITIZEN PARTICIPATION PLAN

Tri-Cities HOME Consortium Citizen Participation Plan

Community Development Block Grant and HOME Programs

Amendments to Existing Plans

In response to the COVID-19 Pandemic, the Tri-Cities HOME Consortium is amending its Citizen Participation Plan, to promote and support “social distancing” while continuing to offer the public an opportunity to provide valuable citizen input and insight into the policies and procedures of the Consortium, particularly as it relates to the administration and implementation of its federal programs with the use of Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME). The following process will be used to solicit citizen participation and input into any programmatic amendments necessary to quickly and effectively administer federal funding made available as a result of the COVID- 19 Pandemic.

- Effective April 1, 2020, consistent with the Mega-waiver issued by HUD on March 31, 2020, and for a period ending program year December 31, 2020, community input prior to drafting a substantial amendment to any plan will be waived, including but not limited to an approved consolidated plan or annual action plan concerning the proposed uses of CDBG and HOME funds.
- Staff will prepare an amendment to any respective plan, where applicable, and the amendment shall include a discussion of the amount of funds the respective City expects to receive, the range of activities it will undertake with the funds, and, to the extent possible, the benefit to low and moderate income people of these proposed activities.
- The Amendment will be posted in a prominent place on the respective City’s website, along with a notice identifying the availability of the amendment. The Notice will include the opportunity to provide comments via email for a period of not less than five days and information on participation in a “virtual public hearing”. As part of the Notice, the respective City will provide information on how citizens who have special needs may obtain the Amendment in a form that is accessible to them.
- Such Notice will be published in the Tri-City Herald, the newspaper of record, no fewer than seven (7) days prior to a public hearing. Notice will also be made available to one bilingual publication.
- Copies of the Notice will be emailed to interested community stakeholders that are signed up to receive email notifications from the respective city.
- Any comments received, either at the virtual public hearing or during the public comment period will be considered by the respective City before the final amended plan is submitted to HUD. A summary of the comments and the City's responses will be an attachment to the final amended plan.



- The procedures and actions discussed above will constitute the Consortiums citizen participation plan for any substantial amendments, which may need to be made in the course of the program year. A "substantial amendment" to the plan is when the original purpose of the project is changed to a new eligible category, or modification of a project to address a different CDBG national objective or when a change in the allocation exceeds twenty-five percent of the individual City's current year's CDBG or HOME allocation, including program income.
- This amended citizen participation plan will itself be made available to the public for a five-day public comment period prior to implementation, and any interest groups may review and comment accordingly.



Tri-Cities HOME Consortium Citizen Participation Plan

Community Development Block Grant and HOME Programs

Introduction

The purpose of this Citizen Participation Plan is to provide a framework to guide the Tri-Cities HOME Consortium (Consortium) and its members (the Cities of Kennewick, Pasco and Richland, as Lead) in their efforts to encourage citizen participation in the planning, implementation and assessment in the Community Development Block Grant (CDBG) and the HOME Investment Partnership (HOME) programs. Specifically, in the Assessment of Fair Housing, Consolidated Plan, Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER).

This Citizen Participation Plan is prepared and implemented in accordance with the guidance provided in U.S. Department of Housing and Urban Development (HUD) Regulations 24 CFR Part 91.105.

Prior to implementation, the Citizen Participation Plan will be available for a period of 30 days for public comment. Any amendment to the Plan will be made available for a period of 30 days advising citizens of an opportunity to comment on the proposed amendment. A summary of the comments or views and a summary of any comments or views not accepted and the reasons why it was not accepted will be attached to the plan submitted to HUD for final approval.

Citizen Advisory Committee

Each city has established individual citizen advisory committees to serve as a link between the public, city staff and City Council, and to aid in the development of the Consolidated Plan, Annual Action Plans, CAPER review, and assist in the administration and utilization of HUD grants. Each advisory position is selected based upon providing a balance of specific community interests or expertise to the committee. Low and moderate-income persons are encouraged to participate when a position becomes vacant. This is accomplished through public solicitations as well as direct communication with residents and participants in various social service organizations.

Each advisory committee will meet as necessary to review and make decisions regarding CDBG and HOME. These meetings are open to the public. The advisory committees review written funding requests, attend oral presentations by applicants, and make funding recommendations to the respective City Council to aid in the development of the Annual Action Plan.

Encouraging Public Participation

It is the intent of Tri-Cities HOME Consortium to encourage and facilitate the participation of all citizens in the development of the Assessment of Fair Housing (AFH), Consolidated Plan, Annual Action Plan, any substantial amendments to the plans and the performance report through public hearings and meetings. Additionally, the Consortium encourages involvement of protected classes, low- and moderate-income persons, particularly neighborhoods where 51 percent, or an amount determined by HUD as an exception criteria service area, where federal funding is proposed to be used. The Consortium also welcomes the participation of minority populations, non-English speaking persons and persons with disabilities.

Consultations, with direct mailings/emails and other contact will be made with local and regional organizations and through other publications that serve those in protected classes, or that provide assisted housing, health services, and social services, including those focusing on services to children, elderly persons, persons with disabilities and their families, and homeless persons.

