



# City Council Meeting Schedule May 2022

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The City broadcasts City Council meetings on the City's website  
<https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

- May 3, 2022  
Tuesday, 6:30 p.m.                      REGULAR COUNCIL MEETING
- May 10 2022  
Tuesday, 6:30 p.m.                      WORKSHOP MEETING
1. Regional and Neighborhood Parks
  2. Fire Department Update: Biennium Goals & Priorities
  3. Police Department Update: Biennium Goals & Priorities
- May 17, 2022  
Tuesday, 6:30 p.m.                      REGULAR COUNCIL MEETING
- May 24, 2022  
Tuesday, 6:30 p.m.                      WORKSHOP MEETING
1. KPFD & VenuWorks
  2. Entertainment District Partnership Update (A-1 Pearl)
  3. Planning & Public Works Development Process
  4. Fourth of July Safety Measures
- May 31, 2022  
Tuesday, 6:30 p.m.                      NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

# Council Workshop Coversheet



|                    |                                 |              |            |
|--------------------|---------------------------------|--------------|------------|
| Agenda Item Number | 1.                              | Meeting Date | 05/10/2022 |
| Agenda Item Type   | Boards and Commissions          |              |            |
| Subject            | Regional and Neighborhood Parks |              |            |
| Ordinance/Reso #   |                                 | Contract #   |            |
| Project #          |                                 | Permit #     |            |
| Department         | Parks & Recreation              |              |            |

|               |                                     |
|---------------|-------------------------------------|
| Info Only     | <input checked="" type="checkbox"/> |
| Policy Review | <input type="checkbox"/>            |
| Policy DevMnt | <input type="checkbox"/>            |
| Other         | <input type="checkbox"/>            |

## Summary

The Parks and Recreation Commission, tasked with making recommendations on City parkland management in alignment with the Parks and Recreation Comprehensive Plan, will provide an overview Level of Service standards and strategies for funding park improvements maintenance. A recommendation based on the Commission's recent assessment of Park Hills Park, a private park being maintained by the City, will be provided.

Through

Attachments:

Presentation

Dept Head Approval

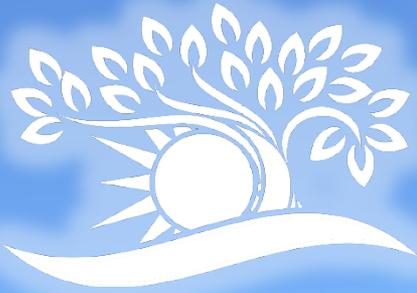
Emily Estes-Cross  
 Apr 29, 15:02:50 GMT-0700 2022

City Mgr Approval

Marie Mosley  
 May 05, 11:49:17 GMT-0700 2022

# Regional & Neighborhood Parks Strategies

City Council Update ▪ May 10, 2022



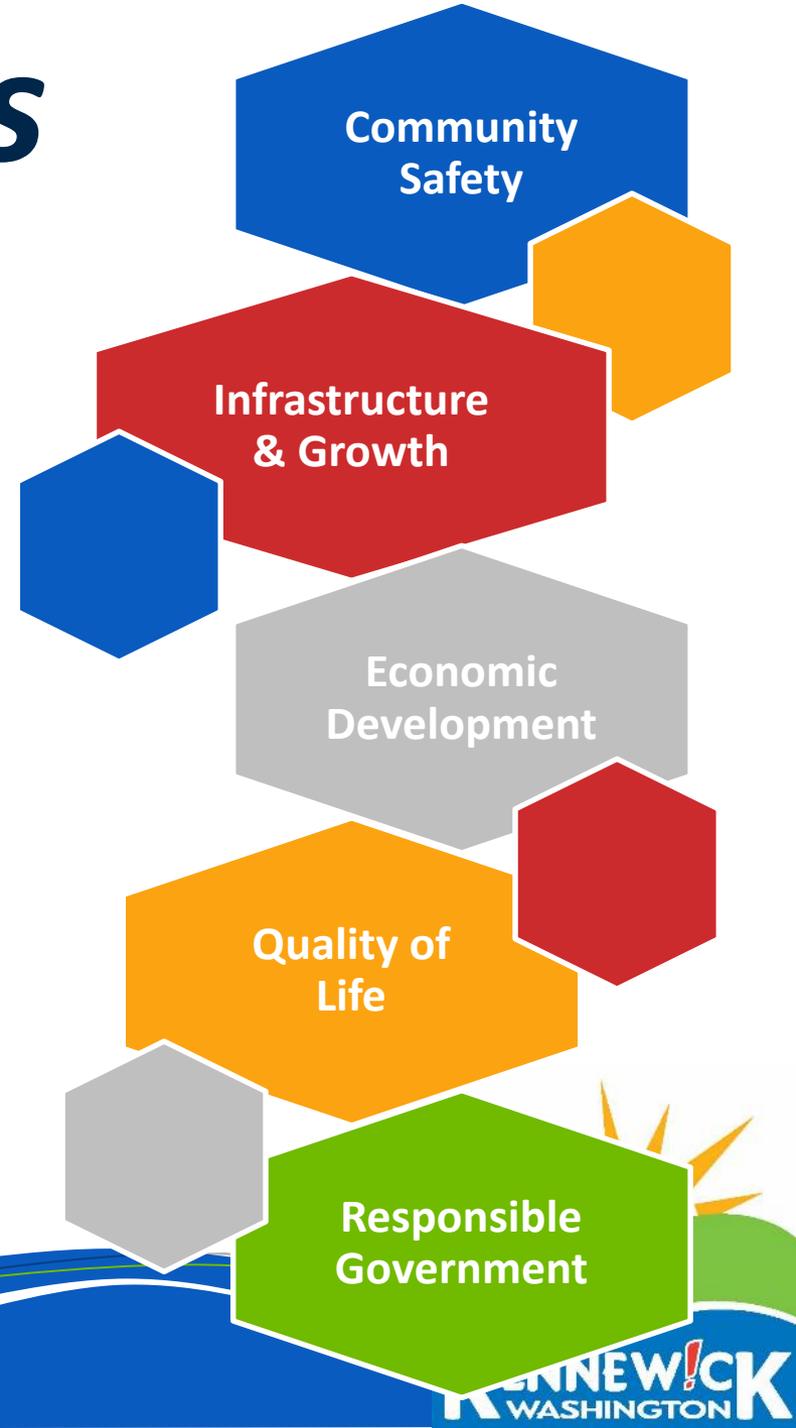
# ***Parks & Recreation Commission***

- Citizen input
- Recommendations on City parkland management, control, improvements and beautification
- Level of Service (LOS) review
- Recreational programming and facilities assessment



# Strategy Drivers

- Council Priorities
- Funding Sources
  - Program Revenue
  - Capital Improvement Program
  - Park Impact Fees
  - General Fund
  - Sponsorships
  - Grants
  - Partnerships
- Comprehensive Plan
  - Level of Service
  - Sustainable Funding





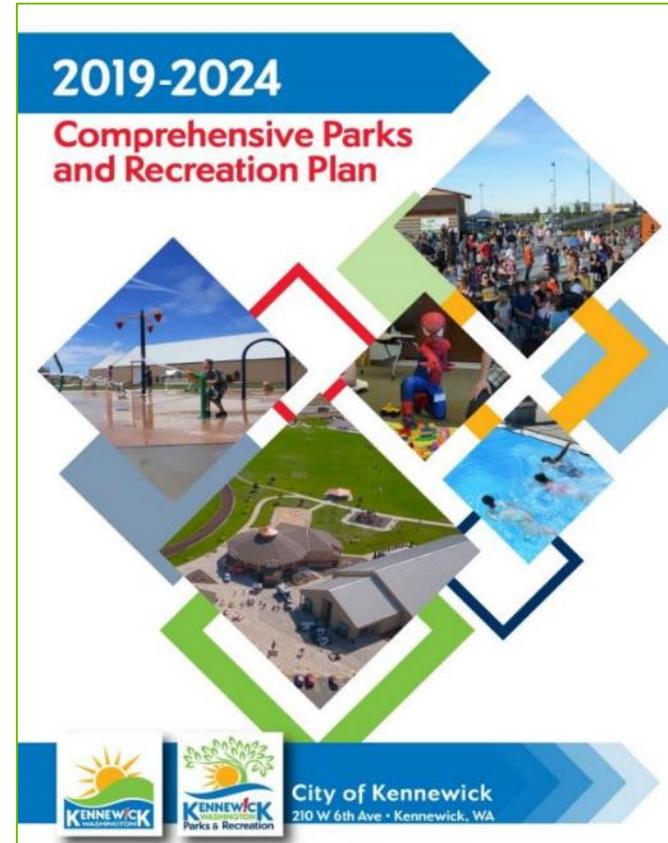
# Parks & Amenities

- 29 Parks
- 4 Undeveloped natural areas
- 845 park/greenway acres
  - 31 Playgrounds
  - 6 Water Features
  - Challenge Course
  - 30 Restrooms
  - 31 Picnic Shelters
  - 4 Indoor Courts
  - 29 Outdoor Courts
  - 10 Lighted, 11 Non-Lighted Fields
  - 32 Horseshoe Pits
  - Countless Trash Cans & Picnic Tables
  - 18 Miles of Pathway



