



City Council Meeting Schedule March 2020

March 3, 2020
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

March 10, 2020
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Workplace Safety Update
2. Citizen Budget Survey
3. Parks and Facilities Project Update
4. Executive Session – RCW 42.30.110(1)(i)(ii)
Potential Litigation (15 minutes)

March 17, 2020
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

March 24, 2020
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Visit Tri-Cities Annual Update
2. Three Rivers Campus Update
3. Committee Update

March 31, 2020
Tuesday, 6:30 p.m.

NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

March 2020
Updated 03/10/2020

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	03/10/2020
Agenda Item Type	Presentation		
Subject	Workplace Safety Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

Summary

Safety Coordinator Dan Lemieux and Human Resources Director Corey Osborn will provide an update on the City's workplace safety program. This presentation includes information concerning:

The number and nature of workplace injuries;
The amount of restricted and lost time due to workplace injuries;
Proactive efforts to maintain a safe work environment;
2019 safety accomplishments; and
2020 safety goals and objectives.

Through

Corey Osborn
Mar 04, 14:09:40 GMT-0800 2020

Attachments: Presentation

Dept Head Approval

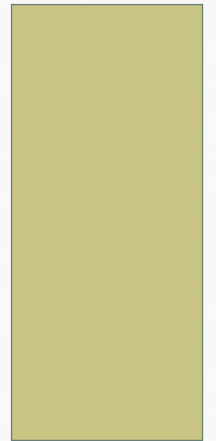
Dan Legard
Mar 04, 15:44:12 GMT-0800 2020

City Mgr Approval

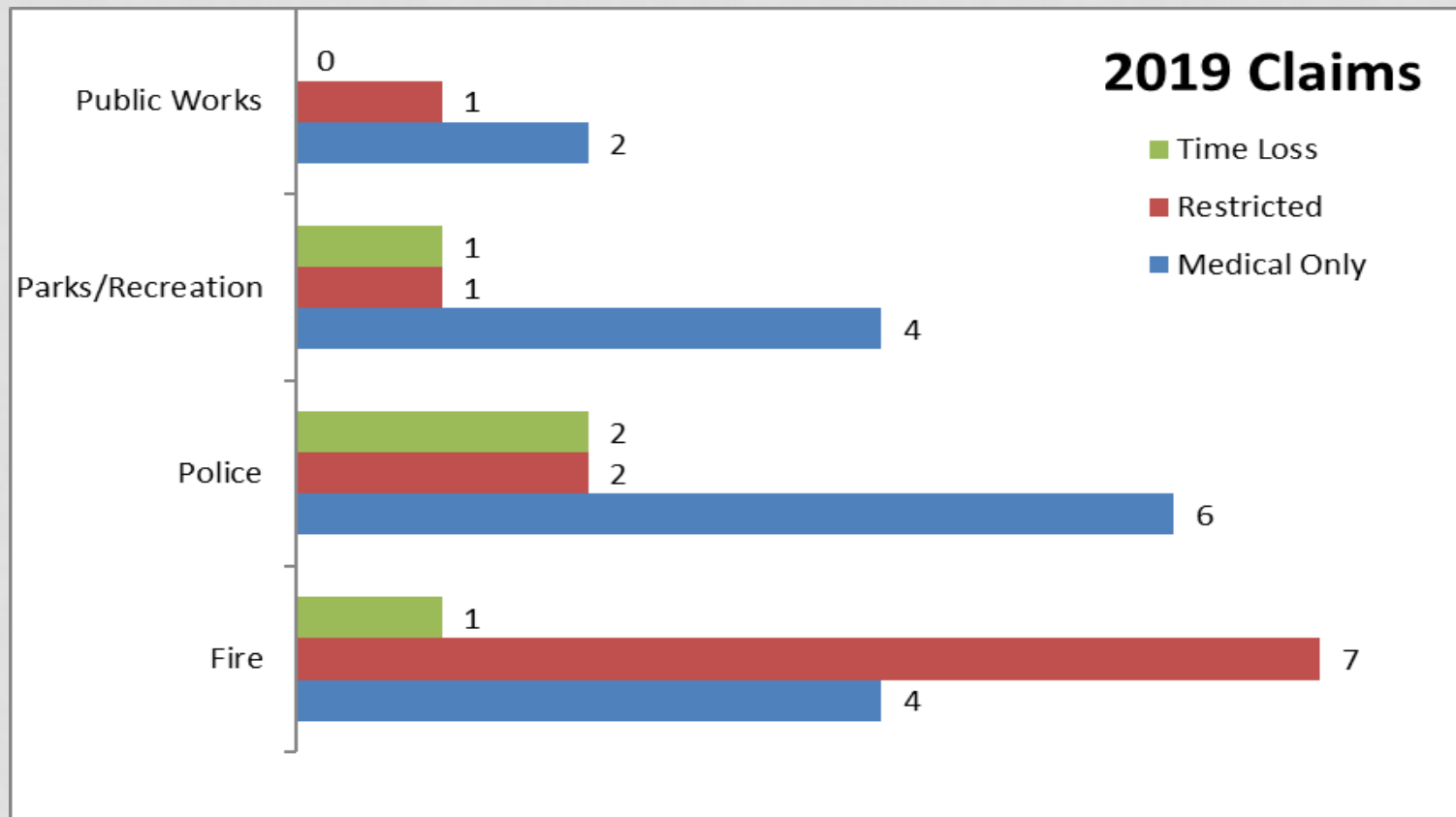
Marie Mosley
Mar 05, 17:38:26 GMT-0800 2020