The Consolidated Plan (CP)

The development of the CP is a cooperative effort between the cities of Kennewick, Pasco and Richland as members of a Consortium, businesses, developers, nonprofit organization, philanthropic organizations, and community-based and faith-based organizations that serve low and moderate-income persons. This document provides the planning framework, strategies, goals and performance benchmarks to be achieved over a five-year period by the CDBG and HOME Programs. HUD will evaluate the performance of each City and the Tri-Cities HOME Consortium through the accomplishments of community development and housing program goals established in the CP.

At least two public hearing will be held by the Consortium throughout the development of the CP to allow participation from the public on this planning document. At least one of the public hearings will be held before the Consolidated Plan is published for comment. The draft CP Plan will be made available for public review and comment for a minimum of 30 days to allow for interested persons and organizations to comment prior to completion and submission of the final plan to HUD. A summary of the comments or views and a summary of any comments or views not accepted and the reasons why it was not accepted will be included in the final plan submitted to HUD for final approval.

Assessment of Fair Housing Plan

If applicable, the Tri-Cities HOME Consortium and the two local housing authorities, Kennewick Public Housing Authority (KHA) and City of Pasco & Franklin Consortium Housing Authority (HACPFC) operating within Consortium jurisdiction will enter into a Joint Agreement to align their consolidated planning cycle(s) in accordance with the regulations at 24 CFR Part 91 for consolidated plan program participants, and 24 CFR part 903, for Public Housing Authorities. PHAs agree to collaborate with the Tri-Cities HOME Consortium to prepare the Assessment of Fair Housing.

Furthermore, the Tri-Cities HOME Consortium and the Kennewick and Pasco Housing Authorities will work together by establishing comprehensive community development goals and ensure strategies and actions are taken to Affirmatively Further Fair Housing. Moreover, local and regional fair housing organizations and enforcement agencies will be consulted with. The Consortium members will report progress on those goals to HUD through the consolidated annual performance reports (CAPER) that are posted on each Cities website and in a HUD database.

HUD set out the following four clear fair housing goals for all communities to ensure greater opportunities for all Americans:

1. *Reduce segregation, and build on the nation's increasing racial, geographic and economic diversity.*
2. *Eliminate racially and ethnically concentrated areas of poverty*
3. *Reduce disparities in access to important community assets such as quality schools, job centers, and transit*
4. *Narrow the gaps that leave families with children, people with disabilities, and people of different races, colors and national origins with more severe housing problems (disproportionate housing needs)*

The Public, residents, public agencies and other interested parties will have access to any HUD provided data and other supplemental information the HOME Consortium plans to incorporate into its Assessment of Fair Housing (AFH) at the start of the public participation process or as soon as feasible after. The HOME Consortium may make HUD provided data available to the public by cross-referencing to the data on the HUD website.

Consortium staff will hold at least one public hearing and meet with community groups, reviews HUD data tables and HUD maps to develop the Assessment of Fair Housing (AFH) Plan goals. Through collaboration with the Housing Authorities of Kennewick and Pasco, staff will consult with HA Resident Boards in accordance with procedures described in 24 CFR 903.13, 903.15, 903.17 and 903.19 in the process of conducting the Assessment of Fair Housing (AFH), obtaining Resident Advisory Board and community feedback, and addressing complaints.



The draft AFH Plan will be made available for public review and comment for a minimum of 30 days as a Consortium plan. Otherwise, teaming with the local PHAs will require a minimum of 45-day review and comment period. A summary of the comments or views and a summary of any comments or views not accepted and the reasons why it was not accepted will be included in the Assessment of Fair Housing (AFH) Plan, submitted to HUD for final approval.

Annual Action Plan (AAP)

The AAP is a document that serves as the application for annual funding to HUD under the CDBG and HOME Programs and identifies federal and other funding resources that are expected to be used to address the needs identified in the CP. This plan represents programs and activities that will be undertaken from January 1 through December 31 of each program year. It identifies the amount of grant funds and program income each city anticipates receiving each year, gives a specific description of the programs and activities that will be used to address the priority needs established in the Consolidated Plan, and provides benchmarks and goals to benefit low and moderate-income persons in which to measure program performance.

At least two public hearings will be held by each individual City each year at separate stages of development of the plan. The draft AAP Plan will be made available public review and comment for a minimum of 30 days to allow for interested persons and organizations to comment prior to completion and submission of the final plan to HUD. A summary of the comments or views and a summary of any comments or views not accepted and the reasons why it was not accepted will be included in the final plan. The Annual Action Plan is submitted to HUD once grant formula allocations have been announced each program year.

Section 108 Loan Guarantee Program

The Section 108 of the Housing and Community Development Act of 1974 provides for a loan guarantee component specific to the CDBG Program. If applicable, and a member Grantee (Kennewick, Pasco or Richland) moves forward with a program application to HUD the Grantee will comply with requirements in 24 CFR 570.704(a)(2). In addition, the following would apply:

- Prior to submission of an application for loan guarantee assistance to HUD the Grantee must publish the proposed application community wide to allow the public to examine the application and to provide comments on the proposed application.
- The public will be given timely notification of public hearings, reasonable and timely access to local meetings, information, and records relating to the proposed and actual use of guaranteed loan funds, including, but not limited to the amount of funds expected to be made available, including anticipated program income generated from activities carried out with guaranteed loan funds, range of eligible activities to be undertaken, proposed low-moderate beneficiaries, etc. Technical assistance may be provided to representative groups at the discretion of the Grantee.
- The public will be provided reasonable advance notice of, and opportunity to comment on, proposed activities not previously included in the application and activities, which are proposed to be deleted or substantially changed in terms of purpose, scope, location, or beneficiaries in accordance with requirement for a significant amendment.
- Grantee policies and procedures will provide for timely written answers to written complaints and grievances within 15 working days of the receipt of the complaint, where practicable.