# Level of Service

- Residents served within 1/2 mile radius of a park, recreation facility, community maintained trail or school facility
- Neighborhood Park Standards
  - 2 acres per 1,000 of city population
  - 5-10 acres, can be reduced based on neighborhood need
  - Playground, field games, courts, picnicking, aquatic playground, small gazebo
- Community Park Standards
  - 3 acres per 1,000 resident of city population
  - 10-25 acres
  - Athletic complex amenities, large gazebos, restrooms, concessions, parking



# Park Acreage

## Neighborhood Parks

- Arboretum 5
- Canyon Lakes 5
- Col. Center Estates 2
- Fruitland 2.5
- Hatfield 3.5
- Hawthorne 1.5
- Inspiration Estates 5
- Jay Perry .5
- John Day 2.3
- Keewaydin 8.9
- Kenwood 1.5
- Layton 3
- Monopoly 1.1
- Park Hills .5
- Sunset 7.6
- Underwood 2.8
- Vancouver 3
- Yelm 3

## Community Parks

- Civic Center Athletic Complex 11.4
- Eastgate 14.4
- Horse Heaven Hills 20
- Lawrence Scott 26
- Hansen 25
- Grange 26

## Regional Parks

- Columbia Park 363
- Southridge 49

## Natural Areas

- Levee/Duffy's Pond 70
- Zintel Canyon 88.7
- Perry Overlook 5.5
- Elliot Lake 5





***Park Hills Private Park  
Assessment 2021***

**[www.KennewickRecreation.com](http://www.KennewickRecreation.com)**



# Private Park

- 1600 S. Olympia Pl.
- Half acre
- Expired maintenance agreement





***Northern Parcel***



***Southern Parcel***

## Persistence paid off at City Hall

Give Sue Weiss of Kennewick and her supporters a lot of credit.

Their persistence has paid off and now two ugly vacant lots in the Park Hills Second Addition can be turned into a small neighborhood park.

Volunteers will plant the grass, install the sidewalks and put in an irrigation system. Now all they need is the money to pay for it. The first phase is estimated to cost about \$2,000. Fund-raisers may be planned and a core group of neighbors likely will contribute to the pot.

It took a lot of time, patience and persistence to make this happen.

Weiss worked for two-and-a-half years with the city and with her neighbors to reach a compromise both sides could live with.

She initially thought forming a Local Improvement District was the answer, but too many residents didn't want to go along.

Weiss then suggested the neighbors be allowed to maintain the park.

The city had some concerns at first about the residents' long-term commitment, but now the city council has agreed to sign a five-year contract making the neighbors responsible for the park.

The project is on its way. Although the whole neighborhood will benefit, it was Weiss and a handful of others who did the work.

They deserve a big thank you from the rest of their neighbors for their efforts.



# History

- 2 lots were acquired by the City through Local Improvement District foreclosure in 1987, intended to be sold along with 4 others in 1990.
- Neighbors lobbied the City to instead retain land and construct a private park. City agreed it would donate the land value if homeowners paid for park construction through LID assessment. Due to costs, the formation of the LID failed.
- Instead, the neighbors entered into an agreement with the City in 1992, for the volunteer "*Park Hills Park Committee*" to construct and maintain the private park.
- In 1992, the *Park Hills Park Committee* developed the irrigation, turf and court with assistance of homeowners, contractors and service clubs. In 1996 the City, with Committee assistance, funded and installed the playground.
- The Committee maintained the park as agreed through the 2002 agreement renewal (good through 2007), including weekly grass cutting, trash collection, playground inspection, watering, fertilization and weed control.
- In 2005, neighbors requested the City take it over. Only two Committee members remained to take care of it, and neighbors were disinterested in volunteering. Not long after, the *Park Committee* as originally established dissolved.
- In 2013, the City conducted outreach through neighborhood meetings (June and August), direct conversations with homeowners and brochure distribution.
- No volunteers have come forth since; the City has been maintaining the private park.





***Resurfacing Required***



***ADA Compliant Upgrades***



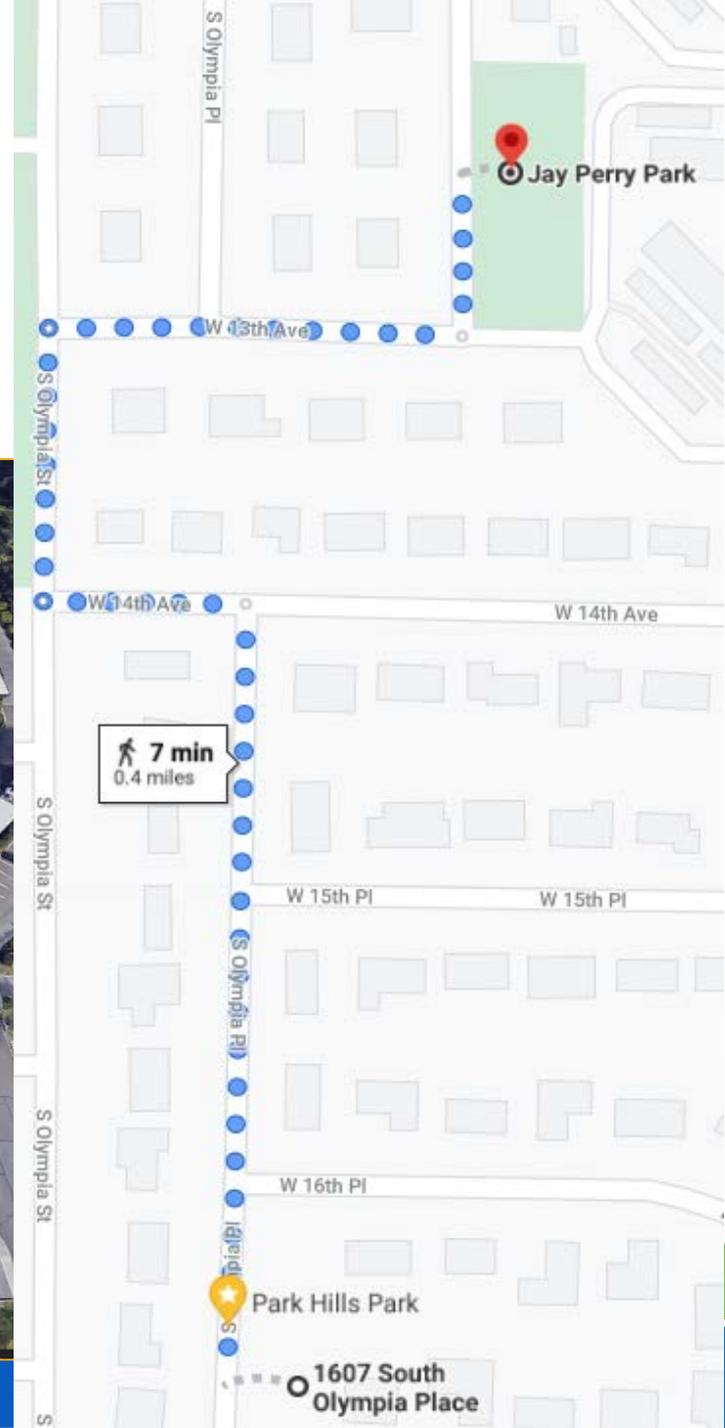
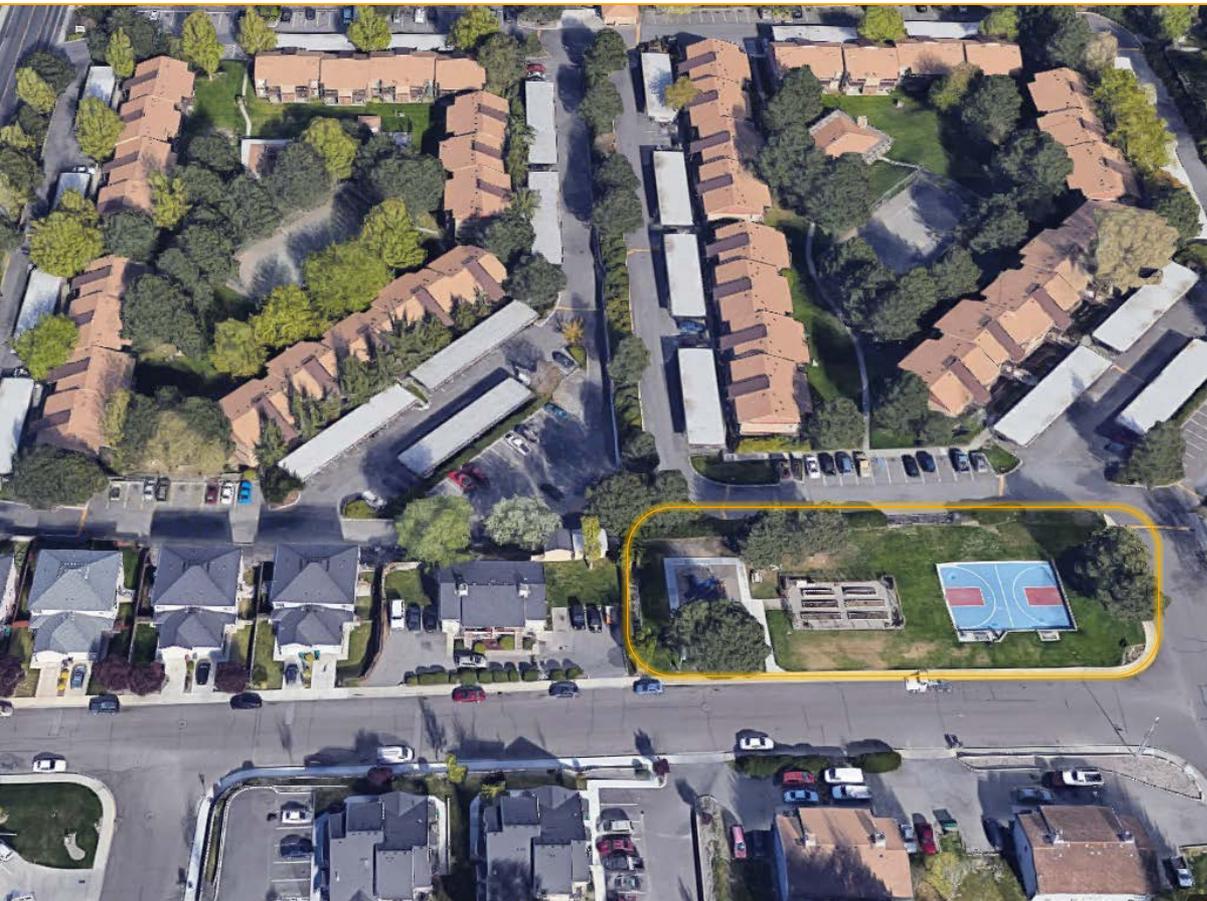
# *Financial Considerations*