CITY OF KENNEWICK

SAFETY & OCCUPATIONAL HEALTH

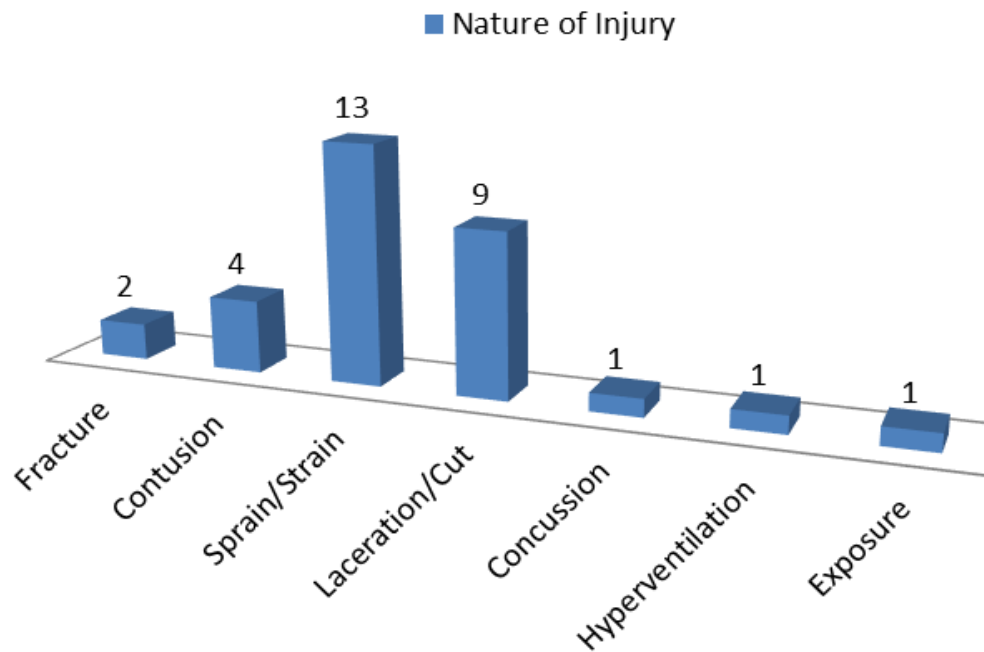


2019 SUMMARY OF CLAIMS

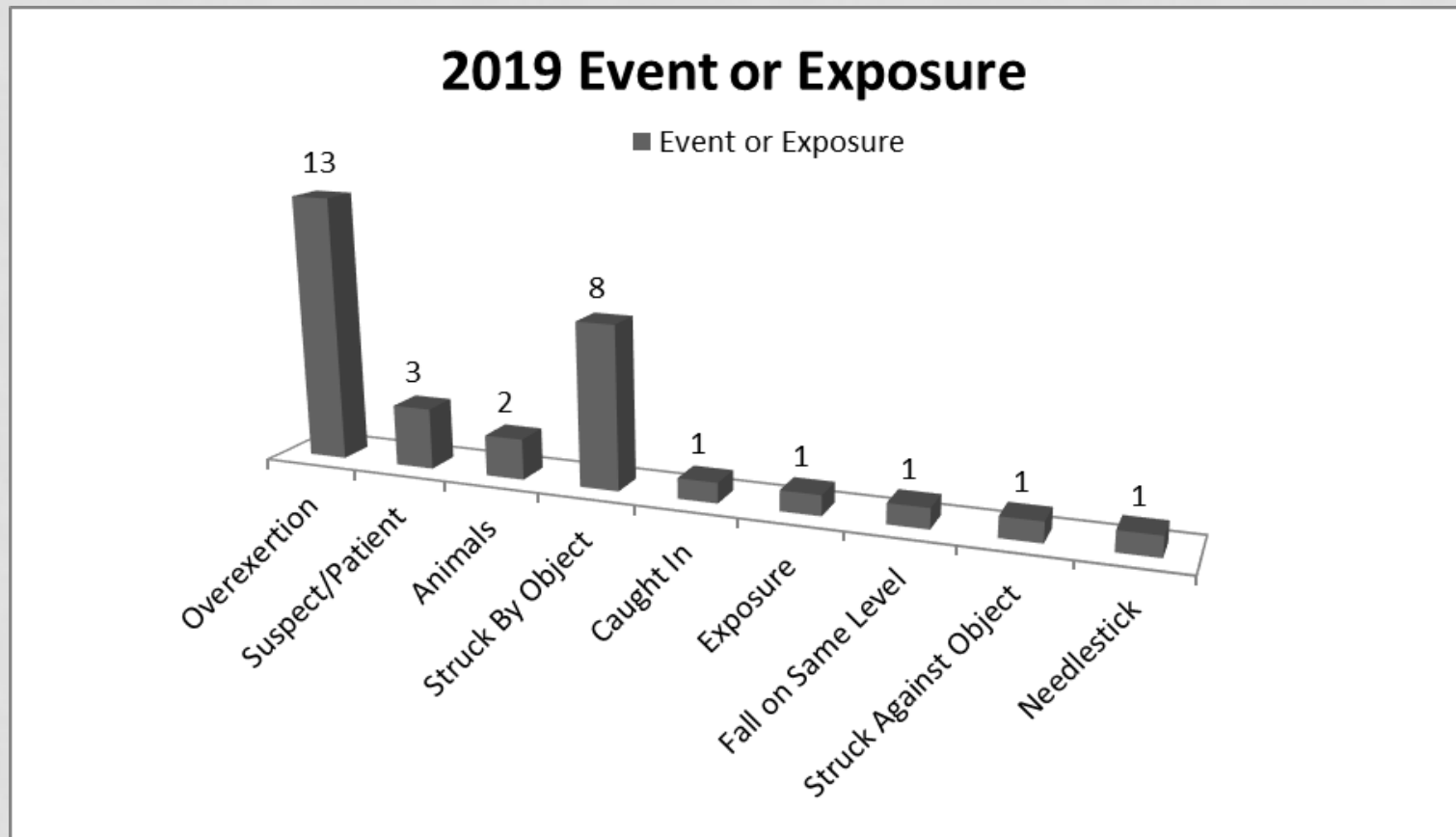


2019 SUMMARY OF CLAIMS

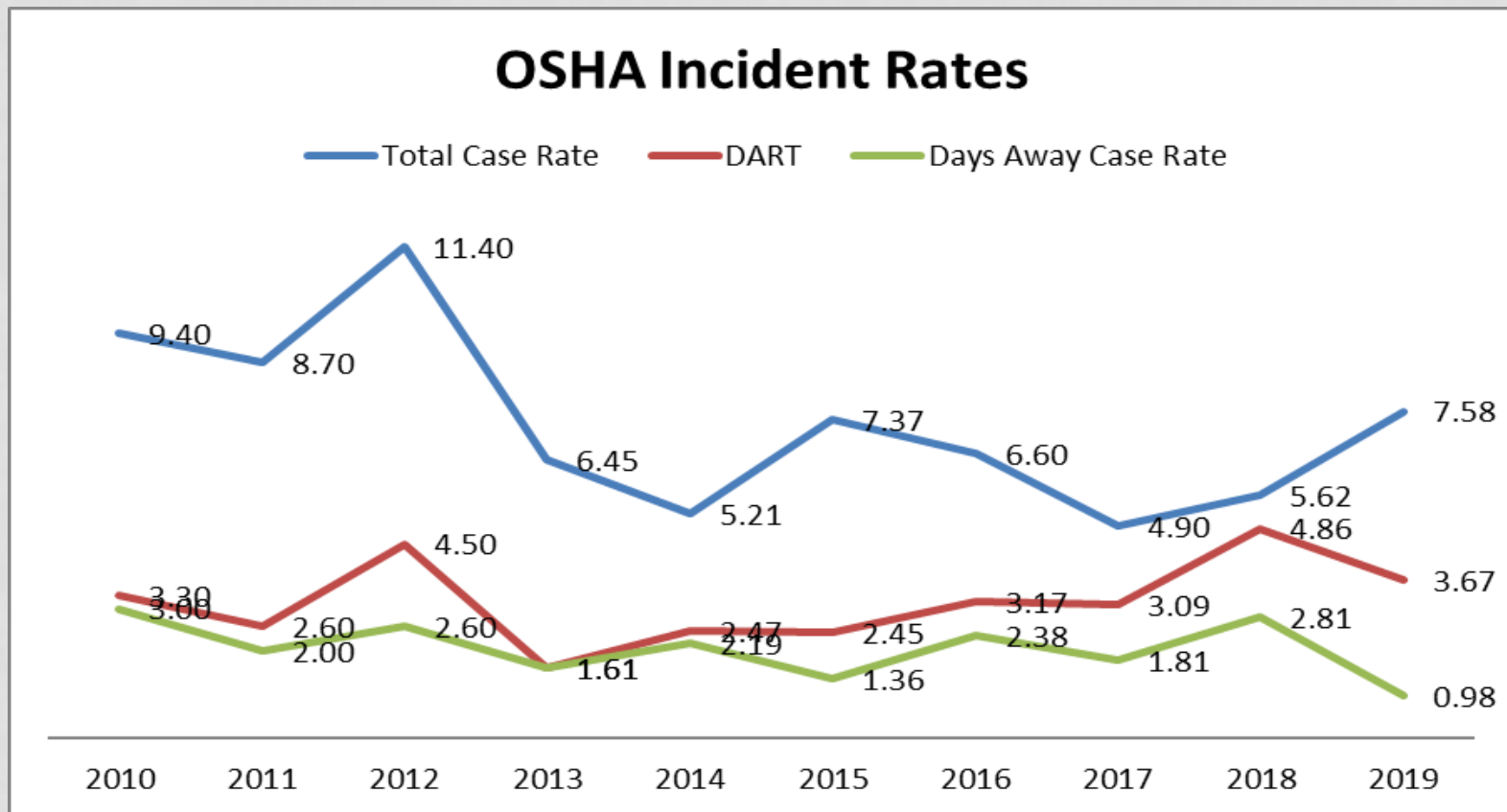
2019 Nature of Injury



2019 SUMMARY OF CLAIMS



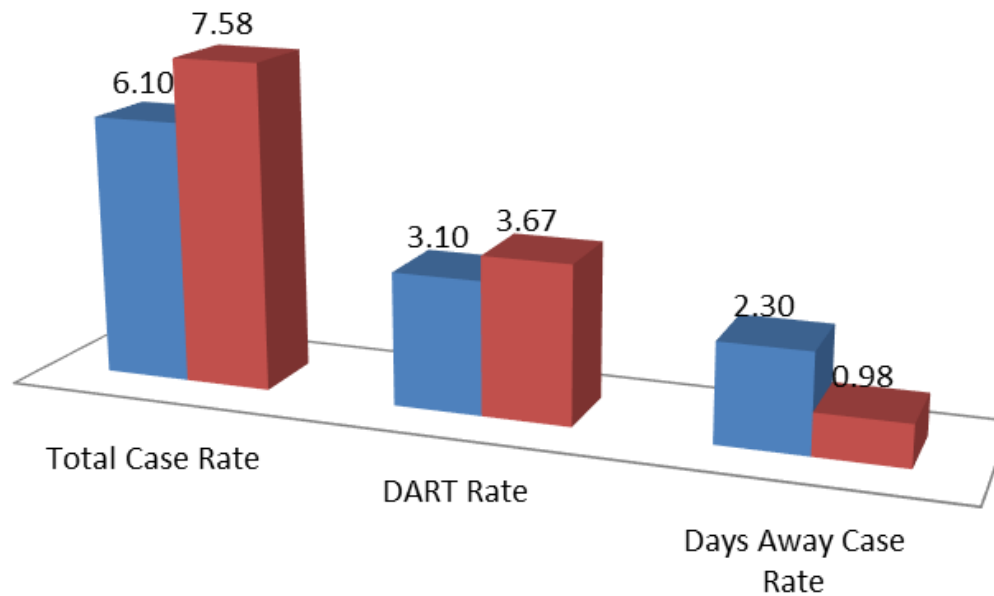
OSHA INCIDENT RATES 2010 THROUGH 2019



OSHA INCIDENT RATES LOCAL GOVERNMENT VS. KENNEWICK

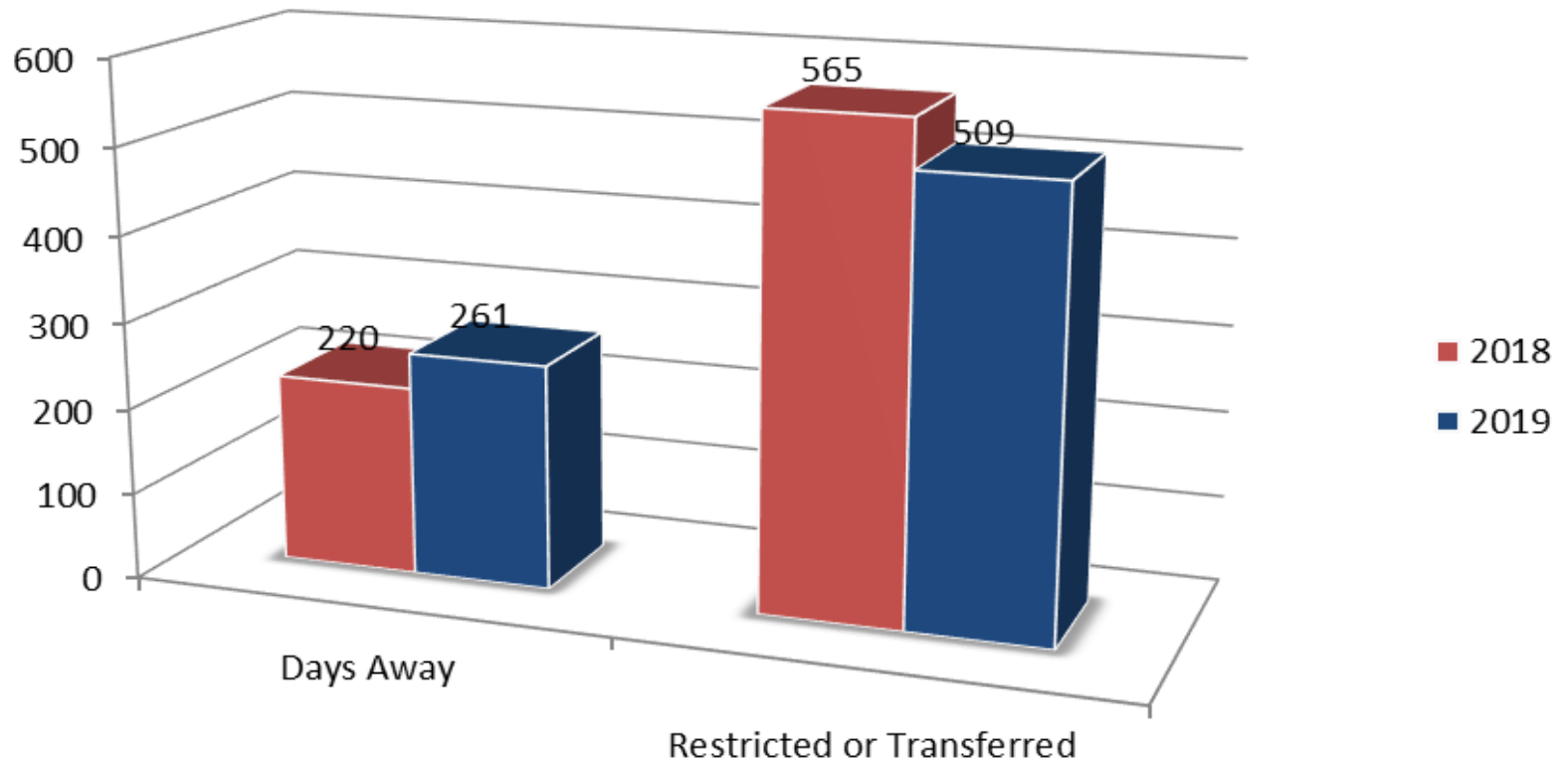
OSHA Incident Rate Comparison

■ Washington Average (Local Government 2018) ■ City of Kennewick 2019



DAYS AWAY, RESTRICTED, TRANSFERRED

2018-2019 DART Comparison



2019 YEAR END PERFORMANCE MEASURES

2019 Leading Indicators of Safety Performance

Logged Safety Training Hours	1742
Safety Recognition Nominations	13
Safety Inspections	46