Consolidated Annual Performance and Evaluation Report (CAPER)

This report describes the accomplishments of each activity undertaken during the previous year, identifies how funds were actually used versus how the funds were proposed to be used, what impacts the activity realized, and to what extent the funds benefited low and moderate-income persons.

The draft CAPER will be made available public review and comment for a minimum of 15 days to allow for interested persons and organizations to comment prior to completion. A summary of the comments or views and a summary of any comments or views not accepted and the reasons why it was not accepted will be included in the final plan submitted to HUD for final approval. The CAPER is due no later than 90 days following the end of the program year, or by March 31 of each year.

Public Hearing Notice

Public hearings, meetings will be published as a display ad in the non-legal section of the newspaper of record, the Tri-City Herald and at respective member city's website at least 14 days prior to the hearing. Public hearing notices will also be made available to one bilingual publication. The notice will include some or all of the following information as appropriate to the particular event:

- The date, time and place.
- Estimated amount of funds that will be available for distribution, and the amount that will benefit low and moderate-income persons.
- Topic(s) to be discussed including, but not limited to, housing and community development needs, development of proposed activities, and review of program performance.
- Proposed strategies and actions for AFH.
- Basic information about the program(s).
- Timing and procedures followed in the development and approval of the CP, Annual Action Plan, Substantial Amendments, or CAPER.
- Contact name and phone number for requesting additional information or special accommodations.

Public hearings and meetings will be held at times and in locations convenient to potential or actual beneficiaries, and that are easily accessible to persons with disabilities. All comments and views of residents of the community in writing or orally during a public hearing or meeting will be considered and attached to the plan.

Public Comment Period

The draft or substantial amendments to the Citizen Participation Plan, Assessment of Fair Housing, Consolidated Plan, Annual Action Plan or CAPER will be made available for public comment for the minimum 15, 30 or 45 days, as required. A notice of the public comment period, the locations where the plan is available for review, and a summary of the plan will be published in the Tri-City Herald, one bilingual publication and in other places frequented by the public, especially low- and moderate-income persons and persons benefiting from or affected by proposed CDBG/HOME activities. The notice of the public comment period, as well as the draft, will be posted on the respective City's website. Additionally, direct outreach to local and regional organizations that serve those in protected classes, assisted housing providers, public housing agencies, social service agencies, and advocacy groups, as well as their beneficiaries, will be utilized to broaden the efforts to notify all. All comments and views of residents of the community in writing during a public comment period will be considered and attached to the plan.

A reasonable number of free copies of the draft plan will be available upon request by calling or visiting the respective City's Office during regular business hours. The draft plan may be made available in an alternative format with a three-day notice for a request to the respective city member.

Non-English Speakers

The Consortium has elected to address the Limited English Proficiency (LEP) need as a reasonable accommodation. Language assistance will be given to ensure meaningful access to participation by non-English speaking residents of the community. Given reasonable notice, during regular business hours, the following accommodation may be requested:

1. Interpretation services for clients, at no cost to the clients,
2. Documents may be translated for clients who do not communicate in English,
3. A TTY telephone shall be provided for clients,
4. Consortium members shall provide printed materials in alternate formats for clients, or
5. Consortium members shall make whatever reasonable accommodations are needed to improve accessibility to programs, activities and services.

Request assistance by contacting the respective Member City:

- City of Richland, Community and Development Services Office, (509)942-7580
- City of Kennewick, Management Services Office, (509)585-4432
- City of Pasco, Community and Economic Development Office, (509)545-3441

Reasonable Accommodation

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, within reason, any individual with an impairment or disability who requires reasonable accommodation to attend or participate in a meeting or public hearing may request assistance. Assistance may be requested 48 hours prior to meeting, during regular business hours.

Request assistance by contacting the respective Member City:

- City of Richland, Development Services Office, (509)942-7580
- City of Kennewick, Management Services Office, (509)585-4432
- City of Pasco, Community and Economic Development Office, (509)545-3441

Plan Approval

The Citizen Participation Plan recognizes Kennewick, Pasco and Richland City Councils, as the elected governing body for each City. The draft Assessment of Fair Housing, Consolidated Plan and/or Annual Action Plan as well as Substantial Amendments to the Plans will be presented to the respective member City Council for approval before submitting to HUD. These are regularly scheduled Council meetings that are open public meetings and broadcast live.

Amendments or Substantial Amendments to the Plan

An “amendment” to the approved plan will occur when a revision is made to the priority needs, a change is made in the method of distribution of funds, when an activity not previously identified in the plan is added, or when the purpose, scope, location or beneficiaries of an activity are changed.