- Maintenance
  - Mowing, irrigation, herbicide, pesticide
  - Trash service
  - Min. \$5,000 annual average cost
- Needed Improvements
  - Basketball court rehabilitation: Approximately \$65,000-\$70,000
  - Playground upgrade: Approximately \$80,000-\$120,000 (including ADA access, site work, park infrastructure)
- Appraised value of 2 corner lots (20,240 sf): \$84,600/lot (\$169,200 total)



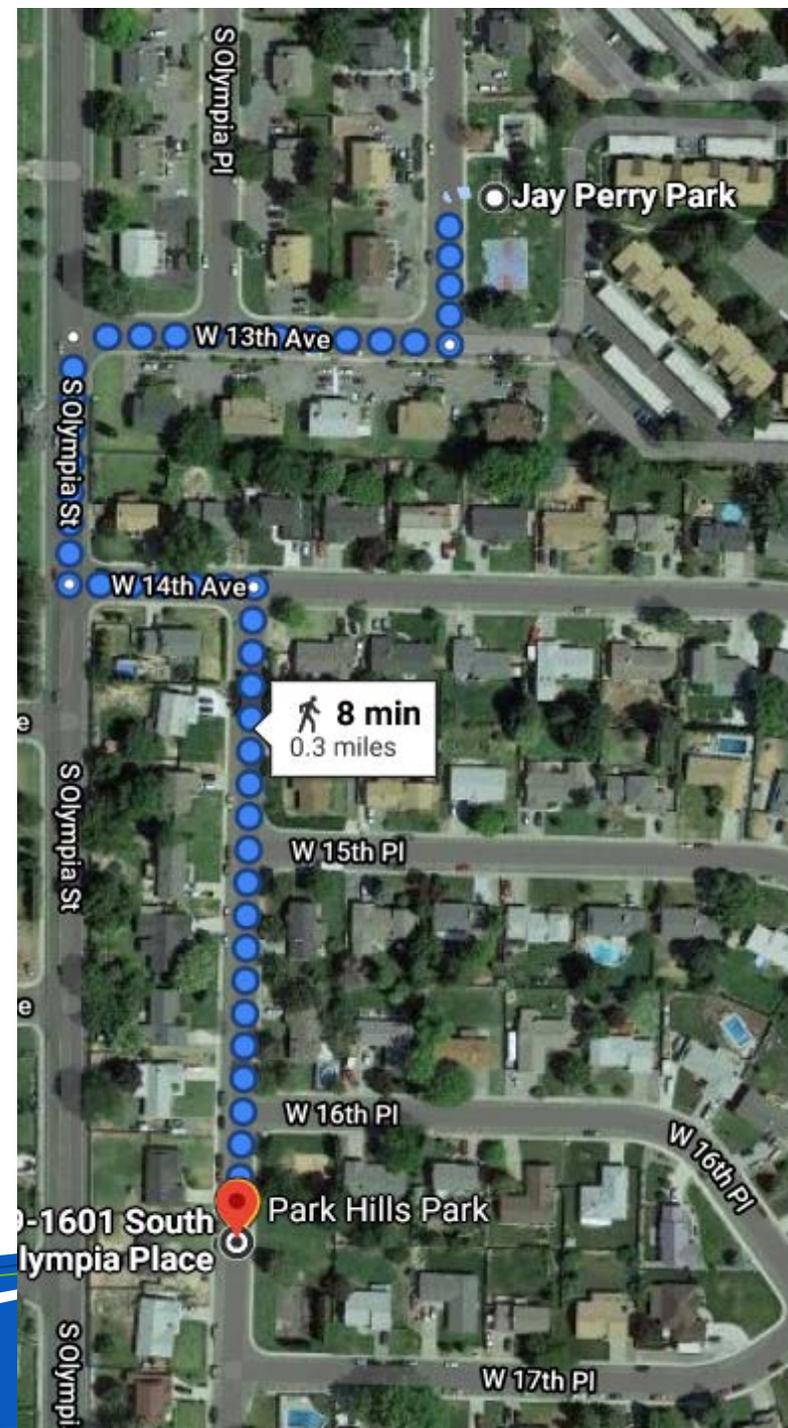
# Jay Perry Park

**1201 S Newport St.**  
**Less than a half-mile from Park Hills**



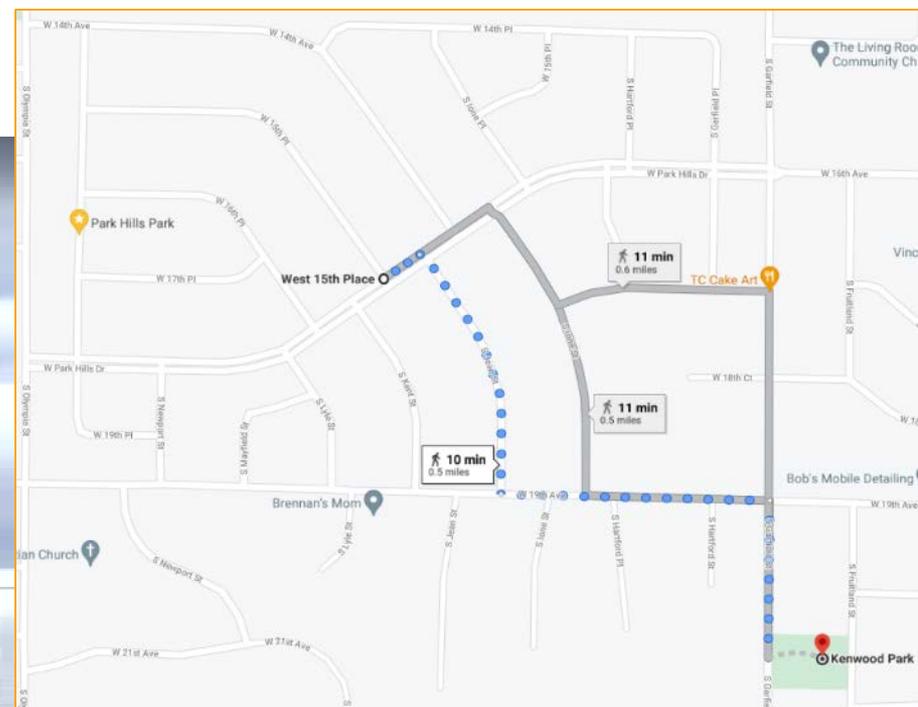
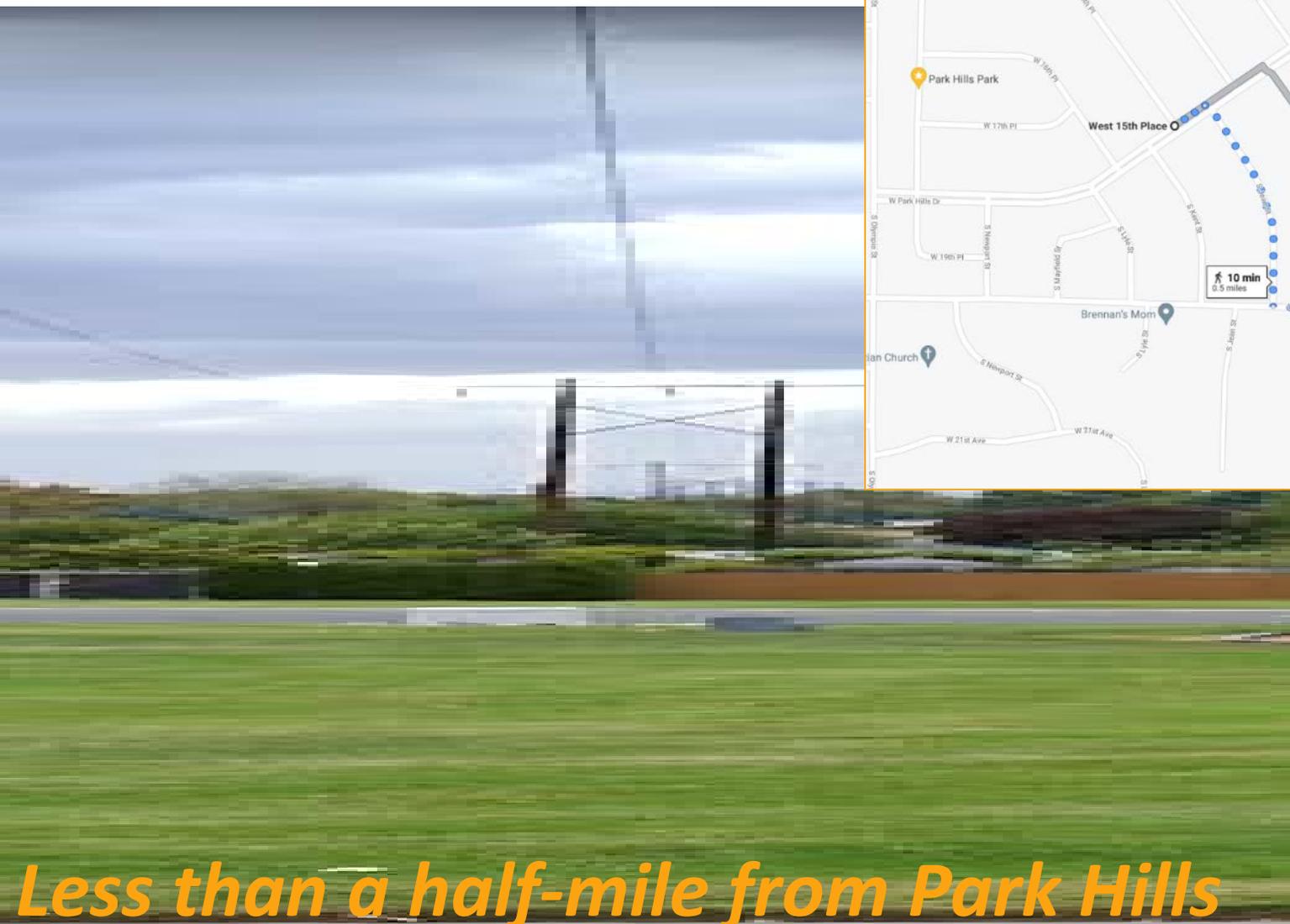
# Jay Perry Park

- Half acre
- Basketball court, picnic tables, playground, community garden, drinking fountain and trash receptacles
- Recommended Improvements
  - Remove block retaining wall at basketball court for safety. Resurface, provide ADA compliance, and replace the missing backboard and net.
  - Repair or replace damaged play structure elements.
  - Remove and replace trees.
  - Replace drinking fountain with ADA compliant one.
  - Replace sign.
  - Provide ADA access to the community garden.



# Kenwood Park

2013 S. Garfield St.

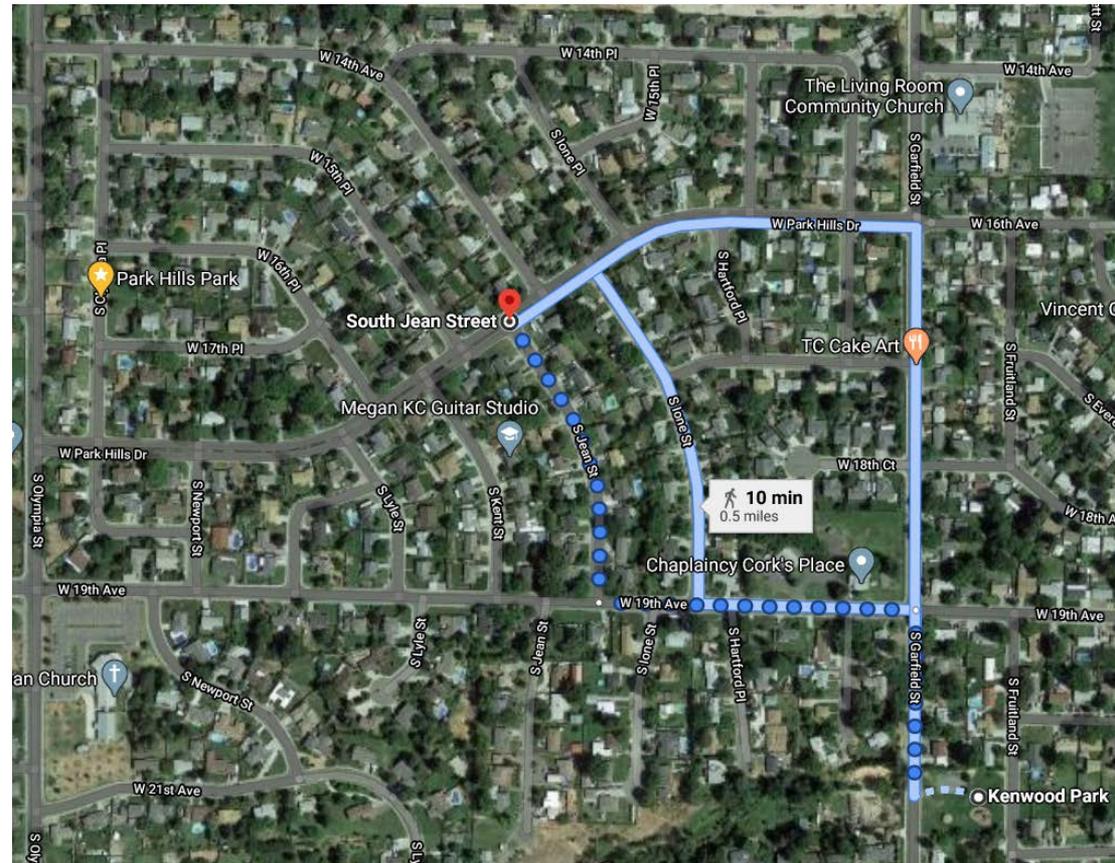


Less than a half-mile from Park Hills



# Kenwood Park

- 1.5 Acres
- Play structure
- Court
- Picnic area, shelter and tables
- Recommended Improvements
  - Add ADA sidewalk access to the ramps in the playground equipment, as well as to the shelter, basketball court and drinking fountain