Hazards Recognized and Mitigated	5
Safety Meetings Held	84
AWC Safety Coordinators	15

2019 SUCCESS STORIES

- \$255,495 in cost savings in 2019 resulting from the City's reduced experience factor (2015-2017)
- \$16,782 received through the Stay at Work Program
 - 6 Additional Applications Still Pending
- 35,039 Additional Hours Worked Compared to 2018
 - Higher Exposure to Hazards
- Updated Several Critical Programs
 - Asbestos Pipe
 - Silica
 - Heat Exposure
- Over 50 Job Hazard Analyses Updated or Completed
- First and only agency to earn AWC's WorkSafe Employer Award (3rd Straight Year)

2020 OPPORTUNITIES

- Pursue Job-Specific Functional Fitness Initiative to Reduce Strain/Sprain and Overexertion Injuries
- Equipment Specific Training
 - Large Mobile Equipment Operation
 - Smaller Equipment Safeguards
- Create and Update Job-Specific Hazard Analyses
 - Utilize light duty assignments to research and draft JHAs
 - Safety Coordinator will increase time in field operations

SAFETY & OCCUPATIONAL HEALTH

Questions?

Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	03/10/2020
Agenda Item Type	Presentation		
Subject	Citizen Budget Survey		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

Summary

For the previous 4 bienniums, the City has provided a citizen budget survey to our residents and business community. The results are compiled and provided to Council and have been a good source of information as we work to develop the budget for the next biennium. The purpose of the survey is to seek feedback on what citizen budget priorities are at a high level.

Staff has prepared a citizen budget survey for our upcoming 2021/2022 biennial budget process, which was reviewed with the City Council Budget & Administrative Committee at their March 3rd meeting. At the March 10th workshop, the survey will be presented to the full council. The current plan is to release the survey later in the week, along with a press release notifying the public that we are seeking their participation, with the intent to have the results of the survey back and available prior to our upcoming City Council budget retreat. In addition to issuing a press release and promoting the survey via the City's webpage and social media platforms, a link to the survey will also be sent to utility customers, recreation customers and businesses in Kennewick.