A “substantial amendment” to the approved the AFH Plan will occur when fair housing contributing factors, priorities and or goals in the Assessment of Fair Housing Plan no longer reflect actual circumstances. A “substantial amendment” to an approved Consolidated Plan or Annual Action Plan will occur with any of the following conditions:

1. Increasing or decreasing funding levels of twenty-five (25) percent of the City’s current years CDBG or HOME allocation, including program income.
2. Modification of a project to address a different CDBG national objective, or
3. Changes in the use of CDBG funds from one eligibility category to another, in accordance with 24 CFR 91.105(c).

A substantial amendment to a plan will be forwarded to the respective City's advisory committee; a display ad will be placed in the Tri-City Herald and in one available publication, and will be available for a period stated below for public review and comments. Upon expiration of the review and comment period, and approval by the individual City's Council, the proposed change will be signed by the authorized official of the jurisdiction and submitted in the Integrated Disbursement Information System (IDIS) for HUD approval.

Plan	Comment Period
5-year AFH Plan Consortium only	30-Day
5-year AFH Plan team with PHA	45-Day
5 year Consolidated Plan	30-Day
Annual Action Plan	30-Day

Responding to Complaints

Each City will consider written complaints from the public regarding the citizen participation process, the Consolidated Plan, the Assessment of Fair Housing Plan, the Annual Action Plan, any amendments and the CAPER. Where practicable. A written response will be made within 15 working days. Where not practicable, written responses will be made as quickly as possible. If the complainant is unable to file a complaint due to disability, alternative filing methods will be allowed by contacting the respective City.

Access to Records

Each city will be responsible for providing citizens, public agencies and other interested parties within five days of request, access to information and records relating to the City's Consolidated Plan and the use of assistance under the CDBG and HOME programs covered during the preceding five-year period. Such access shall be consistent with applicable State and local laws, subject to privacy and obligations of confidentiality.

Staff Support and Technical Assistance

Staff from each city will be responsible and will make every reasonable effort to provide access and technical assistance to citizens, and agencies representing low and moderate-income persons, in order that they may participate in planning and assessing projects. Staff from each city will also respond to those who request assistance in developing proposals for CDBG or HOME funding, and will provide technical assistance to assist in the implementation of the project.

Relocation and Displacement Policy

The Cities of Kennewick, Pasco and Richland intend to minimize to the greatest extent possible, the permanent displacement of any low and moderate-income persons that might result from the use of CDBG or HOME funds. This will be achieved through the design and evaluation of each project for potential displacement, by measuring and comparing such potential among alternative proposals and designs, and by considering alternatives when selecting projects for funding, prior to a final commitment of funds.

While there is no intent to directly displace individuals, families, businesses, or nonprofit organizations because of projects, the respective City will assist any individual, family, business, or nonprofit organization displaced by projects funded with CDBG or HOME funds as authorized under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, or under Section 104(d) of the Housing and Community Development Act of 1974. The Cities reserve the right to reject a project, or require that any sub-recipient provide non-federal financial relocation assistance to persons or organizations affected by the project, if the project causes permanent displacement.

Availability of Documents

Citizens are encouraged to review draft plans on the respective City's website and at the following locations:

Richland

<https://www.ci.richland.wa.us/CDBG>

- City of Richland, Development Services Office, 625 Swift Blvd.
- Richland Public Library, 955 Northgate Dr.

Kennewick

<https://www.go2kennewick.com/620/Community-Development-Block-Grant>

- City of Kennewick, Management Services Office, 210 W. 6th Ave.
- Mid-Columbia Library, 1620 S. Union
- Kennewick Housing Authority, 1915 W. 4th Pl.

Pasco

<https://www.pasco-wa.gov/188/Five-Year-Consolidated-Plan>

- City of Pasco, Community and Economic Development Office, 525 N. 3rd Ave.
- Pasco Public Library, 1320 W. Hopkins St.
- Pasco and Franklin County Housing Authority, 2505 W. Lewis St.

Approved plans will be available on respective City's website and at member City offices.

Given reasonable advanced notice, individual, electronic or copies in a format accessible to non-English speaking persons and persons with disabilities will be made available by calling or visiting the respective Member City's Office during regular business hours.

Council Agenda Coversheet



Agenda Item Number	6.a.	Council Date	05/19/2020
Agenda Item Type	General Business Item		
Subject	Legal Fees Defending Recall Petition		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Consent Agenda	<input type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

Recommendation

City Council approve the legal fees incurred by Mayor Britain to defend the recall petition.

Motion for Consideration

I move to authorize the payment of legal fees to defend the recall petition for Mayor Britain in the amount of \$16,815.

Summary

This item is a request from Mayor Don Britain for City Council to approve payment of the legal expenses incurred by him in preparing for the judicial hearing that determined the sufficiency of the recall petition filed against him January 8, 2020. Per RCW 4.96.041(3):

The necessary expenses of defending an elective officer of the local government entity in a judicial hearing to determine the sufficiency of a recall charge as provided in *RCW 29.82.023 shall be paid by the local governmental entity if the officer requests such defense and approval is granted by both the legislative authority of the local governmental entity and the attorney representing the local governmental entity. The expenses paid by the local governmental entity may include costs associated with an appeal of the decision rendered by the superior court concerning the sufficiency of the recall charge.