  - Replace the drinking fountain with an ADA compliant model
  - Replace the park sign
  - Remove or resurface the basketball court





# *Assessment Objectives*

- Assess park use and homeowner interest
- Inform neighbors of the park's "private" status
- Collect input to make a recommendation on investment for safety and compliance





# Public Outreach

- Two letters mailed to 286 subdivision homeowners in spring 2021.
- [www.Go2Kennewick.com/ParkHillsPark](http://www.Go2Kennewick.com/ParkHillsPark) features assessment process, park history, survey link.
- Park use and interest survey conducted March 15 – May 15, 2021.
- Park sign advertising meeting and website April 2021.
- Neighborhood meeting at park on May 1, 2021.
- Commission meeting input opportunities March, April, May and June 2021.





# www.Go2Kennewick.com/ParkHillsPark

Home > Your Government > Departments > Parks & Recreation > Parks & Facilities > Park Hills Park Assessment

## Park Hills Park Assessment



### Park Hills Park Survey

In 2021, the City of Kennewick is assessing citizen use and maintenance needs of Park Hills Park, a private park located at 1607 S. Olympia Pl. To determine the future of the private park, the Kennewick Parks and Recreation Commission will collect public input, survey citizens, estimate the cost of needed improvements, seek an entity to assume maintenance and liability of the park, consider decommissioning the private park, and report its findings to City Council.