Through

Evelyn Lusignan
Mar 05, 08:42:15 GMT-0800 2020

Attachments:

Dept Head Approval

Dan Legard
Mar 05, 09:32:28 GMT-0800 2020

City Mgr Approval

Marie Mosley
Mar 05, 17:42:29 GMT-0800 2020

Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	03/10/2020
Agenda Item Type	Presentation		
Subject	Parks and Facilities Project Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Parks & Recreation		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

Summary

Parks, Recreation and Facilities Director Emily Estes-Cross and Deputy Director Greg Duffy will provide an update on parks and facilities projects, including those funded by the 2019/2020 Biennial Budget Capital Improvement Program, grants, and park impact/mitigation fees.

Through

Emily Estes-Cross
Mar 05, 07:30:06 GMT-0800 2020

Dept Head Approval

Emily Estes-Cross
Mar 05, 07:30:10 GMT-0800 2020

City Mgr Approval

Marie Mosley
Mar 05, 17:48:36 GMT-0800 2020

Attachments:

Presentation

Parks & Facilities 2019-20 Capital Project Update

March 10, 2020



Capital Improvement Projects

Columbia River Landing

\$1.5 mil. CIP budget

- ✓ Reconstruction complete, sign installed 2019
- ✓ Restaurant operator secured 2019
- 2020 parking landscape enhancement



Capital Improvement Projects

Playground of Dreams

- ✓ Construction complete 2019
 - \$382,000 CIP budget
 - \$460,000 Toyota of Tri-Cities sponsorship
 - \$150,000+ community sponsorship
 - \$43,000 rebuild fund
- Signage installation 2020



Capital Improvement Projects

Community Center

- ☒ Entrance expansion
*\$100,000 CDBG grant and
\$24,000 CIP budget*
- ☐ Signage
- ☐ Exterior paint
- ☐ Interior renovation
\$200k donation
 - Reception area
 - Flooring
 - Glass partitions
 - Furniture

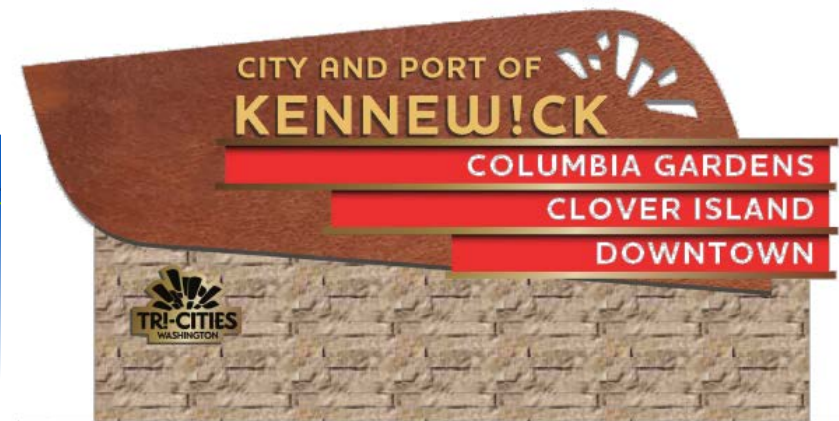


Capital Improvement Projects

Wayfinding

\$600,000 CIP budget

- ✓ Citywide program
- ✓ Columbia River Landing installed
- ✓ 4 Columbia Park overlays
- 4 City gateway (entrance) signs
- Park signs (Monopoly & Underwood)