On February 5, 2020 and February 12, 2020 two judicial hearings were held before the Honorable Judge Spanner to determine the sufficiency of the Petition for Recall. Judge Spanner ultimately held that because there was no nexus between the alleged acts and Mayor Britain's position as a city council member the Petition for Recall lacked legal sufficiency to proceed any further. Judge Spanner's decision was not appealed and is final. Mayor Britain was represented by Attorney, Bob Thompson and has incurred legal fees in defending this Petition. The total amount incurred by Mayor Britain was \$16,815. Attached is an Invoice and a legal memo from Bob Thompson discussing why council should approve payment of these legal fees.

Alternatives

To not pay the legal fees to defend the recall petition for Mayor Britain.

Fiscal Impact

\$16,815.

Through

Dept Head Approval

City Mgr Approval

Marie Mosley
May 14, 22:30:17 GMT-0700 2020

Attachments:

Memo
Invoice
RCW Authority
Case Law

☐ Recording
Required?

ROBERT J. THOMPSON, PS
ATTORNEY AT LAW

504 W. MARGARET STREET
PASCO, WASHINGTON 99301-5209
(509) 547-4011
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rit@robertjthompsonlawoffice.com

May 14, 2020

Mr. Don Britain
Mayor of the City of Kennewick

Re: Recall Petition Billing

Dear Don,

Please find enclosed billing from my office for your representation during the 2020 recall petition. As you are no doubt aware, recall petitions in the State of Washington are governed by statute. When government officials are subject to recall under R.C.W. 29 et al.

Specifically, R.C.W. 29.82.023 allows for the governmental agency to reimburse an official for his costs in defending against a recall petition. The bill I have provided covers all your legal fees in defending you in Benton County Cause Number 20-2-00181-03.

Pursuant to our agreement my office has not charged for fax, mailing, copies etc.

As a final note, I would direct your attention to *In re Recall of Olsen*, 154 Wash.2d 605, 116 P.3d 378 (2005). Olsen allows for an individual subject to the recall petition to vote on whether the agency should reimburse he or she for the costs of the defense.

This case is applicable to your unique situation.

Sincerely,



Robert J. Thompson
Attorney at Law

Date	Event	Topic	
19 January 2020	Contact with Don Britian	Read/review Britain's Potential recall response and comments	2.6 Hr
22 January 2020	Discussion RJT Phone with Britain Review emails from DSHS employees	Rep of Don Britain Briefing assigned	1.9H
23 January 2020	Review recall petition Review BCPA Memo Send emails to Holt and Britain Initiate research review Young file aBCPA	Received e mails	6.1H
23 January 2020	correspondence	Received e mails from Holt	Included above
24 January 2020	Research response Review BCPA information		4.1H
24 January 2020	Telephone conversation with BCPA		Included above
24 January 2020	Initiate draft of response Phone Britain Review documents from DSHS		Included above
25 Jan 2020	Review public records		5.2H
25 Jan 2020	Review Written investigation Review DSHS regulations Continue Brief and research		Included above
25 Jan 20		Email Holt 1040 Email Holt 1216	Included above
26 Jan 2020	Draft research write Opposition Motion		5.3H

26 Jan 20		Emails to Holt Review correspondance from/Dawson Kona Public records requests 1020 1111 1524	Included above
26 Jan 20		Email Holt 1338 Email Holt 1414	Included above
27 Jan 2020	Draft and edit declaration of Don Britain	Review TC editorial	5.8H
27 Jan 2020		Email Holt review declaration Don Britain	Included above
28 Jan 2020	Re write objection to petition	Phone to Britain comments on draft of brief	1.8H
3 Feb 2020	Write objection to time for hearing		3.6 H
3 Feb 2020	Read declarations and edit from DSHS employee, Hawiaii friend Phone to Britain	File emotion Send email to Bliski and Holt and respond to response Finalize objection to hearing	Included above
4-Feb 2020	Declaration Of DB proofed re written	Review email from Mckay alias Cindy. Research violation of open meetings act Prep for Hearing	3.4
5 Feb 2020	Court appearance		1 H
5 Feb 2020	Legal research	Email Holt	3.5 H
6Feb 2020	Legal research Inniate draft for discovery	Email 1254 1256 1329	1.5H
7 Feb 2020	DB legal memorandum		.8

9 Feb 2020	DB legal memorandum		2.3
10 Feb 2020	Discovery motions Legal arguments Read case law edit motion on issue of official capacity Cr11 Sanction	Emails 1132 1144 1226 1237 1327 1343 1521 1530 1639	5.8H
11 Feb 2020	Discovery motions Legal arguments Read case law edit motion on issue of official capacity	Email motions to court	1.5
12 Feb 2020	Prep Court hearing on issue does this have to be in official duties.		2.8
12 Feb 2020	Court hearing on issue does this have to be in official duties. Initiate draft of findings of fact and conclusions of law		
	Total Hours		59.00
	Hourly rate		X 285.00
	Total Fee		\$16,815.00

West's Revised Code of Washington Annotated

Title 4. Civil Procedure (Refs & Annos)

Chapter 4.96. Actions Against Political Subdivisions, Municipal and Quasi-Municipal Corporations (Refs & Annos)

West's RCWA 4.96.041

4.96.041. Action or proceeding against officer, employee, or volunteer of
local governmental entity--Payment of damages and expenses of defense

Currentness

(1) Whenever an action or proceeding for damages is brought against any past or present officer, employee, or volunteer of a local governmental entity of this state, arising from acts or omissions while performing or in good faith purporting to perform his or her official duties, such officer, employee, or volunteer may request the local governmental entity to authorize the defense of the action or proceeding at the expense of the local governmental entity.