### Community Outreach

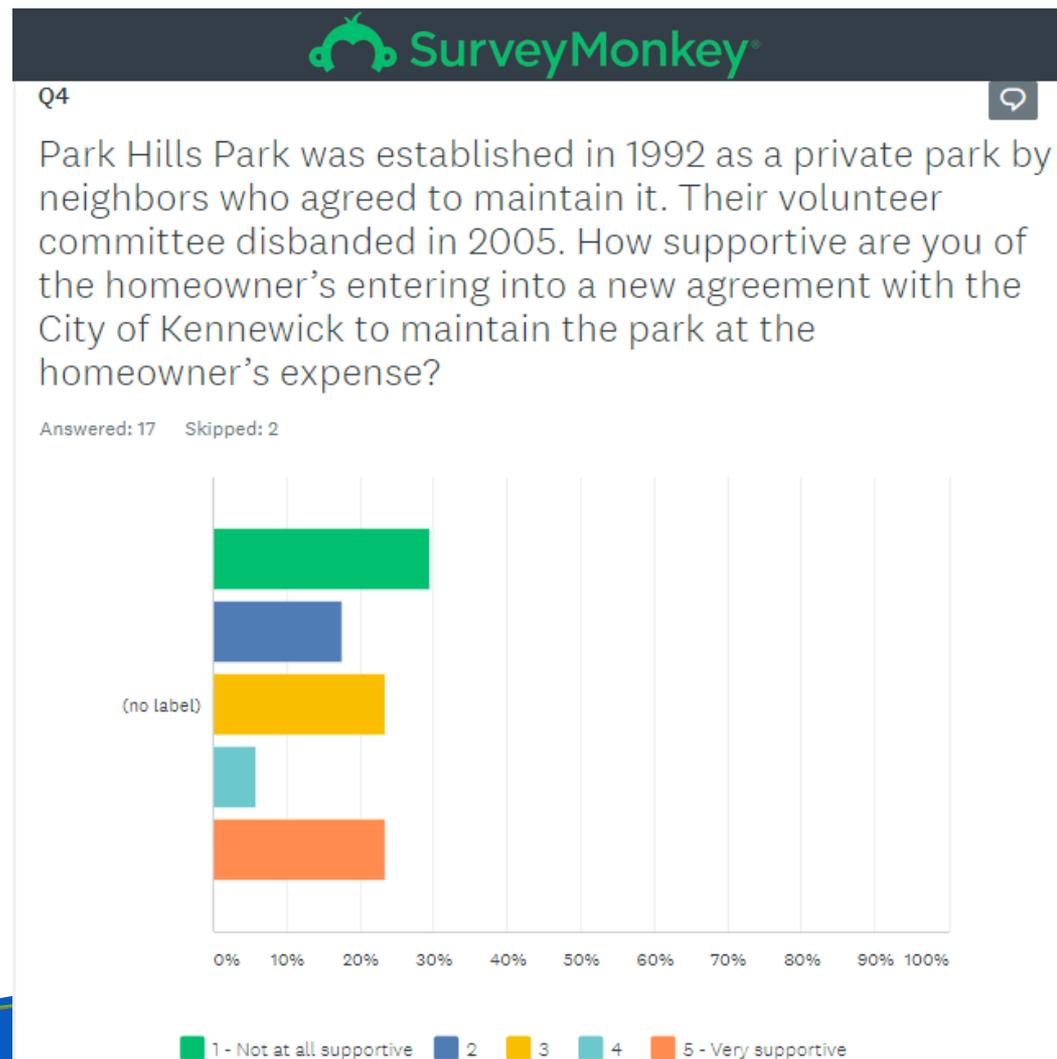
- March 25, 2021: **Parks and Recreation Commission Meeting (6p)** to outline public outreach efforts. No determinations will be made. [Zoom meeting link](#)
- March-May 15, 2021: [Park use survey](#). Tell us about park use so the Commission can make an informed recommendation.
- April 22, 2021: **Parks and Recreation Commission Meeting (6p)**. Visitors are provided an opportunity to speak. [Zoom meeting link](#)
- May 1, 2021: **Neighborhood meeting** at Park Hills Park 11a-1p. Let Commissioners know what you think about the park.
- May 27, 2021: **Parks and Recreation Commission Meeting (6p)**. Visitors are provided an opportunity





# Survey Results

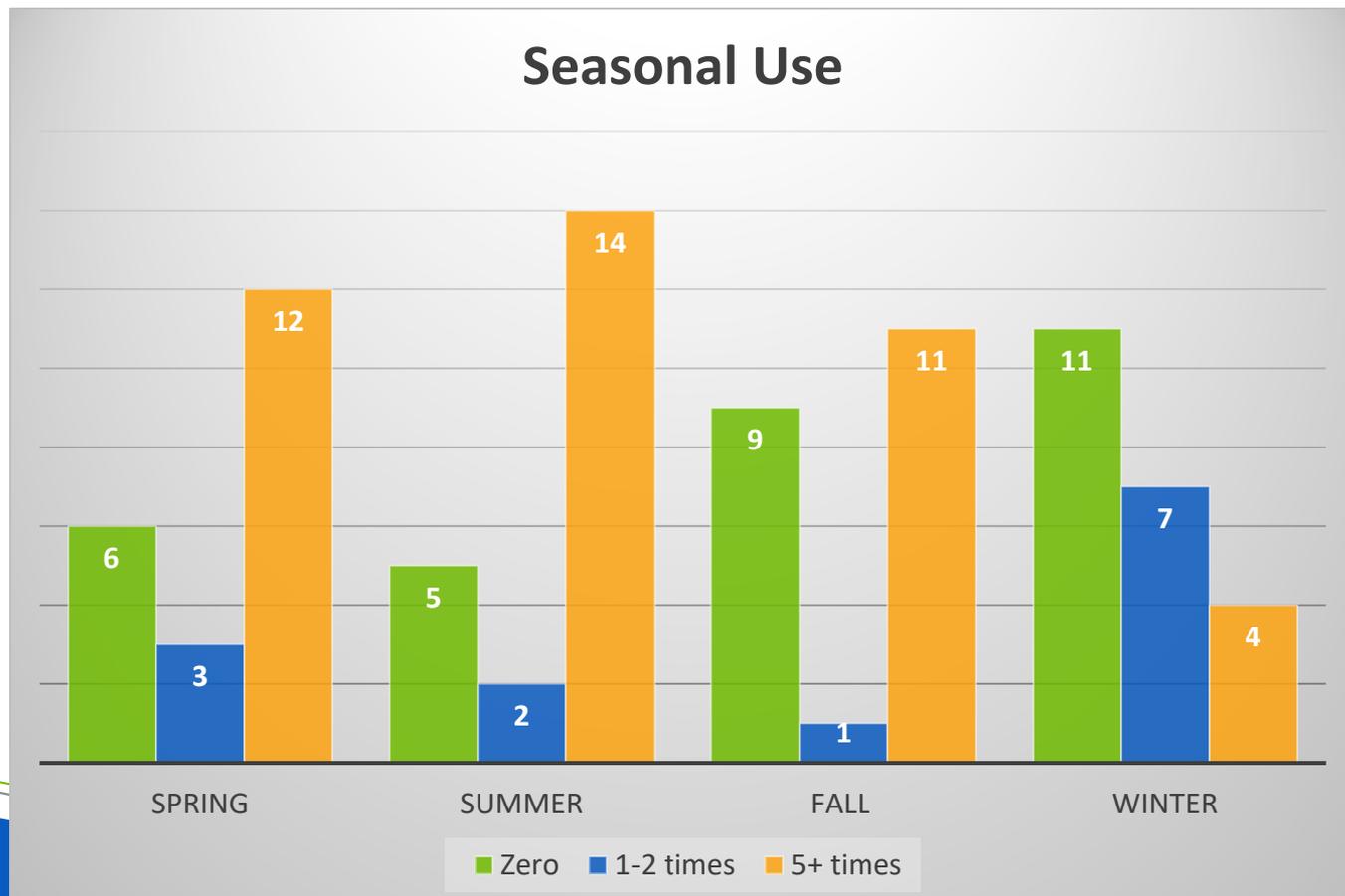
- 23 survey responses = 8% response rate
- Neighbor-City agreement support = 7 neighbors
- Maintenance volunteers = 11 neighbors
- Fundraising participation =
  - 7 play structure
  - 8 basketball court