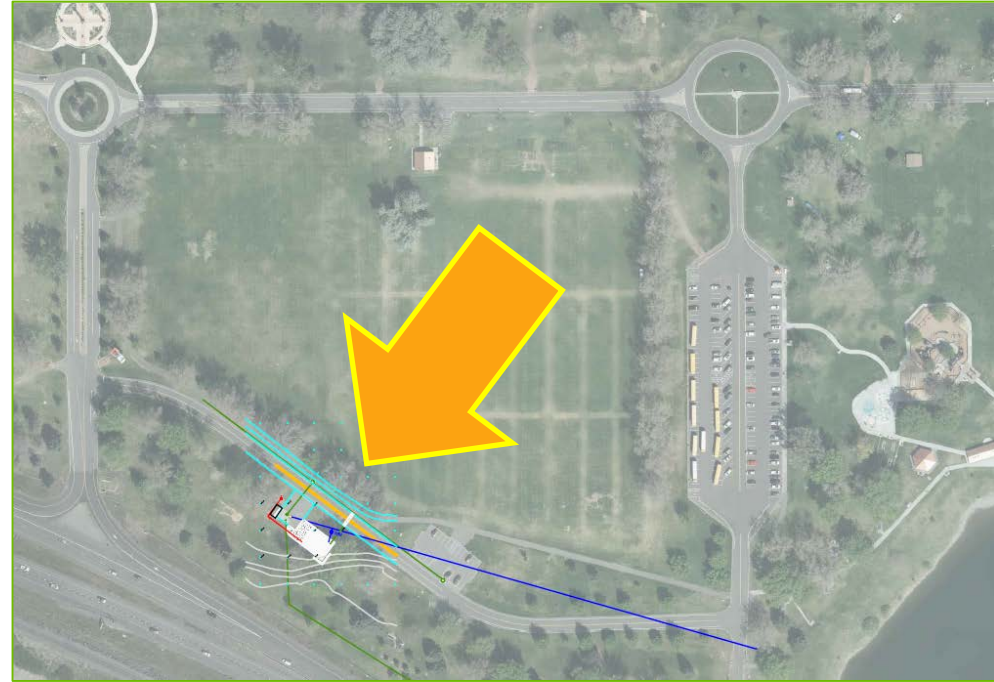


Capital Improvement Projects

Columbia Park Train Storage

\$30,000 CIP budget

- ☒ USACE application skate park site
- ☒ USACE application new site
- ☐ Utility connections pending Kiwanis construction



Kiwanis Club of the Horse Heaven Hills



CIP Maintenance Projects

- ❑ Hard Surface Repairs Program (lots, paths, walkways) - \$68,700 CIP budget
- ❑ Park Amenities Program (repair, replace) - \$40,000 CIP budget
- ❑ Playground Repairs/Replacement Program (Grange slide & tiles, Hawthorne swings) - \$50,000 CIP budget
- ❑ Vancouver Park tennis court (rehab) - \$20,000 CIP budget



CIP Maintenance Projects

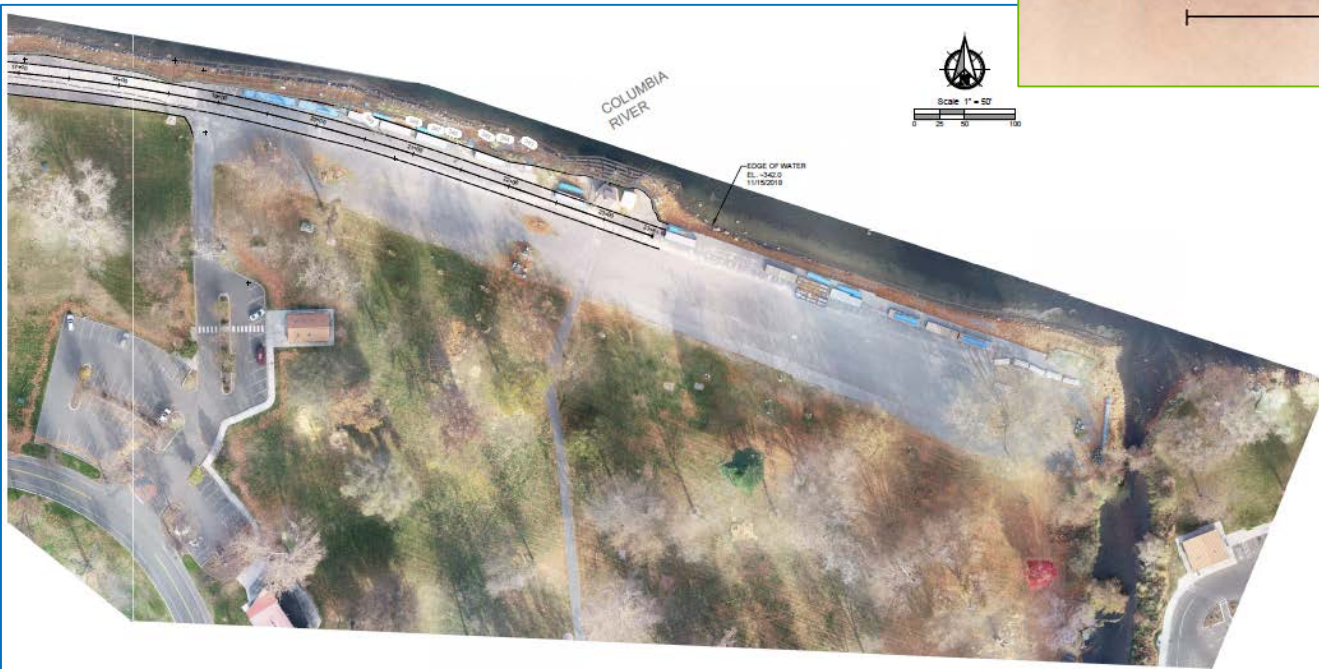
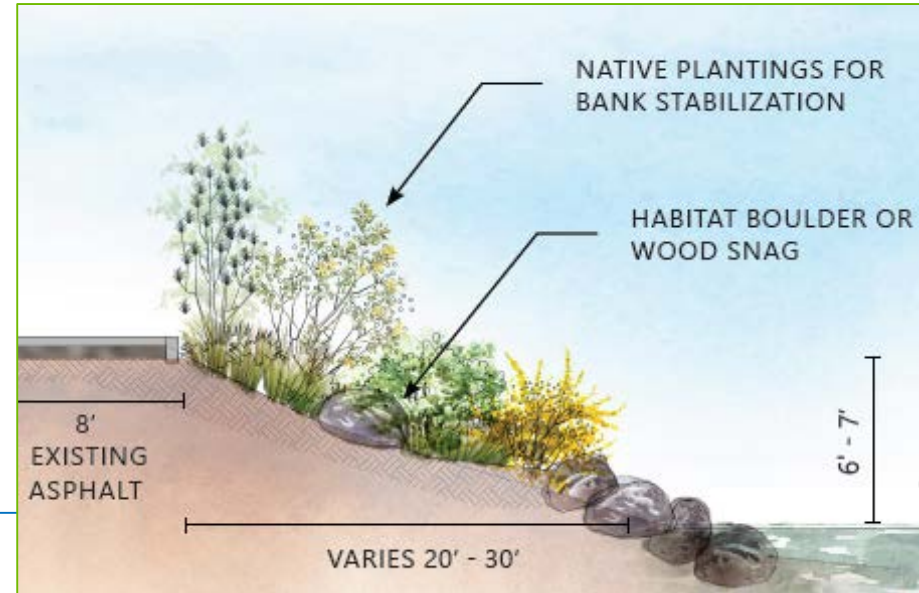
- ❑ Hazardous Tree Program
\$340,000 CIP & operating budget
 - Columbia Park assessments & mitigation
 - Zintel Canyon mitigation & removal
 - Park and right of way mitigation & removal (Downtown, Kellogg, Underwood)
- ☑ Recreation office demo and restoration
\$40,000 CIP budget
 - Repair and replacement of irrigation system at ballfield
- ❑ Roundabout Art Retrofit for sustainable maintenance - *\$60,000 CIP budget*
- ❑ Roof Program - *\$25,000 CIP budget*