(2) If the legislative authority of the local governmental entity, or the local governmental entity using a procedure created by ordinance or resolution, finds that the acts or omissions of the officer, employee, or volunteer were, or in good faith purported to be, within the scope of his or her official duties, the request shall be granted. If the request is granted, the necessary expenses of defending the action or proceeding shall be paid by the local governmental entity. Any monetary judgment against the officer, employee, or volunteer shall be paid on approval of the legislative authority of the local governmental entity or by a procedure for approval created by ordinance or resolution.

(3) The necessary expenses of defending an elective officer of the local governmental entity in a judicial hearing to determine the sufficiency of a recall charge as provided in *RCW 29.82.023 shall be paid by the local governmental entity if the officer requests such defense and approval is granted by both the legislative authority of the local governmental entity and the attorney representing the local governmental entity. The expenses paid by the local governmental entity may include costs associated with an appeal of the decision rendered by the superior court concerning the sufficiency of the recall charge.

(4) When an officer, employee, or volunteer of the local governmental entity has been represented at the expense of the local governmental entity under subsection (1) of this section and the court hearing the action has found that the officer, employee, or volunteer was acting within the scope of his or her official duties, and a judgment has been entered against the officer, employee, or volunteer under chapter 4.96 RCW or 42 U.S.C. Sec. 1981 et seq., thereafter the judgment creditor shall seek satisfaction for nonpunitive damages only from the local governmental entity, and judgment for nonpunitive damages shall not become a lien upon any property of such officer, employee, or volunteer. The legislative authority of a local governmental entity may, pursuant to a procedure created by ordinance or resolution, agree to pay an award for punitive damages.

Credits

[1993 c 449 § 4; 1989 c 250 § 1; 1979 ex.s. c 72 § 1. Formerly RCW 36.16.134.]

OFFICIAL NOTES

***Reviser's note:** RCW 29.82.023 was recodified as RCW 29A.56.140 pursuant to 2003 c 111 § 2401, effective July 1, 2004.

Purpose--Severability--1993 c 449: See notes following RCW 4.96.010.

Notes of Decisions (10)

West's RCWA 4.96.041, WA ST 4.96.041

Current with effective legislation through Chapter 92 of the 2020 Regular Session of the Washington Legislature.

End of Document

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154 Wash.2d 606
Supreme Court of Washington,
En Banc.

In the Matter of the RECALL PETITION
OF Cynthia OLSEN, **Port Commissioner**
of the **Port** of Tahuya, Washington.

No. 75921-9.

Considered March 31, 2005.

Decided July 7, 2005.

Synopsis

Background: Local citizens group filed petition to recall **port commissioner**, who was defendant in civil lawsuit brought by group, on ground that **commissioner** violated state code of ethics for municipal officers when she **voted** for **port** to retain legal counsel and indemnify her for lawsuit. The Superior Court, Mason County, dismissed petition.

[Holding:] The Supreme Court, Madsen, J., held that recall petition was legally insufficient.

Affirmed.

West Headnotes (6)

- [1] **Public Employment** ⇌ Proceedings to challenge or review

Supreme Court reviews recall petitions using the same criteria as a superior court. West's RCWA Const. Art. 1, §§ 33-34; West's RCWA 29A.56.110.

- [2] **Public Employment** ⇌ Proceedings to challenge or review

Supreme Court's function in reviewing recall petitions is limited to evaluating the factual and legal sufficiency of the charges. West's

RCWA Const. Art. 1, §§ 33-34; West's RCWA 29A.56.110.

- [3] **Public Employment** ⇌ Petition or other application

To be legally sufficient, a petition for recall must state with specificity substantial conduct clearly amounting to misfeasance, malfeasance, or violation of the oath of office. West's RCWA Const. Art. 1, §§ 33-34; West's RCWA 29A.56.110.

- [4] **Public Employment** ⇌ Petition or other application

A legally cognizable justification for an official's conduct will render a recall charge insufficient. West's RCWA Const. Art. 1, §§ 33-34; West's RCWA 29A.56.110.

- [5] **Public Employment** ⇌ Recall

Statutes governing the recall of elected officials are to be construed in favor of the voter, **not** the elected official. West's RCWA Const. Art. 1, §§ 33-34; West's RCWA 29A.56.110.

- [6] **Public Employment** ⇌ Petition or other application

Water Law ⇌ Officers and members; appointment and terms

Petition to recall **commissioner** from her position as **port commissioner** was legally insufficient; local citizens group sought to recall **commissioner**, who was defendant in civil lawsuit brought by group, since she **voted** to indemnify **commissioners** against claims or judgments and to have **port** retain counsel to represent **commissioners**, and any "benefit" to **commissioner** resulted from **vote** to indemnify herself, a **vote** which was authorized by statute governing actions against officers and **not** subject to restrictions of statute prohibiting municipal officer from making contracts on municipality's behalf that give officer beneficial

interest in contract. West's RCWA Const. Art. 1, §§ 33–34; West's RCWA 29A.56.110, 42.23.030, 53.08.208.