# Survey Results Continued

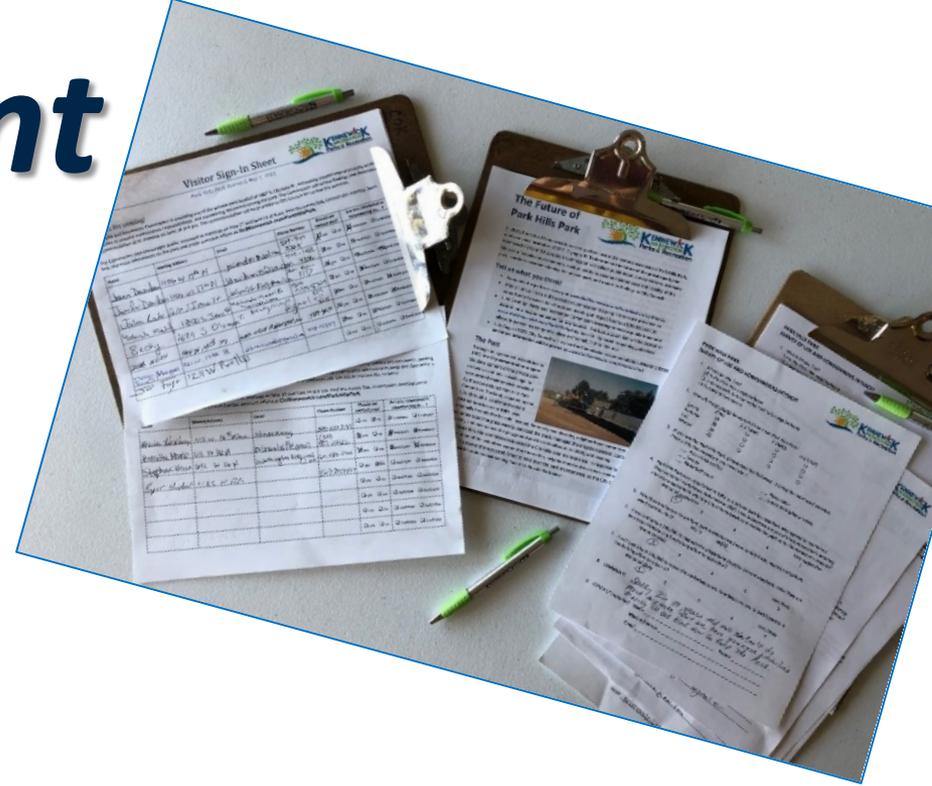
- Use of the park per month by season
- Never use the park: 24% - 48% of respondents, dependent on season





# Public Comment

- Commission Meeting
- Phone Input
- Park Meeting May 1, 2021
  - 12 attendees
  - Majority unaware of private park designation
  - Interest in establishing committee





# *Status & Next Steps*

- January 2022 – neighbor notified City she was unable to continue volunteering, and had no one to take her place.
- February 2022 – City emailed neighbors who indicated interest in park, requesting update on status and invite to attend March Parks Commission meeting.
- March 2022 - Commission recommendation
  - Decommission private park
  - Request to reinvest funding in other City parks
- May 2022 – Present Commission recommendation to City Council





# Council Workshop Coversheet



|                    |                        |              |            |
|--------------------|------------------------|--------------|------------|
| Agenda Item Number | 2.                     | Meeting Date | 05/10/2022 |
| Agenda Item Type   | Presentation           |              |            |
| Subject            | Fire Department Update |              |            |
| Ordinance/Reso #   |                        | Contract #   |            |
| Project #          |                        | Permit #     |            |
| Department         | Fire Department        |              |            |

|               |                                     |
|---------------|-------------------------------------|
| Info Only     | <input checked="" type="checkbox"/> |
| Policy Review | <input type="checkbox"/>            |
| Policy DevMnt | <input type="checkbox"/>            |
| Other         | <input type="checkbox"/>            |

## Summary

The attached presentation is intended to provide information on the three functional areas of the Kennewick Fire Department, 2021/2022 major accomplishments, current challenges and opportunities, and 2023/2024 goals.

Through

Attachments: presentation

Dept Head Approval

Chad Michael  
May 04, 11:46:13 GMT-0700 2022

City Mgr Approval

Marie Mosley  
May 05, 11:53:05 GMT-0700 2022



# KENNEWICK FIRE DEPARTMENT

Committed to serving the community since 1907



## 2021/2022 Fire Department Update

May 10, 2022

# Proudly Serving Kennewick Since 1907



Agenda for this evening includes:

- Review functional areas
- Discuss 2021/2022 major accomplishments
- Provide an overview of our challenges
- Present information on the opportunities we can explore
- Share our 2023/2024 goals





# KFD Functional Areas

Currently made up of three major functional areas which include:

- Administration
- Operations
- Support Services





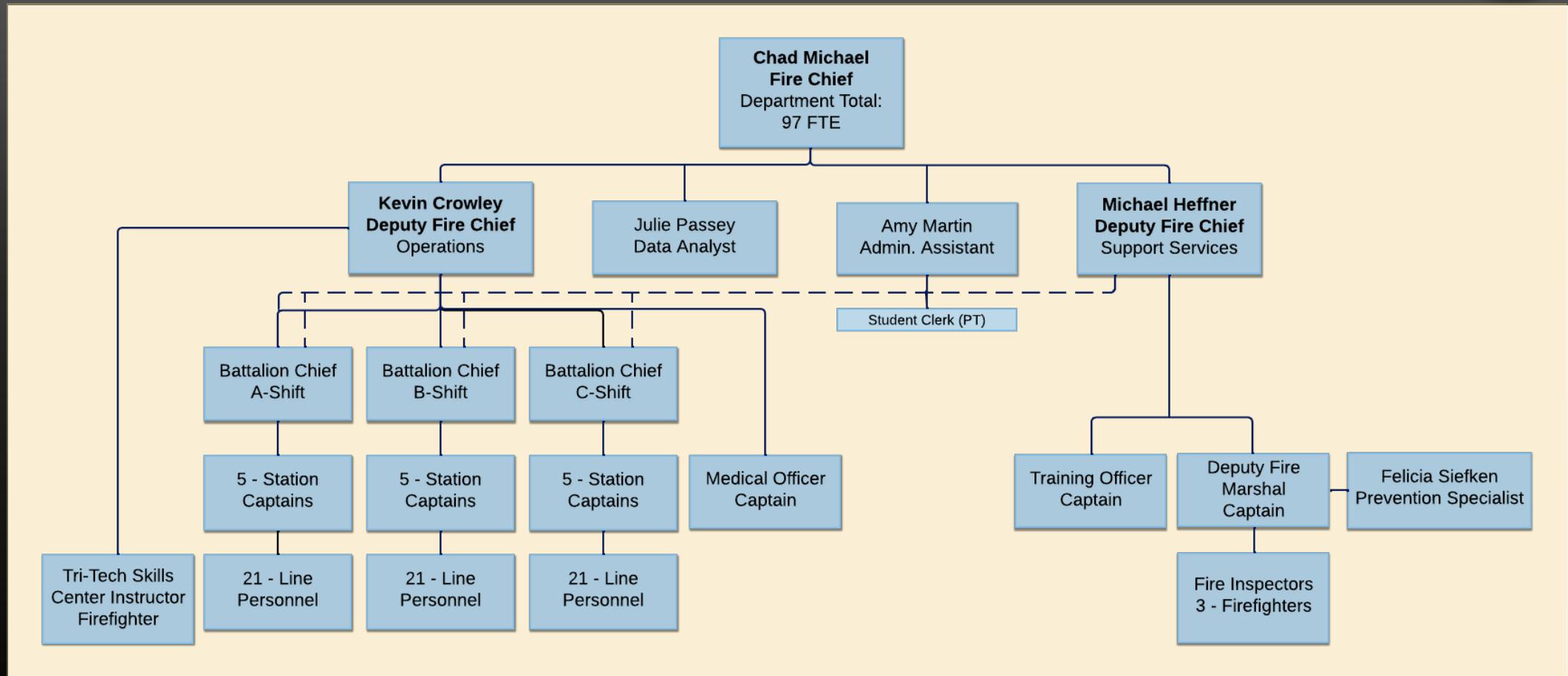
# Key Considerations

- Community is continuing to grow
- Our mission has evolved
- A heavier focus on data
- A need to meet rising demand for services
- A workforce that has changed dramatically