Shoreline Stabilization

\$60,000 CIP budget

- ☒ USACE Phase 1 application
- ☐ Phase 1 construction
- ☐ Phasing strategy/funding proposal



CIP Facilities Projects

Fire Station 2

\$92,500 CIP budget

- ☐ Bay Doors
- ☐ Parking lot resurfacing

Fire Station 4

\$83,000 CIP budget

- ☒ Generator replacement
- ☐ Bay Doors
- ☐ HVAC



CIP Facilities Projects

Swimming Pool

\$128,500 CIP budget

- ☒ Safety equipment
- ☐ Roof repair
- ☐ Boiler
- ☐ Liner grant application

Frost IT Server Room

\$25,000 CIP budget

- ☒ Construction
- ☒ Computer installation



CIP Facilities Planning

Fire Station Planning/Design Support

- Station 3
- Station 6

City Hall Improvement & Replacement Strategy

\$45,000 CIP allocation

- Civic Center Master Plan update
- Identify design strategies
 - Cross-functional teams
 - Sustainable maintenance



Park Impact Fee Projects

- ☑ Desert Hills Challenge Course
\$279,000 PIF funds
- ☑ Lawrence Scott Park musical instruments and park identifiers
\$27,000 PIF funds



Park Impact Fee Projects

- ✓ Southridge shade structure - *\$112,500 PIF funds*
- ✓ Sunset View Park musical instruments - *\$18,500 PIF funds*
- ✓ Sunset View Park court & parking improvements – *KSD funded*



Park Impact Fee Projects

- ☑ Grange Splash Park installation
\$125,000 PIF funds
- ☐ Cascade Elementary Linear Park
\$136,000 PIF funds
- ☐ Grange Park Happy Human park identifier (bench)
\$4,300 PIF funds



Grant Projects

Monopoly Park

- ☒ Applied for/awarded \$101,000 CDBG grant
- ☐ Play structure, shelter and sign installation

Underwood Park

- ☒ Applied for/awarded \$56,000 CDBG grant
- ☐ Basketball court and sign installation

Scholarship Program

- ☒ Applied for/awarded \$34,000 CDBG grant
- ☐ Promote and recruit eligible participants
- ☐ Provide programming



Strategic Initiatives

- ☐ Parks & Recreation Comprehensive Plan implementation
- ☐ Columbia Park reconveyance
- ☐ USACE Cultural Resource Management Plan
- ☒ Southridge Pavilion sponsorship
 - ☐ Numerica sponsorship implementation (signage)
- ☐ Golf course operations agreement
- ☐ Sustainable capital funding strategies for aging infrastructure and facilities





Daily Operations

- 28 parks and 4 undeveloped natural areas (845 acres)
- 31 playgrounds, 6 water features and 18 miles of pathway
- Multiuse fields/courts, restrooms, shelters and countless amenities (trash cans, picnic tables, fountains)
- 406,000 square feet of city facilities
- 49 acres of greenways
- Event and tournament prep and operations support



Questions?





City Council Meeting Schedule April 2020

April 7, 2020
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 14, 2020
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Police Department Annual Update
2. Fire Department Annual Update
3. Closed Session – RCW 42.30.140(4)(b) Collective Bargaining

April 21, 2020
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 28, 2020
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Year-End Financial Review & Spring Budget Adjustment

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April 2020
Updated 02/25/2020