Attorneys and Law Firms

****378** Thomas Collins O'Hare, Smith & O'Hare PS Inc., Silverdale, for Petitioner.

Blair Baker Burroughs, Lawler Burroughs & Baker PC, Seattle, for Respondent.

Michael Edward Clift, Mason County Prosecuting Attorney, Shelton, for Mason County.

Opinion

MADSEN, J.

608** ¶ 1 Bradley J. Carey, Celeste A. Carey, Norton B. Young, Beatrice H. Young, Harold Carey, Barbara G. Carey, John L. Christen, Michael S. Christen, Ernest W. Aries, and Shirley J. Aries (Petitioners) have filed a petition to recall Cynthia Olsen from her position as **port commissioner** of the **Port of Tahuya**. Petitioners allege Olsen violated Washington State's code of ethics for municipal officers by **voting** for the authorization and approval of contracts in which they allege she was beneficially interested. The Mason County Superior Court dismissed the *379** petition, finding the charges legally insufficient. We affirm.

FACTS

¶ 2 The **Port of Tahuya** was established in 1925, and its district consists of approximately 30 square miles of largely rural area, bounded to the south and west by Hood Canal. The **Port of Tahuya Commission** consists of three members, with each **commissioner** being elected for a staggered six-year term. Cynthia Olsen was appointed to the **Port of Tahuya Commission** in 1995 and has served as a **commissioner** since that time. **Commissioners Olsen and Gilbert** were defendants in a civil lawsuit brought by a local citizens group, the "Residents for Preservation of Quality of Life on Hood Canal," alleging, among other things, violations of the Washington Open Public Meetings Act of 1970, chapter 42.30 RCW.

¶ 3 On July 9, 2004, a special meeting of the **port** was called to consider motions for the **port**, pursuant to ***609** RCW 53.08.208, to provide a **defense to Commissioners Olsen and Gilbert** in the existing Open Public Meetings Act litigation and future lawsuits and to indemnify them against claims or judgments in those lawsuits. "**Commissioner Christen** objected to the adoption of the various motions and stated his belief that it was a **conflict of interest** for **Commissioners Olsen and Gilbert** to **vote** on the motions for their own **defense** and indemnity." ¹ Clerk's Papers (Mem. in Supp. of Recall Pet.) at 35. **Commissioners Olsen and Gilbert** **voted** on each of the motions. Each motion carried by a two-to-one majority. Immediately following the adoption of the motions, **Commissioner Gilbert** submitted his resignation as a **port commissioner**.

¶ 4 The citizens group that brought the prior legal action subsequently filed a petition for the recall of **Commissioner Olsen**. The petition alleged that **Commissioner Olsen** violated the Washington State code of ethics for municipal officers, RCW 42.23.030, when she and **Commissioner Gilbert** **voted** for the **port** to retain legal counsel and indemnify them for the citizens group lawsuit.

¶ 5 In response to the petition, the Mason County prosecutor prepared a ballot synopsis and filed a petition in superior court to determine the sufficiency of the charges and the synopsis. After hearing oral arguments, the trial court found the charges contained in the petition for recall were **not** legally sufficient for submission to the voters.

DISCUSSION

[1] [2] ¶ 6 The Washington State Constitution provides that the citizens of this state may seek the removal of a public official from his or her duly elected office before that official's term expires through a recall election. CONST. art. I, §§ 33–34; *In re Recall of Kast*, 144 Wash.2d 807, 812, 31 P.3d 677 (2001). This court reviews recall petitions using the same criteria as the superior court. ***610** *In re Recall of Shipman*, 125 Wash.2d 683, 684, 886 P.2d 1127 (1995). The court's function is limited to evaluating the factual and legal sufficiency of the charges. *Kast*, 144 Wash.2d at 813, 31 P.3d 677.

[3] [4] ¶ 7 The challenge in this case is limited to the legal sufficiency of the petition. To be legally sufficient, the petition must state with specificity substantial conduct clearly

amounting to misfeasance, malfeasance, or violation of the oath of office. *Greco v. Parsons*, 105 Wash.2d 669, 671, 717 P.2d 1368 (1986). A legally cognizable justification for an official's conduct will render a recall charge insufficient. *In re Recall of Pearsall-Stipek*, 141 Wash.2d 756, 766, 10 P.3d 1034 (2000).

[5] ¶ 8 The terms misfeasance, malfeasance, or violation of the oath of office are defined in RCW 29A.56.110 as follows:

(1) "Misfeasance" or "malfeasance" in office means any wrongful conduct that affects, interrupts, or interferes with the performance of official duty;

(a) Additionally, "misfeasance" in office means the performance of a duty in an improper manner; and

(b) Additionally, "malfeasance" in office means the commission of an unlawful act;

****380** (2) "Violation of the oath of office" means the neglect or knowing failure by an elective public officer to perform faithfully a duty imposed by law.

The above definitions, as well as "the rest of the recall statute, are to be construed in favor of the voter, **not** the elected official." *Pearsall-Stipek*, 141 Wash.2d at 765, 10 P.3d 1034.