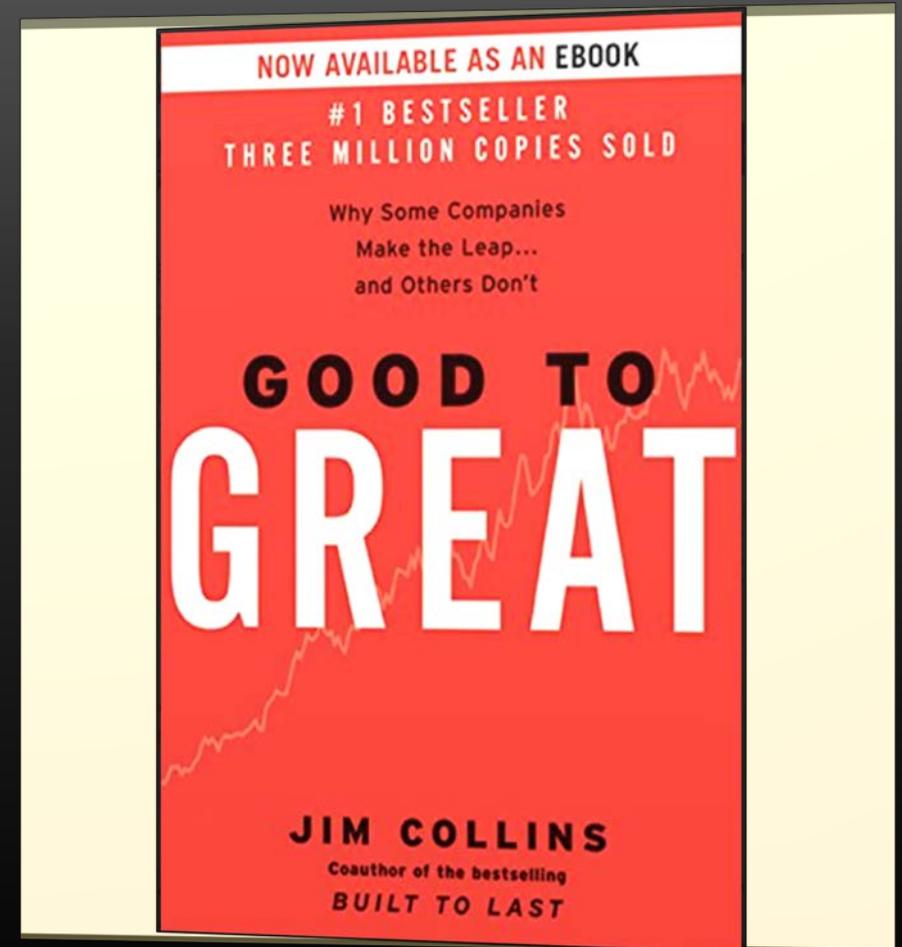
# Organizational Chart



# 2021/2022 Major Accomplishments



- Getting the right people in the right seats
- Completion of Fire Station 3
- Successfully navigating COVID
- Adjusted to rising call volume and a significantly different demand/approach
- Land purchase and planning for Fire Station 1/Admin
- Officer Development/Position Expectations





# Major Accomplishments (cont.)

- Initiation of our Strategic Plan
- First new department policies in years
- Development of a 5-year Training Plan
- Fire Training Center (FTC) Assessment and Plan
- Strengthening regional relationships
- Buy-in for regional Standard of Cover





# Current Challenges

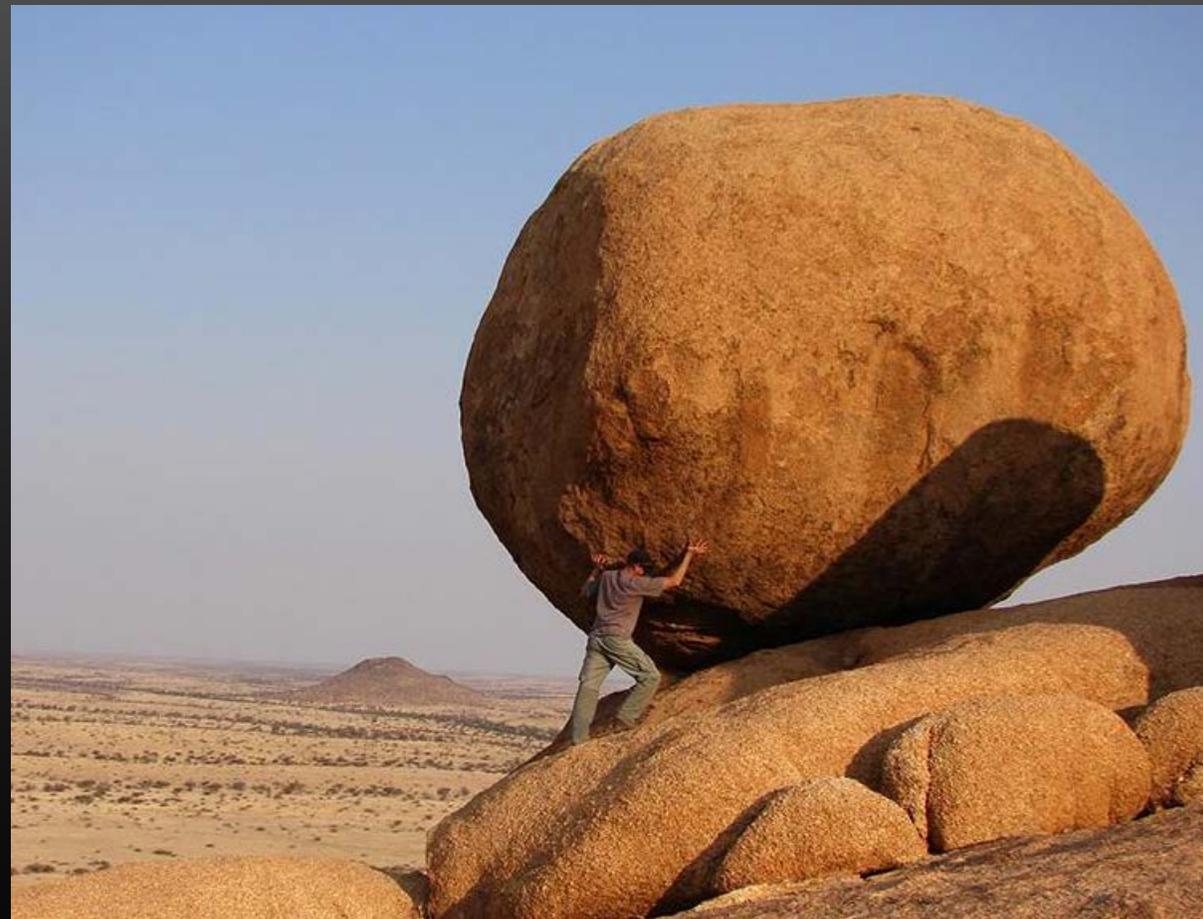
- Young fire department (all levels)
- Rising call volume
- Not meeting our established response times
- Challenging development
- Finding time for mandated training





# Current Challenges (cont.)

- Pivoting to a more proactive focus
- Lack of small capital replacement plan
- Funding for Fire Training Center (FTC) repairs
- Inability to focus on recruitment and retention
- Determining appropriate time for Station 6 opening





# Position Changes

## From 2019 – Present:

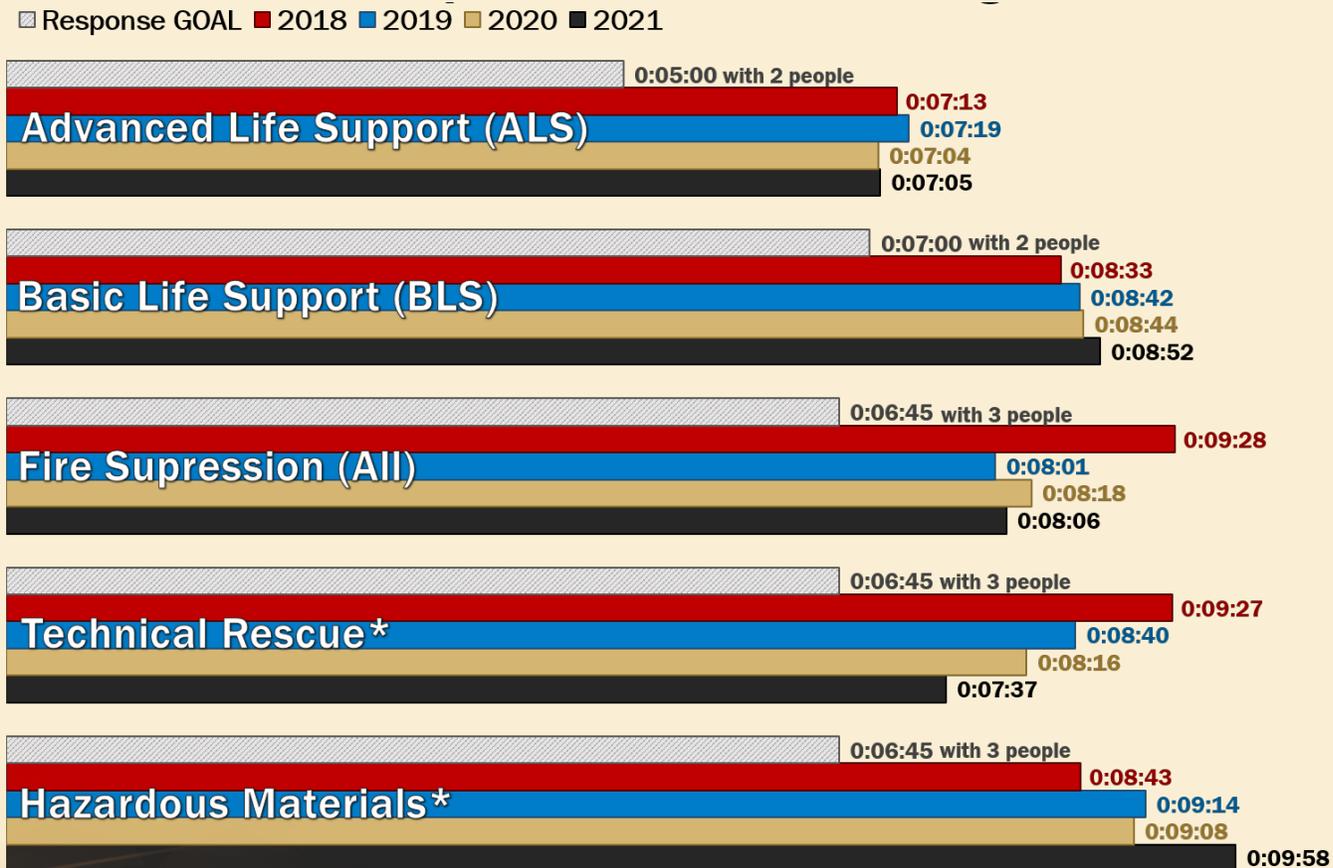
- Resignations, Retirees & Separations = 24
- Promotions = 7
- Total New Hires = 41





