



## City Council Regular Meeting Agenda

November 21, 2023 at 6:30 PM

### City Hall Council Chambers - 210 W. 6th Ave and Virtual

The City of Kennewick broadcasts Council meetings on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts> and via Zoom. If you are unable to attend in person and wish to comment during one of the Visitors sections or if applicable to provide public testimony for a Public Hearing, please register at [https://us02web.zoom.us/webinar/register/WN\\_6GIR8MBWTt6tHYnD3dJtKA](https://us02web.zoom.us/webinar/register/WN_6GIR8MBWTt6tHYnD3dJtKA). Registrations must be received by 4:00 p.m. on the day of the meeting.

The public can also submit comments by either filling out an online form at <https://www.go2kennewick.com/PublicComments> via e-mail to [clerkinfo@ci.kennewick.wa.us](mailto:clerkinfo@ci.kennewick.wa.us), or submitting written comments to P.O. Box 6108, Kennewick, WA 99336. Comments must be received no later than 4:00 p.m. on the Monday before the meeting.

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#### 1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

#### HONORS & RECOGNITIONS

- Service Recognition - Dan Legard (Finance) 21-years

#### 2. VISITORS

Public comments for item(s) on the agenda not covered under a public hearing. Please limit your comments to three minutes. The public comment period is not an opportunity for dialogue with council members, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering. For this reason, Council will not directly respond to comments, questions or concerns. Records intended for Council (9 copies are required) must be given to the City Clerk by 4:00 p.m. on the Monday before the meeting.

#### 3. APPROVAL OF AGENDA

#### 4. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- Meeting Minutes - November 7, 2023  
*Motion to approve the meeting minutes of November 7, 2023.*
- Claims Roster - October  
*Motion to approve the Claims Roster for October 2023 in the amount of \$9,094,203.01, comprised of electronic payments and check numbers 311722-312174.*
- Payroll Roster Approval  
*Motion to approve the Payroll Roster for the pay period ending 10/31/2023.*
- 2024 Lodging Tax Advisory Committee Recommendations  
*Motion to approve the 2024 lodging tax funding recommendations as submitted by the City's Lodging Tax Advisory Committee (LTAC).*

**To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs. Please be advised that all Kennewick City Council Meetings are Audio and Video Taped**

- e. Award Contract P2214-23 Systemic Safety Street Lighting Improvements Contract to Colvico, Inc.  
*Motion to award Contract P2214-23 Systemic Safety Street Lighting Improvements contract to Colvico, Inc. in the amount of \$381,389.43, plus a 10% contingency of \$38,138.94, for a total amount of \$419,528.37.*
- f. Southridge Turf Project  
*Motion to approve Phase I - Procurement of Synthetic Turf at the Southridge Sports Complex baseball fields for the amount of \$836,530.00.*
- g. Award Contract SWR 23-016, Landscape and Irrigation Maintenance to Heritage Landscaping  
*Motion to award Contract SWR 23-016, Landscape and Irrigation Maintenance, to Heritage Landscaping in the amount of \$166,649.37 for a total of \$833,246.85 over the course of the five-year term.*
- h. Northwest High Intensity Drug Trafficking Area (HIDTA) 2024 Contracts  
*Motion to authorize the City Manager to sign service agreements with the Northwest HIDTA contractors for 2024.*
- i. Resolution 23-16: Authorized Signatories  
*Motion to adopt Resolution 23-16.*
- j. Department of Revenue Temporary Tourism Promotion Area Charge Collection Agreement  
*Motion to authorize the City Manager to sign a temporary agreement with the Department of Revenue (DOR) for the collection of the City's tourism promotion area (TPA) charge.*
- k. Light Industrial Area Utilities Extensions  
*Motion to authorize the City Manager to sign the Supplemental Agreement No. 2 with J-U-B Engineers, Inc., for the design of the Light Industrial Area Utilities Extensions project.*

## **5. ORDINANCES/RESOLUTIONS**

- a. Ordinance 6041: KMC 2.04.075 Council Salaries

## **6. PUBLIC HEARINGS/MEETINGS**

- a. 2024 CDBG Annual Action Plan
- b. Ordinance 6039: Mid-Biennium Review & Budget Adjustment
- c. Ordinance 6040: Property Tax Levy 2024

## **7. NEW BUSINESS**

- a. Water Filtration Plant Miscellaneous Upgrades

## **8. UNFINISHED BUSINESS**

- a. City Manager Recruitment
- b. Interim City Manager Contract

## **9. VISITORS**

Public comments for any item(s) the public wants to bring to Council. Please limit your comments to three minutes. The public comment period is not an opportunity for dialogue with council members, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering. For this reason, Council will not directly respond to comments, questions or concerns. Records intended for Council (9 copies are required) must be given to the City Clerk by 4:00 p.m. on the Monday before the meeting.

## **10. COUNCIL COMMENTS/DISCUSSION**

## **11. ADJOURNMENT**