[6] ¶ 9 Petitioners seek to recall **Commissioner Olsen** because she **voted** to indemnify the **commissioners** against claims or judgments and to have the **Port** retain counsel to represent the **commissioners**. Petitioners argue the recall petition was legally sufficient because Olsen committed an act of malfeasance in her capacity as **port commissioner** by **voting** in the matter. Olsen, on the other hand, claims the recall petition is legally insufficient because the alleged acts were authorized by statute and, therefore, **not** wrongful. In ***611** support of this claim, Olsen cites RCW 53.08.208. That statute provides:

Whenever any action, claim or proceeding is instituted against any person who is or was an officer, employee, or agent of a **port** district established under this title arising out of the performance or failure of performance of duties for, or employment with any such district, the commission of the district may

grant a request by such person that the attorney of the district's choosing be authorized to defend said claim, suit or proceeding, and the **costs of defense**, attorney's fees, and any obligation for payment arising from such action may be paid from the district's funds: **PROVIDED**, That **costs of defense** and/or judgment or settlement against such person shall **not** be paid in any case where the court has found that such person was **not** acting in good faith or within the scope of his employment with or duties for the district.

RCW 53.08.208.

¶ 10 As Olsen notes, RCW 53.08.208 contains an express grant of authority for a **port** district to retain an attorney to defend against claims, suits, or proceedings against current officers and to indemnify them for legal **costs**. A number of other municipal corporations have similar statutes. *See* RCW 54.16.097; RCW 28A.320.100; RCW 28B.10.842. Here, pursuant to the statute, **Commissioner Olsen** **voted** to have the **port** retain an attorney to defend her in the existing and future lawsuits. However, the proviso prohibits the **port** from paying the **costs of defense** and/or settlement or judgment if the officer, employee, or agent was **not** acting in good faith or within the scope of employment. Thus, the only **costs** for which Olsen can be indemnified are those related to her official duties, **not costs** for which she would otherwise be legally obligated to pay.

¶ 11 Although Petitioners acknowledge Olsen's authority under RCW 53.08.208, they claim Olsen was directly and beneficially interested in the contract to hire an attorney because, absent the **port's** hiring such an attorney, she was faced with the prospect of hiring and paying an attorney on her own to defend the action. Petitioners concede that the "terms of RCW 53.08.208 create an obvious ***612** exception to the limitations of RCW 42.23.030 allowing the **Port Commission** to **vote [to]** defend and indemnify its **Port Commissioners**." Br. of Appellant at 7. However, they argue that RCW 53.08.208 does **not** create an exception to the rule that a municipal officer cannot **vote** on a matter in which she is beneficially interested. Thus, Petitioners claim

Commissioner Olsen violated that statute when she voted for her own defense and indemnification.

¶ 12 Petitioners' argument focuses on RCW 42.23.030, which prohibits a municipal officer from making contracts on the municipality's behalf that give the officer a beneficial interest in the contract:

No municipal officer shall be beneficially interested, directly or indirectly, in any contract which may be made by, through or under the supervision of such officer, in whole or in part, or which may be made for the benefit of his or her office, or accept, directly or indirectly, any compensation, gratuity or reward in connection with such contract from any other person beneficially interested therein.

RCW 42.23.030. The statute lists a number of exceptions to this rule that pertain to contracts for utility services, publication of **381 legal notices required by law, and employment contracts for school bus drivers, other school district employees, and spouses of officials. See RCW 42.23.030(1)-(11). The statute concludes by clarifying that:

A municipal officer may not vote in the authorization, approval, or ratification of a contract in which

he or she is beneficially interested even though one of the exemptions allowing the awarding of such a contract applies. The interest of the municipal officer must be disclosed to the governing body of the municipality and noted in the official minutes or similar records of the municipality before the formation of the contract.

RCW 42.23.030.

¶ 13 As the language of the statute makes clear, RCW 42.23.030 applies only to a vote to authorize a contract. The decision to indemnify does not involve a contract. Thus, Olsen's vote on indemnification is not governed by the *613 statute. Turning to her vote to retain counsel, we cannot see how Olsen has a beneficial interest in a contract between the port and counsel. Rather, any "benefit" to Olsen resulted from the vote to indemnify herself and Gilbert, a vote which is authorized by RCW 53.08.208 and not subject to the restrictions of RCW 42.23.030. Accordingly, there is an insufficient legal basis for this recall petition.

¶ 14 We affirm the trial court.

ALEXANDER, C.J., C. JOHNSON, SANDERS, BRIDGE, CHAMBERS, OWENS, FAIRHURST and J.M. JOHNSON, JJ, concur.

All Citations

154 Wash.2d 606, 116 P.3d 378

Footnotes

1 Counsel stipulated as to the facts recited in the memorandum in support of recall petition.



City Council Meeting Schedule June 2020

June 2, 2020
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

June 9, 2020
Tuesday, 6:30 p.m.

WORKSHOP MEETING

June 16, 2020
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

June 19, 2020
Friday, 8:30 a.m.-12:30 p.m.

COUNCIL RETREAT
Hilton Garden Inn -701 N. Young St

June 23, 2020
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. Citizen Budget Survey Results
2. Comprehensive Plan Amendments
3. Planning Department Update

June 30, 2020
Tuesday, 6:30 p.m.

NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

June 2020
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