# 1<sup>st</sup> Arriving Unit – Response Times

9 Times out of 10... the 1<sup>st</sup> units to arrive on scene responded within the following times:



*NOTE: Times for both technical rescue and hazardous materials will fluctuate annually due to the limited number of KFD responses to these types of incidents (less than 0.5% of KFD's annual call volume).*

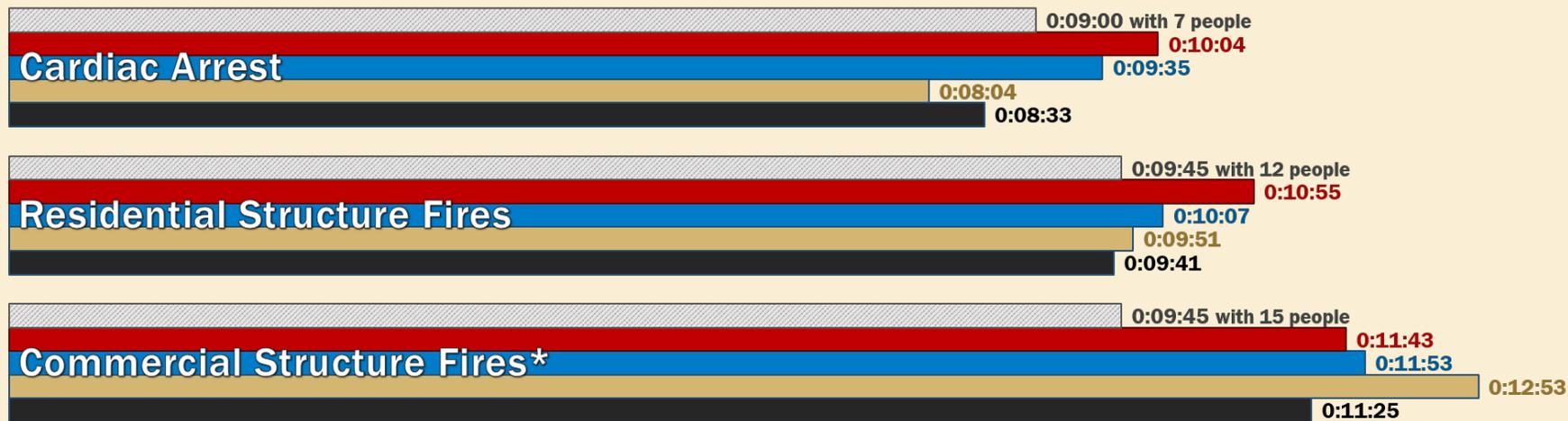


# ERF – Response Times

**Effective Response Force (ERF):** The minimum number of people needed on scene to stop the escalation of the emergency.

**9 Times out of 10... the ERF responded on scene within the following times:**

▨ Response GOAL ■ 2018 ■ 2019 ■ 2020 ■ 2021



*NOTE: Response times for Commercial Structure Fire ERF are longer than other incident types due to the need for additional apparatus support via automatic/mutual aid assistance.*



# Renters Fire Safety Program

- Individuals are not aware of the shared dangers
- Numerous fires that fell into this category in 2020/2021





# A Partnership

- Our residents play a vital role
- Both partners need to do their part



# Opportunities



- Invest in our people to ensure they are prepared for leadership roles
- Establish response standards that meet the needs of our community that are outcome based
- Opportunity to collaborate with essential partners
- Leveraging creative and efficient training solutions
- Educate our community
- Make an investment in programs and partnerships that focus on proactive outreach
- Develop a small capital replacement plan
- Identify funding for Fire Training Center (FTC) repairs
- Develop strategies that focus on recruitment and retention
- Establish a timeline to build and staff Fire Station 6



# Five Overarching Goals

- **Core Services**

Strengthen our core emergency response, support functions, and proactive community risk reduction efforts

- **Staff Well-being**

Cultivate a healthy, safe, and productive work environment

- **Effective Administration**

Enhance our Mission through effective administration, technology, and data-based decision making

- **Funding**

Sustain and improve our services by planning for funding opportunities and challenges

- **Community Engagement**

Lay the groundwork to enhance our community engagement efforts



# 2023/2024 Specific Goals

## Core Services

1. Develop the standard of cover
2. Review mutual aid agreements

## Staff Well-being

1. Strengthen mental health support
2. Wellness training

## Effective Administration

1. Continue to utilize Lean Six Sigma
2. Identify software and hardware needs

## Funding

1. Identify operational/capital needs
2. Examine contracts for accuracy and efficiencies

## Community Engagement

1. Develop communication materials in other languages
2. Amplify general public communications

# Council Workshop Coversheet



|                    |                          |              |            |
|--------------------|--------------------------|--------------|------------|
| Agenda Item Number | 3.                       | Meeting Date | 05/10/2022 |
| Agenda Item Type   | Presentation             |              |            |
| Subject            | Police Department Update |              |            |
| Ordinance/Reso #   |                          | Contract #   |            |
| Project #          |                          | Permit #     |            |
| Department         | Police Department        |              |            |

|               |                                     |
|---------------|-------------------------------------|
| Info Only     | <input checked="" type="checkbox"/> |
| Policy Review | <input type="checkbox"/>            |
| Policy DevMnt | <input type="checkbox"/>            |
| Other         | <input type="checkbox"/>            |

## Summary

Police Chief Chris Guerrero will provide an update on divisional roles and responsibilities, 2021-2022 successes and challenges, and a look towards 2023-2024.

Through

Attachments: Presentation

Dept Head Approval

Chris Guerrero  
May 04, 15:00:51 GMT-0700 2022

City Mgr Approval

Marie Mosley  
May 05, 11:55:19 GMT-0700 2022



# KENNEWICK CITY COUNCIL

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KENNEWICK POLICE DEPARTMENT  
POLICE DEPARTMENT BIENNIAL GOALS AND PRIORITIES

May 10th, 2022



# Presentation Outline

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- Review of police department services by division.
- 2021-2022 Accomplishments
- 2021-2022 Challenges
- 2023-2024 Biennial Goals & Priorities





# Divisional Makeup

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Our police department is currently split into four divisions:

- Administrative Services Division
- Patrol Division
- Criminal Investigations Division
- Special Services Division







# 2021-2022 Accomplishments

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## Administrative Services

- Achieved reaccreditation
- Hiring, promoting, and training (14 separations, 18 hiring's, 21,500 hours)
- 13 Complaints, 74 Use of Force Incidents

## Patrol

- Over 95,500 Calls for Service
- 3211 Collisions
- Response to new legislation
  - Body Worn Cameras
  - Less Lethal Alternatives
  - Use of Force – Including pursuits





# 2021-2022 Accomplishments – cont.

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## Investigations

- 870 cases assigned to CID
- Narcotics Specialty Units
- NIBIN Implementation (213 entries, 63 leads)
- Special Investigations Unit

## Special Services

- Managed return of large events
- SRO's and DARE
- CHIPS – 3,465 hours of volunteer service
- Records Division





# 2021-2022 – Challenges

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- Legislative/COVID response
- Recruitment and retention (hiring/retiring)
- Technology – BWC's, Taser, Tyler Mobile/RMS, Lexipol
- Officer health and resiliency





# 2023-2024 Goals and Priorities

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## 1. Provide Profession Public Safety

- Proactively combat criminal activity.
  - Crime prevention strategy
  - Collision reduction strategy
- Criminal Justice Sales Tax – 15 officers, 1 Asst. City Attorney, 2 Support Specialist, cadet program
  - Hire, promote and train
- Officer health and resiliency





# 2023-2024 Goals and Priorities – cont.

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## 2. Community / Partnership Engagement

- Citizens Academy
- Neighborhood Outreach
- Coffee with A Cop
- KPD Foundation – CCF
- LE Partnerships
- Kennewick School District
- Every Contact Matters





# QUESTIONS??





# City Council Meeting Schedule June 2022

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The City broadcasts City Council meetings on the City's website  
<https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

June 7, 2022

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

June 14 2022

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Hanford Communities Update
2. Economic Development & Port of Kennewick Partnership
3. City Attorney's Office Update: Biennium Goals & Priorities
4. Finance Department: Update: Biennium Goals & Priorities

June 21, 2022

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

June 28, 2022

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Tri-Cities Water Follies Update
2. Management Services Update: Biennium Goals & Priorities
3. Parks & Recreation Department Update: Biennium Goals & Priorities
4. Motorized Personal Transport

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